



Parks and Recreation Committee
Agenda
August 15, 2024
6:00 p.m. Public Meeting
Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

*A complete agenda packet is available on the city's website This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to www.phoenixoregon.gov. To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Committee. **If you need special accommodations, please give the City Recorder 72-hours prior notice.***

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1. Call to Order / Roll Call / Confirmation of a Quorum

- 2. Approval of Minutes:** June 20, 2024 (pg. 3)
July 18, 2024 (pg. 5)

3. Public Comments

This item is for persons wanting to present information or raise an issue, not on the agenda. Each person shall be limited to three minutes and may not allocate their time to others unless authorized by the Presiding Officer. To comment, please write your name on the sign-in sheet. When your name is called, step forward to the podium and state your name and address for the record. If attending virtually, please raise your hand and wait to be allowed to speak. When your name is called, please unmute yourself and state your name and address for the record. (In accordance with state law, a recording of the meeting will be available at city hall, but only your name will be included in the meeting minutes). While the Committee or staff may briefly respond to your statement or question, the law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances.

4. City Councilor Liaison Report

5. Old Business

- a. Parks Master Plan
- b. Ice Cream Social
- c. Trunk or Treat

6. New Business

- a. None

7. Member Comments

8. Adjournment – Next meeting September 19, 2024

City of Phoenix, Oregon
Parks and Recreation Committee
Minutes of June 20th, 2024

Public Meeting Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

1. CALL TO ORDER / ROLL CALL / CONFIRMATION OF A QUORUM

Chair: Mark Peterson called the meeting to order at 6:00pm.

Present: Mark Peterson, Chair; Rosa Van Gordon, Secretary; Melissa Schneyder, Member; Chris Stephenson, Public Works Superintendent.

2. APPROVAL OF MINUTES: May 16th, 2024

- a. Melissa made a motion to pass minutes, Mark seconded, vote passed unanimously.

3. PUBLIC COMMENTS

- a. No public comments

4. CITY COUNCILOR LIAISON REPORT

- a. No comment

5. OLD BUSINESS

- a. Pickleball Update
 - i. Chris to check on how much was spent out of the Pickleball \$1200 budget
 - ii. Pickleball opening ceremony was great, pickleball courts are open to the public!
- b. Dog Days
 - i. Mark asked Chris to check on if we can have the hand washing station available, Chris reserved Colver Park, conversations around asking sign dude to make 12 neon signs that we can reuse for Dog Days, Krista, Mark and Carolina agreed to clean the concessions prior to the event, Chris stated he would look for the dog days banner in inventory, parks and recreation members agreed upon specific tasks to prepare for the event (grocery shopping, reaching out to vendors/volunteers, purchases, etc.)
 - ii. Melissa made a motion for up to \$1500 spent on the Dog Days event, Mark seconded, passed unanimously.

6. NEW BUSINESS

- a. Trunk or Treat

- i. Parks and Recreation members agreed to save this conversation for the next Parks and Recreation meeting.
- b. Movies in the Park
 - i. Rosa collected additional information from a local movies in the park facilitator and discovered that the overall cost would be \$1,000-\$1,500 per movie in the park which would include the movie licensing and equipment. The Parks and Recreation team decided to focus on different possible events that are more affordable.
- c. Park Master Plan
 - i. Discussions around QR codes as it relates to improving the Phoenix Parks and receiving community input, Mark is going to ask Bonnie about this, Melissa has offered to create a QR code in wood that can be used at the parks. Group agreed to talk more about this at the next Parks and Recreation meeting.

7. MEMBER COMMENTS

- a. Melissa: Excited for bulb planting and Dog Days
- b. Rosa: Excited for the fall time due to the heat and discussions around Trunk or Treat, also for July and her birthday.
- c. Mark: Pickleball was a great event!

8. ADJOURNMENT - Next meeting July 18th, 2024

Respectfully submitted,

Rosa Van Gordon, Secretary

City of Phoenix, Oregon
Parks and Recreation Committee
Minutes of July 18th 2024

Public Meeting Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

1. CALL TO ORDER / ROLL CALL / CONFIRMATION OF A QUORUM

Chair: Mark Peterson called the meeting to order at 6:00pm.

Present: Mark Peterson, Chair; Nancy Peterson, Vice Chair; Rosa Van Gordon, Secretary; Melissa Schneyder, Member; Chris Stephenson, Public Works Superintendent.

2. APPROVAL OF MINUTES: June 20th, 2024

- a. Skipping to next month's meeting due to no minutes available

3. PUBLIC COMMENTS

- a. No public comments

4. CITY COUNCILOR LIAISON REPORT

- a. Krista shared with the City Council that the Dog Days event was successful, Krista asks that if there are any other Parks and Recreation events this year to let her know and she will notify the City.

5. OLD BUSINESS

- a. Dog Days
 - i. Melissa said that the event was hugely successful, she created a shopping list so that we can use the same list every year and adjust as needed. Melissa will send Rosa addresses for Rosa to send out thank you cards.
 - ii. Mark made a huge shout out to Melissa for fixing the banners, putting in the request to sign dude to have the signs made, picking up the donations from Cheerful Vet, painting the dog cut out boards, painting the City of Phoenix cornhole boards AND the awesome playlist! Go Melissa!
 - iii. Rosa will be sending thank you letters to: Fire District 5, Sheriff's Office K9, Wilma for the Dog Biscuits Iron Skillet, Oldies but Goodies, FOTAS, Carolina, Ricardo and Dylan.
 - iv. Nancy stated that it was a great event and shouted out to Public Works for making the area look so nice at Colver Park.
 - v. Carolyn was happy to work with us all and in the future suggested that we have a "freebie" sign for the free swag table, and 2 condiments stations instead of one. Lastly, Carolyn suggested having a more sturdy platter for

the watermelon and food tent to keep the bugs away. Carolyna counted a total of 37 attendees and 17 volunteers.

- b. Upcoming events:
 - i. Trunk or Treat:
 - 1. Nancy is going to check with Phoenix Elementary or Churches in Phoenix to see if there are other places that do Trunk or Treat. We will come back to this event idea at the next Parks and Recreation meeting.

6. NEW BUSINESS

- a. Budget Review
 - i. Mark stated that we have used roughly \$3,000 out of our \$5,000 budget and that our budget for 2025 is \$5,500
- b. Parks Master Plan Update (Introduction and Discussion of Goals pg. 3)
 - i. Presentation given by U of O, conversations were brought up around the goals the renovation team has, taking into consideration the Parks and Recreation committee has on the importance of Maintenance, preserving the parks we currently have, sustainability, safety and involvement from other communities in Phoenix such as the Community Dinners, SOU environmental groups, local high school clubs and community events around Phoenix.

7. MEMBER COMMENTS

- a. Melissa: Excited about the renovation of our parks in Phoenix as well as the goals, objectives shared with the Parks committee and Dog Days was awesome!
- b. Mark: Also excited about the Parks Master Plan update
- c. Rosa: No comments
- d. Nancy: Great presentation!

8. ADJOURNMENT - Next meeting August 15th, 2024

Respectfully submitted,

Rosa Van Gordon, Secretary

Dog Days List

COSTCO

- 4 watermelons
- Hot dogs (100)
- Buns
- Cookies
- Ice
- Plates
- Napkins
- Relish (1)
- Mustard (1)
- Ketchup (1)
- Chips (1 case)
- Water (1 case)
- Sparkly water (1 case)

FOOD4LESS

- Foil pans
- Shasta soda (2 varieties, one 12pk ea)
- Vegan hot dogs (10)

List is made with the idea of roughly 30-50 people eating food