



City Council Meeting
Agenda
October 07, 2024
6:30 p.m. Public Meeting
Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

*A complete agenda packet is available on the city's website. This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to www.phoenixoregon.gov. To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Council. **If you need special accommodations, please give the City Recorder 72-hours prior notice.***

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82856614074?pwd=NJls0upflhmfoliLoDe7esoDi5O1Ur.1>

Passcode: 261529

Or One tap mobile:

+1 253 205 0468, 82856614074#, *261529# US +1 253 215 8782, 82856614074#, *261529# US (Tacoma)

Or Telephone: Dial (for higher quality, dial a number based on your current location):

- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 719 359 4580 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US

Webinar ID: 828 5661 4074

Passcode: 261529

International numbers available: <https://us06web.zoom.us/j/kdvyFm8DnL>

1. Call to Order / Roll Call / Confirmation of a Quorum

Except as provided in Section 33 of the City Charter, a minimum of four Council Members are needed for a quorum and to conduct city business. If the Mayor is needed to establish a quorum, then he/she may become a voting member for that meeting (Phoenix Municipal Code, Chap. 2.28.020.A.4).

2. Pledge of Allegiance

3. Presentations

- a. HB 2805 - Oregon Government Ethics Commission Training Video,.....4
- b. ALERTWildfire Camera Update,.....6
- c. Rogue Valley Council of Governments Update,.....19

4. Public Comments

*This item is for persons wanting to present information or raise an issue, not on the agenda. Each person shall be limited to three minutes and may not allocate their time to others unless authorized by the Presiding Officer. To comment, please write your name on the sign-in sheet. When your name is called, step forward to the podium and state your name and address for the record. If attending virtually, please raise your hand and wait to be allowed to speak. When your name is called, please unmute yourself and state your name and address for the record. (In accordance with state law, a recording of the meeting will be available at city hall, but only your name will be included in the meeting minutes). While the Council or staff may briefly respond to your statement or question, **the law does not permit action on, or extended discussion of, any item not on the agenda** except under special circumstances.*

5. Consent Agenda

*Items on the Consent Agenda are considered routine and will be adopted by one motion. **There will be no separate discussion of these items unless it is requested by a member of the Council or staff.** If so requested, that item will be pulled from the Consent Agenda and considered separately immediately following approval of the remaining items.*

a. Minutes to Approve and File:

- 1. Minutes from City Council Meeting September 19, 2024,.....25

6. Consent Agenda Items Pulled for Discussion

7. New Business

- a. None

8. Staff Reports

- a. City Attorney
- b. City Manager
- c. Community Development Director

9. Mayor and Council Comments/Reports

Any Councilor may make an announcement or raise any item of business that is not on the agenda. While other Councilors or city staff may briefly respond or comment, the law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. If extended deliberation or potential action on a matter is desired, Council may direct staff to place the item on a future meeting agenda.

10. Adjournment



City of Phoenix

Heart of the Rogue Valley

Future agenda summary 10/07/24

To be scheduled: City Council

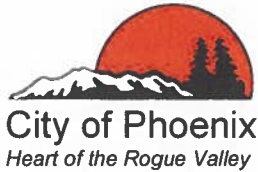
To be scheduled: PHURA

- Annual Report – TBS

Upcoming City of Phoenix Meetings:

October 14, 2024	Planning Commission Meeting 6:30 pm at 220 N. Main St.
October 17, 2024	Parks and Receptions Committee Meeting 6:00 pm at 220 N. Main St.
October 21, 2024	City Council Meeting 6:30 pm at 220 N. Main St.
November 04, 2024	City Council Meeting 6:30 pm at 220 N. Main St.
November 11, 2024	Planning Commission Meeting (canceled) 6:30 pm at 220 N. Main St.
November 18, 2024	City Council Meeting 6:30 pm at 220 N. Main St.
November 21, 2024	Parks and Recreation Committee Meeting 6:00 pm at 220 N. Main St.
December 02, 2024	City Council Meeting 6:30 pm at 220 N. Main St.
December 09, 2024	Planning Commission Meeting 6:30 pm at 220 N. Main St.
December 16, 2024	City Council Meeting 6:30 pm at 220 N. Main St.
December 19, 2024	Parks and Recreation Committee Meeting 6:00 pm at 220 N. Main St.

All of the above meetings are tentative and are subject to change.



City of Phoenix
Heart of the Rogue Valley

Agenda Report to Mayor and Council

Agenda item title: HB 2805 - Oregon Government Ethics Commission Training

Meeting Date: October 7, 2024

From: Zac Moody, Community Development Director

Action: Motion, Ordinance, Resolution, Information only, Other

SUMMARY

In fall 2024, OGEC'S trainers will begin providing Public Meetings Law webinar trainings. OGEC will be coordinating with agencies, other groups, and associations to ensure the availability of trainings throughout the state. OGEC will begin scheduling customized Public Meetings Law trainings for groups in the fall.

BACKGROUND AND DISCUSSION

House Bill 2805 specifies that, for purpose of public meetings law, the use of serial written communication, or use of intermediaries to communicate, may constitute a quorum of a governing body under certain circumstances. The House Bill clarifies that public meetings law does not apply to communications between or among members of a governing body that are purely factual or educational and convey no deliberation or decision on matters that may come before the body, that are not related to any matter that could be reasonably foreseen to come before the governing body for deliberation, or are non-substantial in nature. House Bill 2805 directs the Oregon Government Ethics Commission (OGEC) to provide or arrange for annual training on public meetings law and best practices, and compels attendance by members of some governing bodies.

In 2017, the Legislative Assembly enacted a suite of measures revising the state's public records access and open meeting laws for public bodies. Many of the provisions were based on recommendations from a task force formed by the Oregon Attorney General's Office, which also publishes a Public Records and Meetings Manual to guide state agencies, local governments, and the public. The purpose of Oregon's public meetings law is to ensure that all members of the public have access to the processes in which decisions are made.

House Bill 2805 codifies that a governing body may be considered to have convened if a quorum meets together through serial communication, such as text messages or e-mail messages, that are sent between participants, or if members of the public body utilize intermediaries for communication. The measure also directs the Oregon Government Ethics Commission (OGEC) to provide, or arrange for, annual training in public meeting laws for members of public bodies. The Rogue Valley Council of Governments recently presented a training video that they hope will meet current and future OGEC training requirements.

