

City of Phoenix, Oregon
Parks and Recreation Committee
Minutes of August 15th, 2024

Public Meeting Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

1. CALL TO ORDER / ROLL CALL / CONFIRMATION OF A QUORUM

Chair: Mark Peterson called the meeting to order at 6:00pm.

Present: Melissa Schneyder, Member; Nancy Peterson, Vice Chair; Rosa Van Gordon, Secretary; Mark Peterson, Chair; Chris Stephenson, Public Works Superintendent; Krista Peterson, City Council Liaison; Zac Moody, Community Development Manager.

2. APPROVAL OF MINUTES: June 20th, 2024 and July 18th, 2024

- a. Nancy moves to approve both minutes, Melissa moves to approve both minutes with edits on July minutes: Rosa to add Krista Petersen and Zac Moody under call to order. Motion passes unanimously.

3. PUBLIC COMMENTS

- a. No public comments

4. CITY COUNCILOR LIAISON REPORT

- a. No updates to share.

5. OLD BUSINESS

- a. Parks Plan

- i. Zac provided a few updates on the parks plan: The survey has been created and is through a web-based format. This survey has been emailed out to the Parks and Recreation Committee. Zac discussed that he is working with local businesses to have different prizes people could win for completing the survey. Zac shared that his team is also putting together a youtube short video to describe what the team is working on, to share in the community. Zac is requesting that if any of the Parks and Recreation Committee members have specific contacts in the community, to please send them to him so that he can have more places to post the survey for community engagement.

1. Nancy discussed her concern around parks being placed in areas where the homeless population gravitates to ie. convenience stores., Zac stated that his team is keeping this in mind for the safety of the community. Additionally, Nancy stated that the back

to school event would be a good opportunity to receive community feedback.

2. Melissa discussed that having the survey in more places than just our Facebook page might help reach more community members, ie. Nextdoor, Reddit and offered to post it on these platforms.

b. Ice Cream Social

- i. Melissa shared information she gathered from Harper's, Chef's Supply, and Food4Less and the Parks and Recreation team agreed that the best cost-effective idea would be to purchase four 3-gallon tubs of ice-cream, (we decided on vanilla, chocolate, strawberry and cookie dough) and one non-dairy flavor, purchase 250 bowls from Chef's Supply, with a budget of no more than \$500. Nancy agreed to contact the health code about food handler's licensing and safety handling the ice cream, Melissa agreed to purchase the ice cream/groceries for the event, Melissa and Mark will work on advertising the event, Chris and Zac will make sure the event is posted on the reader board, and Rosa will be contacting the Phoodery to see if we can advertise this event via flyers on their tables. Melissa made a motion to hold this Ice Cream Social on September 13th, from 6-8pm with a 5pm set up and a \$500 limit. Nancy seconded, motion passed unanimously. The Parks Planning team will be at the Ice Cream Social and the Community Dinner (Sept. 12th) to ask the community to complete their survey.

c. Trunk or Treat

- i. Nancy shared information she gathered from the Phoenix schools and learned that Phoenix does not have a pre-existing Trunk or Treat event. The Parks and Recreation Committee agreed to plan a Trunk or Treat event on October 31st, Rosa will create a 36" x 48" flyer to use at the Ice Cream Social to advertise this event. Due to time, we decided to plan out this event at our next meeting scheduled for September 19th, 2024.

6. NEW BUSINESS

- a. None

7. MEMBER COMMENTS

- a. Nancy: Thank you to Melissa for all she does! Stated that a community member reached out to her feeling worried about Pickleball Players overstepping the Basketball players. Chris said he has not received any complaints regarding this but will keep an ear out.

- b. Rosa: Asked Melissa to make an Ice Cream purchases list (similar to dog days grocery list) so that we can use it for future Ice Cream Socials, Melissa said that she would. No other comments.
- c. Mark: Two new events, yay!
- d. Melissa: Thank you to Rosa for a kind thank-you letter from the Dog Days event!

8. ADJOURNMENT - Next meeting September 19th, 2024

Respectfully submitted,

Rosa Van Gordon, Secretary

A handwritten signature in cursive script, appearing to read "Rosa Van Gordon". The signature is written in black ink on a white background.