COUNCIL GOALS SUPPORTED

Goal 1: PRIORITY GOAL Concise, transparent and frequent communication to build a culture of respect, accountability and excellence. Leadership that is accessible, responsive and proactive.

FISCAL IMPACT

None

RECOMMENDATION

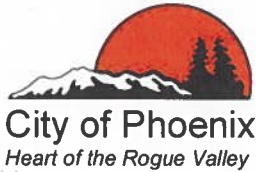
None

PROPOSED MOTION

None

ATTACHMENTS:

None



City of Phoenix
Heart of the Rogue Valley

Agenda Report
to Mayor and Council

Agenda item title: ALERTWildfire Camera Update

Meeting Date: October 7, 2024

From: Zac Moody, Community Development Director

Action: Motion, Ordinance, Resolution, Information only, Other

SUMMARY

In October 2023 the City of Phoenix was made aware of a FEMA funded grant program that was approved that would install 12 ALERTWildfire cameras in the Rogue Valley. A map of these 12 cameras is provided for your information. At the time of the grant award, the City of Phoenix was not being considered for a camera, but has since been added after multiple conversations with the Rogue Valley Council of Governments and the University of Oregon. As of today, the camera in Phoenix represents the 13th camera planned for the system and will be the first installed in the network.

BACKGROUND AND DISCUSSION

In December 2023, the city submitted a letter to the FEMA Hazard Mitigation Grant Program (HMGP) expressing interest in being included in the workplan described in the University of Oregon FEMA HMGP proposal. The request included the now approved location on the I-5 water reservoir.

The city believes that the addition of the Phoenix camera to the ALERTWildfire camera system will provide critical imagery of the Bear Creek Greenway as well as views to the west that only this camera will provide. The real-time video feed provided by this and other cameras in the network equips emergency responders and firefighting teams with critical information about the fire behavior, spread, and potential risks. This data enhances situational awareness and aids in making informed decisions, leading to more effective firefighting strategies. The increased situational awareness that can be provided with the addition of this camera has many benefits, such as allowing fire managers in the area to constantly monitor illegal burn activities, monitor controlled burns in the western foothills and to allow utility companies to monitor their infrastructure during days when red flag warnings have been issued.

Although a camera is also proposed on Mt. Baldy to the east, the cost of adding a camera at this location is minimal compared to the catastrophic damage that could be caused by another Almeda type fire if not detected early. This camera, in addition to high level of detail it provides also adds redundancy in the system in case of failure of any cameras covering a similar viewshed.

As the project continues to move forward, city staff met with the University of Oregon and RVCOG on October 1, 2024 to refine the camera location and to prepare to provide the

infrastructure necessary to operate the camera 24 hours per day 7 days per week. Staff anticipates that the camera will be operational late fall or early to late winter in time for the 2025 fire season.

COUNCIL GOALS SUPPORTED

Goal 14: Create and maintain the best disaster preparedness and fire-resistant community in the Rogue Valley.

FISCAL IMPACT

No fiscal impact. The project is funded by a FEMA Hazard Mitigation Grant.

RECOMMENDATION

None

PROPOSED MOTION

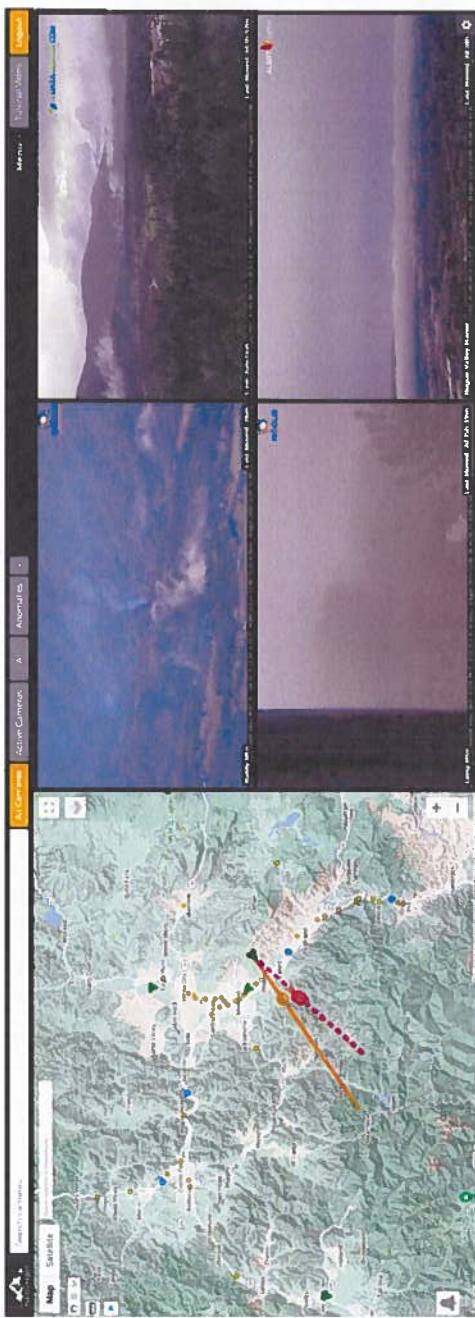
None

ATTACHMENTS:

- Camera Map
- Oregon Hazards Lab Wildfire Detection Presentation

Automated Wildfire Detection

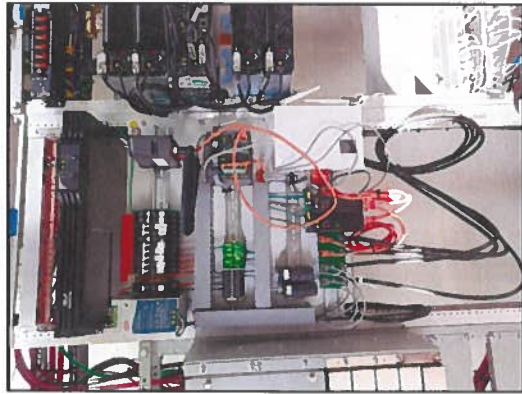
Oregon Hazards Lab
University of Oregon



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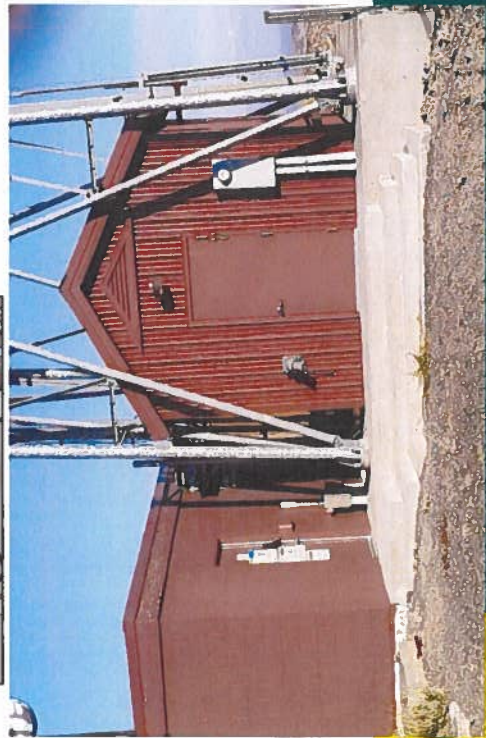
Pine Mountain (43.81128, -
120.87446)



(top-left, looking NW) Rack-mounted power and data system, inside shelter

(lower-left) ODOT shelter, line power access.

(top) Close-up of tower elements. Left, camera and LPU; Right, Microwave dish and LPU.



Wildfire Camera

- AXIS 6075-E
- Outdoor rated Pan/Tilt/Zoom (PTZ) camera
- 1080p (1920x1080)
- 40x optical zoom + 12x digital zoom
- 360° endless pan range, 220° tilt range
- Near IR for nighttime operations



What is ALERTWest

- AI Wildfire Detection & All-Hazards Situational Awareness Tool
- Building Off the Success of ALERTWildfire
 - Expanding the 1,000+ camera system into other states
 - Western US Common Camera Platform
- Parent Company DigitalPath - 20 Yrs. of Experience
 - Large wireless internet network - 10,000+ customers
 - Network building, manufacturing, software design, & AI
- Full Suite of Support Teams
 - 24/7 Operations Center
 - Project managers
 - Tower climbers
 - Support technicians
 - Fabricators
 - Software developers / AI experts



ACOPS.dhiggins.04-17T20:38 © ALERTCalifornia 2023/04/19 08:12:49.93



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OREGON



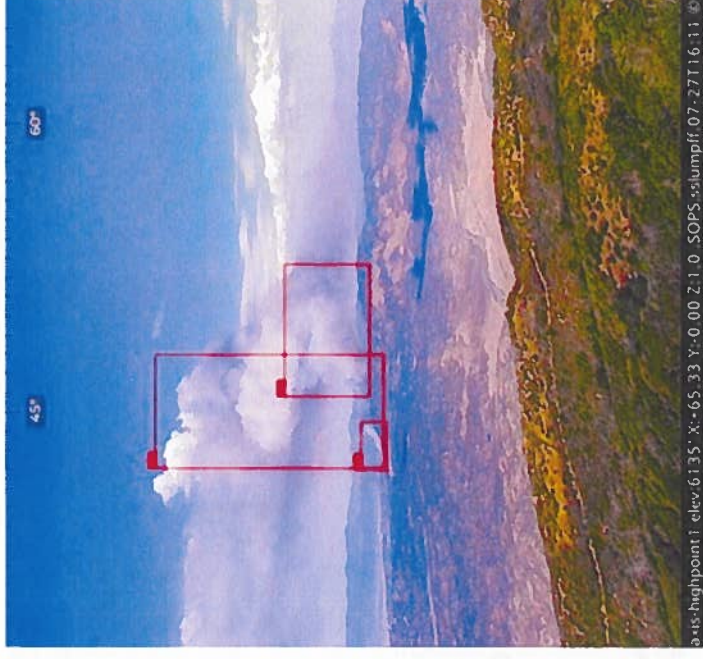
ALERTWest System Benefits

- 1 24/7 Immediate visualization of new fire ignitions to determine appropriate response
- 2 Earlier fire detection = faster response = lower suppression & recovery costs
- 3 Shortened response times and improved wildfire spread models
- 4 Lower dispatcher workloads – ALERTWest operations techs move cameras onto fires
- 5 All-Hazards situational awareness – weather conditions, public safety power shutoffs, flood monitoring, avalanche and many other use cases

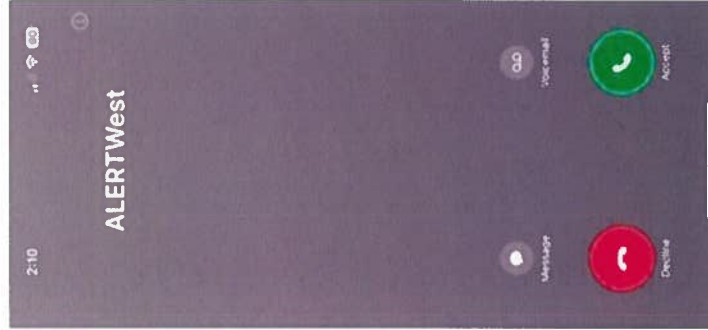
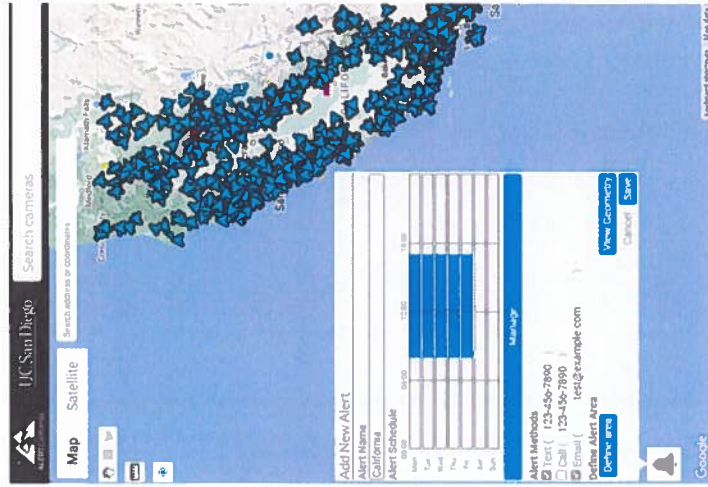


Cutting-Edge AI Fire Detection

- Live on 1,060+ Cameras
 - CA, OR, NV, WA, ID, & CO
- AI Integrated into Command & Control System
 - Trained on 1,060 cameras + 2,500 user's movements
- How it Works
 - Cameras spin 360-degrees 24/7
 - AI checks for smoke and light (night AI mode)
 - Techs remove false detections, confirm ignition location, and generate alerts
 - Alerts are fully customizable + API for easy system integration



Alerts: Where You Want Them



UNIVERSITY OF OREGON



Camera Control Page

9/26/2023 11:18:59 PT 38°

40° 47°

IMAGE PG&E

Map Satellite

Search address or coordinates

Event Log Hide Chat Hide logs Priority

Enter message here:

User Name	Message	P/T/Z	Time
CalFireAEU	SLY PARK YMP PRESCRIBED BURN		9/26/2023 10:29:32 PT
ACOPS: Emma Blanchard	All Fire Check	+	9/26/2023 10:26:41 PT
ACOPS: Emma Blanchard	All Fire Check	+	9/26/2023 10:26:37 PT
NFEDorado: Scott Wyllie	Area of Interest:	+	9/22/2023 10:09:06 PT
NFEDorado: [unreadable]	Area of Interest:	+	9/22/2023 [unreadable]

9/26/2023 11:17 2m 11s ago Clear Day AI



UNIVERSITY OF OREGON



Building Collaborations and Interoperability

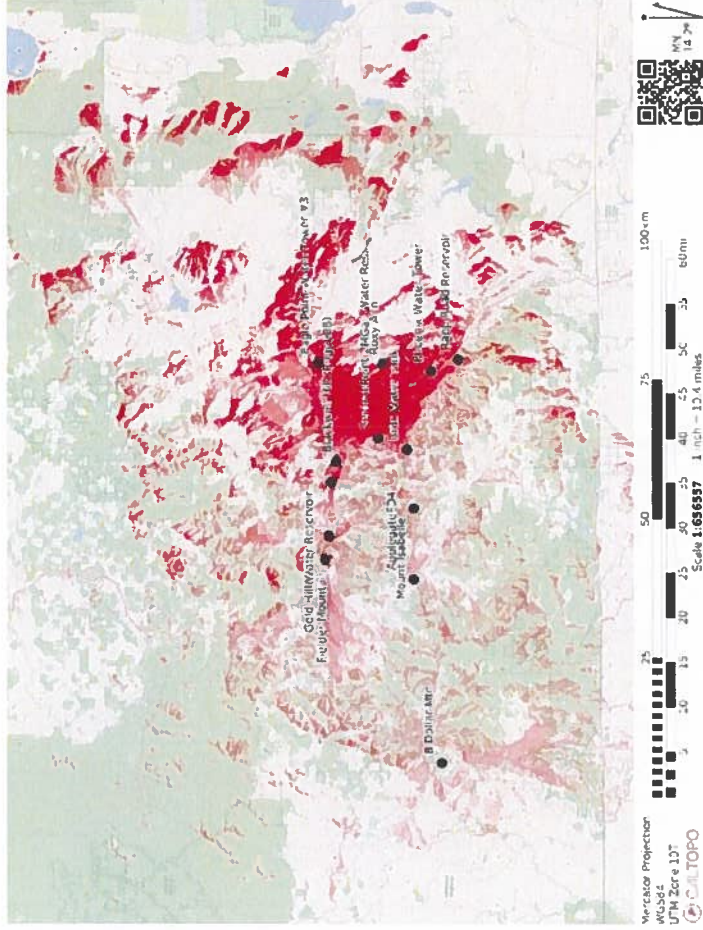
- Over 8K Cameras
- System capable of ingesting any existing 3rd party camera networks
- FAA, State DOT, NavCanada, etc.

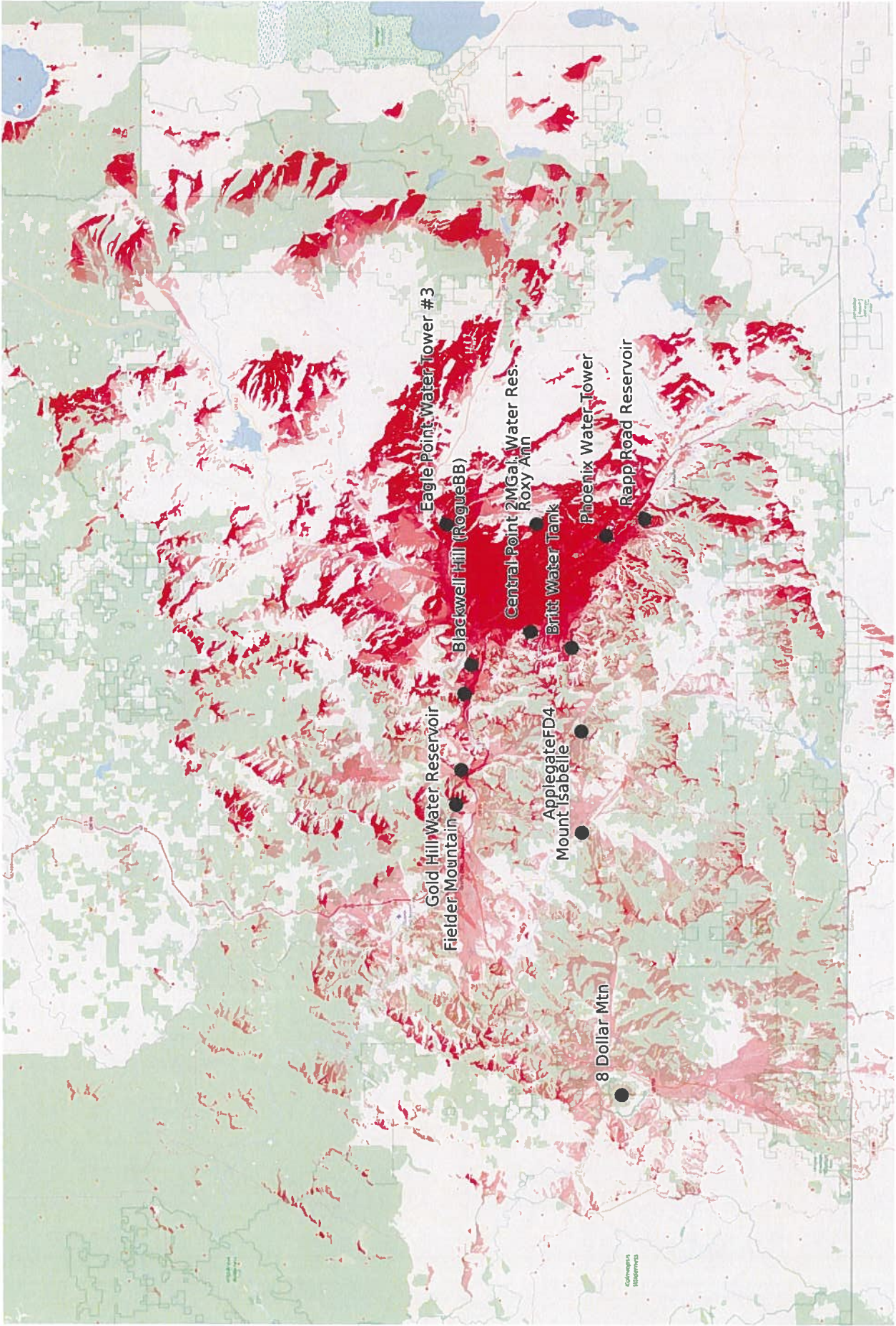


FEMA 4562 HGMP

- Funds the installation and operation of 12 camera sites in Rogue Valley

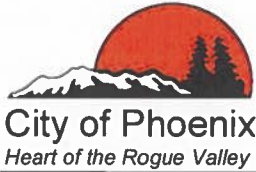
- Central Point Water Res.
- Rogue River Water Tower
- Roxy Ann
- Eagle Point Water reservoir #3
- Britt Water Tank
- Rapp Road Reservoir
- Fielder Mountain
- 8 Dollar Hill
- Gold Hill Reservoir
- Blackwell Hill
- Applegate FD#4
- Mount Isabelle





Mercator Projection
 WGS84
 UTM Zone 10T



City of Phoenix
Heart of the Rogue Valley

Agenda Item #3c.

Agenda Report to Mayor and Council

Agenda item title: Rogue Valley Council of Governments Update

Meeting Date: October 7, 2024

From: Zac Moody, Community Development Director

Action: Motion, Ordinance, Resolution, Information only, Other

SUMMARY

The Director of Rogue Valley Council of Governments will present an annual update of work currently being undertaken and provide some updates on programs the organization manages.

COUNCIL GOALS SUPPORTED

Goal 1: PRIORITY GOAL Concise, transparent and frequent communication to build a culture of respect, accountability and excellence. Leadership that is accessible, responsive and proactive.

FISCAL IMPACT

None

RECOMMENDATION

None

PROPOSED MOTION

None

ATTACHMENTS:

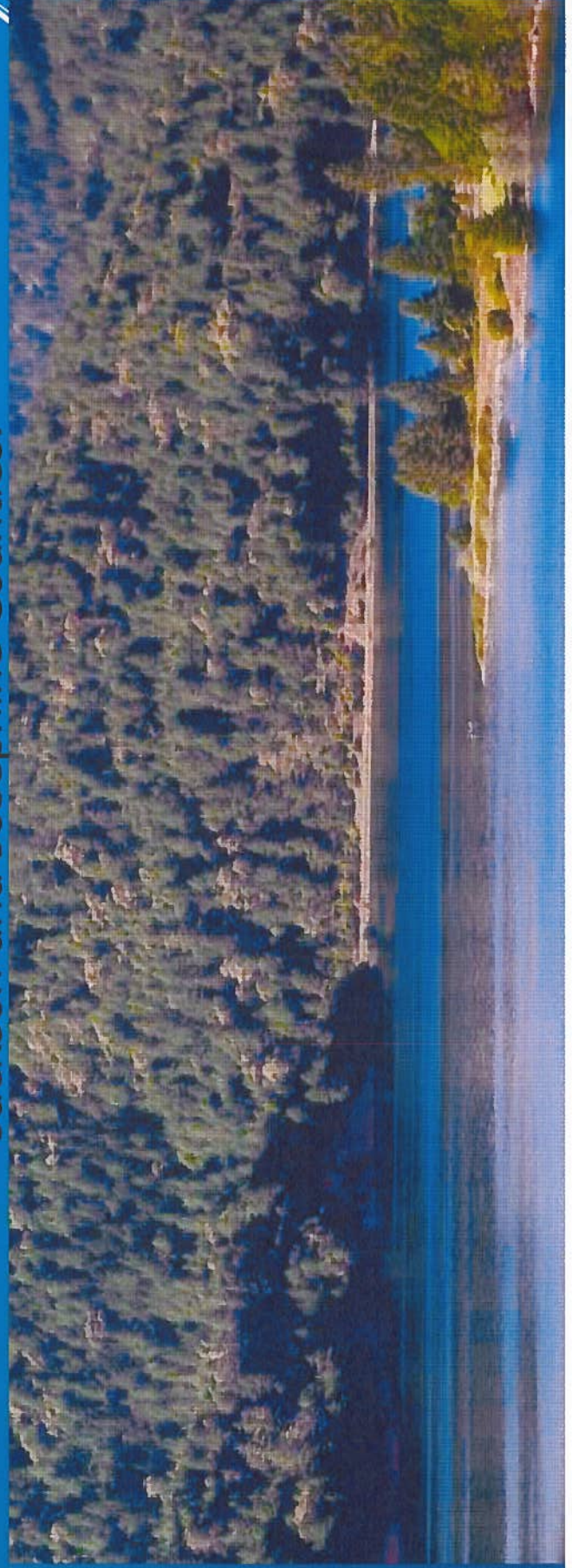
- RVCOG Presentation



Rogue Valley Council of Governments

We shall act as a catalyst to promote quality of life, effective and efficient services, and leadership in regional communication, cooperation, planning, and action in Southern Oregon.

We are a voluntary association of 24 governmental jurisdictions in Jackson and Josephine Counties.



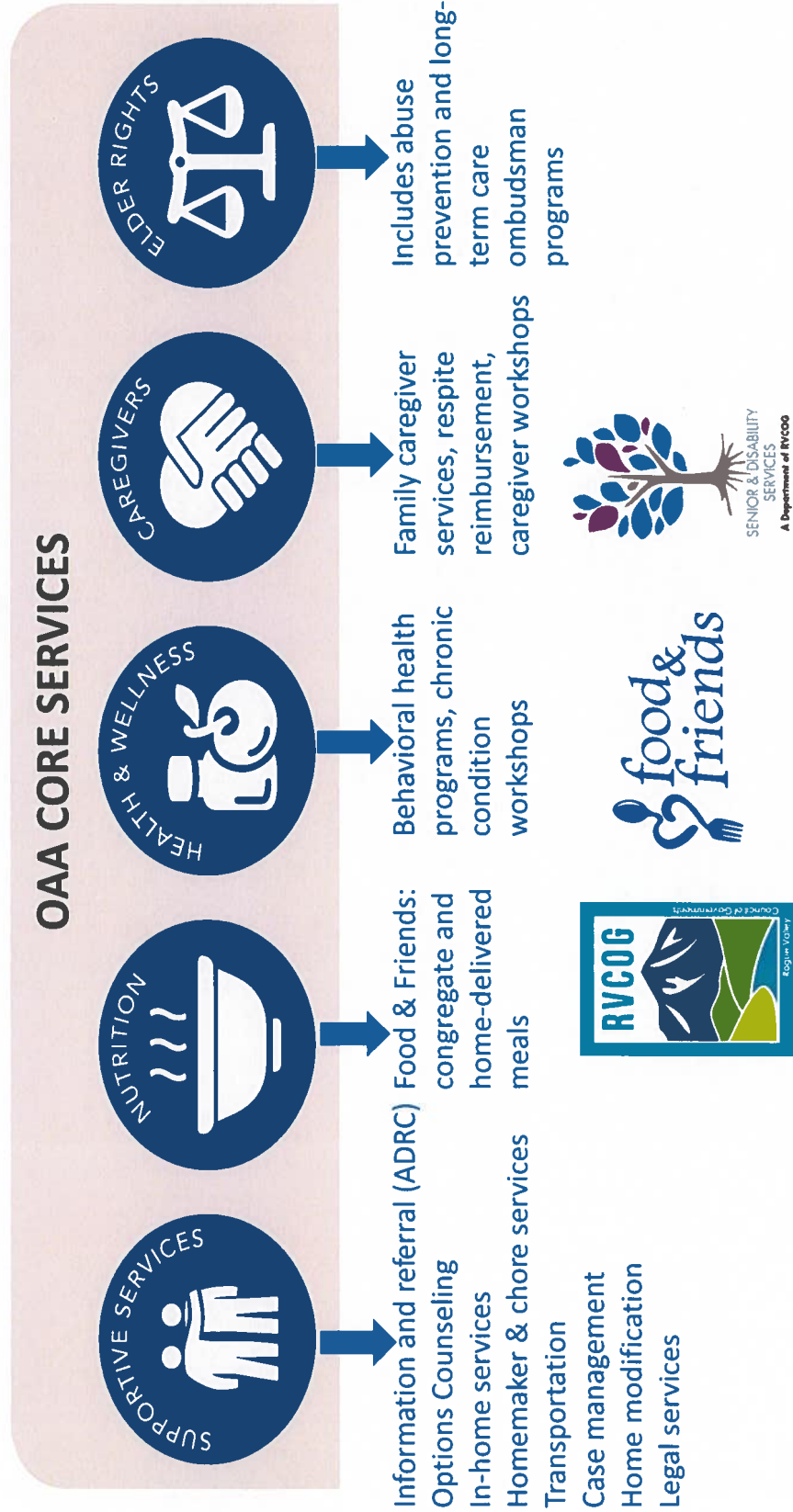
Programs:

- ▶ Natural Resources
- ▶ Community Development
- ▶ Senior and Disability Services
- ▶ Food & Friends Senior Nutrition
- ▶ Transportation Planning
- ▶ Land Use Planning
- ▶ Technology Services
- ▶ General Administration – Human Resources, Finance, and Information Technology

METROPOLITAN PLANNING ORGANIZATIONS:



Area Agency on Aging (AAA) Five Core Services Provided to Seniors and Adults with Disabilities under the Older Americans Act (OAA)





Rogue Valley Council of Governments Area Agency on Aging

The Rogue Valley Council of Governments Area Agency on Aging consists of two departments, Senior and Disability Services and Senior Nutrition, serving both Jackson and Josephine Counties. Department missions are: to promote the dignity, quality of life, and self-determination of seniors and adults with disabilities; and to strive to cultivate an equitable approach to improving the health, wellbeing, and independence of older adults and adults with disabilities through nutrition services, meaningful social connections, and opportunities for education.

Diversity, equity, and inclusion are central to our agency's efforts to engage staff, clients, caregivers, advisory council members, and policy makers in promoting equitable and inclusive programs and resources for older adults and adults with disabilities in our service area.

Senior and Disability Services Department

ADRC

Aging and Disability Resource Connection

Any family member, friend, caregiver, or individual may contact the ADRC (website or phone line) to learn about resources and options available in Jackson and Josephine Counties to help seniors and people with disabilities. Trained and certified staff assess consumer needs over the phone or in-person, help them understand their service options, and empower them to make informed decisions.

www.ADRCoforegon.org

Contact ADRC @ 541-618-7572

OPTIONS COUNSELING

Facilitating Person-centered Decision Making & Resource Planning

This supportive, proactive, and interactive counseling service helps people and their families make informed decisions about meeting current and future long-term care needs. Counseling is provided by phone, email, or in-person.

Contact ADRC @ 541-618-7572

FAMILY CAREGIVER PROGRAM

Respite Care for Family/Friend Caregivers

This program offers a range of services to support unpaid caregivers providing care to relatives, family, and friends. Information about available resources and assistance with referral to respite care, caregiver training, support groups, and supplemental services. Financial assistance for Respite Care is available.

Contact ADRC @ 541-618-7572

OREGON PROJECT INDEPENDENCE

In-home Services and Supports

This state-funded program provides in-home services and supports to older adults and adults with disabilities to assist them in remaining in their own homes for as long as safely possible.

Contact ADRC @ 541-618-7572

VETERAN-DIRECTED CARE

In-home Services and Supports

This program serves Veterans who are at a nursing home level of care. SDS provides the service coordination to allow the Veteran or their designated representative to direct their own care by purchasing goods and services to meet their individual needs.

The Veteran's primary physician at the VA makes the referral.

HEALTH PROMOTIONS

Assistance to Help Navigate Health Conditions

The Diabetes Empowerment Education Program, an evidence-based behavioral self-management education program, provides workshop participants with proven tools to take control of their diabetes and reduce the risk of complications. The Chronic Disease Self-Management Program is for those with ongoing physical or mental health conditions, like heart disease, anxiety, diabetes, and arthritis.

Contact ADRC @ 541-618-7572

PEARLS

Treatment Program for Seniors with Depression

The Program to Encourage Active and Rewarding Lives for Seniors (PEARLS) is a community-based treatment program for older adults (and all-age adults with epilepsy) with minor depression or dysthymia. This brief intervention program is delivered in-home with 8 visits and 4 follow-up calls over a period of 6 to 8 months.

Contact ADRC @ 541-618-7572

OPAL

Options for People to Address Loneliness & Isolation

Using behavioral activation, action planning and resource identification, OPAL counselors provide support and encouragement to reduce stress, anxiety, depression, and feelings of loneliness and isolation. This brief intervention program is delivered through 6 weekly in-home sessions and 2 monthly follow-up phone calls.

Contact ADRC @ 541-618-7572



Rogue Valley Council of Governments – www.rvcog.org

155 N. First Street (PO Box 3275), Central Point, OR 97502 • (541) 664-6674

ELDER ABUSE PREVENTION

RVCOG refers individuals to Adult Protective Services when allegations of abuse occur. Elder Abuse Prevention Summit and webinars are held mid-June each year to raise awareness of elder abuse and to educate the community on prevention strategies. Referrals for Guardianship and Conservatorship are made through the ADRC to local non-profit legal agencies.

Contact ADRC @ 541-618-7572

DISASTER REGISTRY

Emergency Preparedness

The Disaster Registry provides the names and locations of people who need special assistance to emergency personnel and first responders during disaster events. To be on the Disaster Registry, please visit www.rvco.org to print an application or call 541-664-6674. Being on the Disaster Registry means that more people will know and communicate about your need for special assistance. Visit www.rvco.org or call 541-664-6674

LIFELONG HOUSING CERTIFICATION

Aging in Place

The Lifelong Housing Certification Program is a voluntary certification process for evaluating the accessibility and/or adaptability of homes. This project is designed to help meet the growing market demand for accessible housing in our region and to enable older adults and people with disabilities to age in place safely and independently.

Visit www.lifelonghousing.org or call 541-664-6674

FEDERAL & STATE ASSISTANCE PROGRAMS

As a Type B Contract Area Agency on Aging, RVCOG partners with the Medicaid Long-Term Care and other financial assistance programs which are directly provided by Oregon Department of Human Services' Agency and People with Disabilities (APD). APD determines eligibility for these programs.

Call 541-776-6222 for Medford Senior Services

Call 541-776-6210 for Medford Disability Services

Call 541-474-3110 for Grants Pass Senior & Disability Services

Senior and Disability Services Classes

POWERFUL TOOLS

Support for Family Caregivers

Family and other caregivers learn from peers/certified instructors how to take care of themselves while caring for an older relative or friend regardless of care setting. Powerful Tools workshops offer six weekly 2-hour sessions. This workshop has been shown to improve self-care behaviors, management of emotions, self-efficacy, and utilization of community resources.

BURIED IN TREASURES

Reducing Clutter

This 16-week course will help people discover the reasons for their problems with acquiring, saving, and hoarding behavior, and learn new ways of thinking about their possessions, de-cluttering, and creating more living space.

LIFE REFLECTIONS

Guided Autobiography

During five weekly sessions, individuals refresh and recall the memories and events of their lives, organize their life histories and memories, and share with others. This course helps to address social isolation and loneliness.

For information on any of these classes, contact ADRC @ 541-618-7572

Senior Nutrition Department

FOOD & FRIENDS

Meals on Wheels Program

Seniors 60 and older and their spouses may attend lunch at Food & Friends' congregate meal sites in Jackson and Josephine Counties. Homebound seniors 60 and older and adults with disabilities who are unable to shop or prepare meals due to illness, injury, or disabling condition may receive Meals on Wheels delivered to their homes by volunteers. Meals on Wheels are available in 11 Jackson County communities and 5 Josephine County communities.

Call 541-734-9505 for Jackson County

Call 541-955-8839 for Josephine County

Ongoing Volunteer Opportunities

Volunteers are needed at Food & Friends meal sites and to deliver Meals on Wheels, to serve on the Senior Advisory Council or the Disability Services Advisory Council, to assist with the Disaster Registry, and to teach health promotions classes. Free training is provided.

Call 541-664-6674

Providing Services Through Partnerships

RVCOG supports the work of community partners to ensure access to services. Our partners include Community Volunteer Network (behavioral health program and medical transportation), Center for NonProfit Legal Services and Oregon Law Center (guardianships and legal services), LaClinica (health promotions), Rebuilding Together Rogue Valley (risk assessments, home modifications and repairs), Jackson County Continuum of Care (homelessness resources), Jefferson Regional Health Alliance (learning community of health services leaders), AllCare and Jackson Care Connect (CCOs), AARP (webinars and program promotions), and Senior and Community Centers throughout the region (Food & Friends meal sites). Partner with us today!



Rogue Valley Council of Governments – www.rvco.org
155 N. First Street (PO Box 3275), Central Point, OR 97502 • (541) 664-6674

City Council Meeting

Hybrid Meeting in Person and Via Zoom

Monday, September 16, 2024

1. CALL TO ORDER:

Mayor Baker called the City Council's hybrid meeting to order on Monday, September 16, 2024, at 6:30 p.m.

ROLL CALL:

PRESENT: Terry Baker, Angie Vermillion, Scott Clauson, Karen Shrader, Krista Peterson, Larry Dickson and Jillian Shainholtz

STAFF PRESENT: Eric Swanson, City Manager
Doug McGeary, City Attorney
Bonnie Pickett, City Recorder
Derek Bowker, Chief of Police
Zac Moody, Community Development Manager

2. PLEDGE OF ALLEGIANCE:

3. PRESENTATION:

4. PUBLIC COMMENT:

Tony Chavez, Phoenix spoke about parking of City Councilors during the City Council meeting, he suggested changing the employee parking signs to allow public to park in the lot after hours. He asked about live streaming and using the reader boards to notify the public of the meetings.

5. CONSENT AGENDA:

a. Reports for Information & Possible Action:

1. None

b. Minutes to Approve and File:

1. Minutes from the City Council Meeting September 03, 2024.

Motion: I Move to Approve the Consent Agenda. MOVED BY PETERSON, SECONDED BY VERMILLION. No further discussion.

ROLL CALL VOTE AS FOLLOWS

Ayes: Peterson, Vermillion, Clauson, Shrader, Dickson, Shainholtz

MOTION APPROVED WITH SIX AYES

6. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION:

7. NEW BUSINESS:

a. Resolution No. 1130 – A Resolution Approving Changes to the Master Fee Schedule.

Mr. Eric Swanson, City Manager introduced the resolution and gave a brief update on the changes.

Zac Moody, Community Development Manager gave a detailed update on the changes to the Master Fee scheduled.

Tony Chavez spoke about late fees that can be waived by the City Manager. He spoke about customers getting late fees that are on auto payments. Mr. Chavez asked if the city has self-audited the utility billing for the last three years and given the customer refunds for the late fees.

Motion: I Move to Approve Resolution No. 1130 – A Resolution to Amend the Master Fee Schedule as Proposed. **MOVED BY PETERSON, SECONDED BY SHAINHOLTZ.** No further discussion.

ROLL CALL VOTE AS FOLLOWS

Ayes: Peterson, Shainholtz, Dickson, Clauson, Shrader, Vermillion

MOTION APPROVED WITH SIX AYES

b. Discussion – Temporary Food Vendor Regulations/Existing Vendors

Mr. Swanson noted this topic was brought up at the last meeting, and staff has had time to do some research on the topic for the Council.

Mr. Moody presented information on how the city administers food truck vendors. He spoke about the current food trucks that are in place and any possible changes to the code. He answered questions from the Council regarding the current code for food trucks.

The Council spoke about how to balance the food trucks against the brick-and-mortar businesses in Phoenix.

Mr. Moody answered additional questions from the council about mobile food vendors.

Doug McGeary spoke about how City of Ashland has set up their mobile/food truck vendors in their code.

Mr. Moody advised that staff can bring back some options for the Council to review if they would so desire. He noted that staff can take this topic back to the Planning Commission for a code amendment.

8. STAFF REPORTS:

- a. City Attorney Doug McGeary had no comment.
- b. City Manager Eric Swanson noted that Mr. Moody was promoted to Community Development Director, we appreciate his service.
- c. Community Development Manager Zac Moody had no comment.

9. MAYOR AND COUNCIL COMMENTS/REPORTS:

Councilor Dickson had no comment.

Councilor Shrader spoke about the topics presented at the Rogue Valley Area Commission on Transportation meeting she attended last week. She spoke about attending the Board of Commissioners meeting where they read the rules regarding public comment before that portion of the meeting, if we do this to, may eliminate any confusion during the City Council meetings.

Councilor Vermillion spoke about the rules posted on the agenda regarding the public comment period. She spoke about her appreciation for all of the Councilors giving their time to be part of the Council.

Councilor Clauson agreed that reading the rules around public comment will eliminate any confusion on the speaker's part. He thanked the County for the slurry seal on the Greenway, it looks great!

Councilor Peterson thanked Public Works for all their help with the Ice Cream Social. She noted that she loves the monthly updates from Public Works. Councilor Peterson spoke about how much she loves to see the flags along Main St. She spoke about get togethers that were held with the folks from University of Oregon to have residents fill out the surveys on what they want to see in City Parks. Councilor Peterson thanked the Council members that attended the Community Dinner and Ice Cream Social. She thanked Zac Moody for all the work has been putting into the update of the Parks Master plan. Councilor Peterson spoke about the Parks and Recreation Trunk or Treat on Halloween at the Civic Center.

Councilor Shainholtz spoke about an event she attended with the school at the Civic Center about a Deaf, Blind project and how they attended the Phoodery for lunch, it was a great event. She spoke about when people get heated during the meeting, it shows that they care about what is going on in Phoenix. Councilor Shainholtz noted she is looking forward to the Trunk or Treat event and the other upcoming holiday events.

Mayor Baker spoke about a meeting that the city had with Fire District #5 regarding the situation. He spoke about how the meeting was tense in the beginning, but ended on a positive note. Mayor Baker spoke about an upcoming study session that Fire District #5 Board will be holding to resolve the situation and to keep the public informed.

Mr. Swanson noted the upcoming study session will include HMK to explain an overview of what has happened since the beginning of the project. He noted that the city will continue to explain how important this project has been to the city. He answered questions from the Council regarding an article in the paper that the Fire District had voted not to occupy the building.

Mayor Baker spoke about what the article in the paper meant and that the board is looking to better understand their financial situation before they make a move into the building. He noted that after the meeting the senior leadership had a better understanding of the information that was presented. Mayor Baker noted that he emphasized how the City and Fire District work as a team to resolve any misunderstandings.

County Commissioner Dave Dotterer spoke about the statement that is read during their meetings regarding public comments.

Councilor Vermillion asked about dialogue with the public on an agenda item.

Mr. McGeary spoke about the differences between public comments verse an item that is on the agenda.

10. ADJOURNMENT:

The meeting adjourned at 7:45 p.m.

Respectfully submitted by,

Bonnie Pickett
City Recorder