

City Council Meeting
Agenda

March 18, 2024

7:00 p.m. Public Meeting

Hybrid Meeting in Person and Via Zoom

Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

*A complete agenda packet is available on the city's website. This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to www.phoenixoregon.gov. To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Council. **If you need special accommodations, please give the City Recorder 72-hours prior notice.***

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82422368471?pwd=56t76VbJjhUh3Yd0uiNEe1nmXL5f6g.1lQxcbwKYeJfthXB> Passcode: 650864

Or One tap mobile: +1 253 215 8782, 82422368471#, *650864# US (Tacoma) +1 346 248 7799, 82422368471#, *650864# US (Houston)

Or Telephone: Dial (for higher quality, dial a number based on your current location):

- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US

Webinar ID: 824 2236 8471

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1. Call to Order / Roll Call / Confirmation of a Quorum

Except as provided in Section 33 of the City Charter, a minimum of four Council Members are needed for a quorum and to conduct city business. If the Mayor is needed to establish a quorum, then he/she may become a voting member for that meeting (Phoenix Municipal Code, Chap. 2.28.020.A.4).

2. Pledge of Allegiance

3. Presentations

- a. South Stage Road Extension Plan Overview/Update,.....5
- b. OR99 Glenwood/Coleman Project,.....7
- c. Government Public and Safety Center Update,.....38

4. Public Comments

*This item is for persons wanting to present information or raise an issue, not on the agenda. Each person shall be limited to three minutes and may not allocate their time to others unless authorized by the Presiding Officer. To comment, please write your name on the sign-in sheet. When your name is called, step forward to the podium and state your name and address for the record. If attending virtually, please raise your hand and wait to be allowed to speak. When your name is called, please unmute yourself and state your name and address for the record. (In accordance with state law, a recording of the meeting will be available at city hall, but only your name will be included in the meeting minutes). While the Council or staff may briefly respond to your statement or question, **the law does not permit action on, or extended discussion of, any item not on the agenda** except under special circumstances.*

5. Consent Agenda

*Items on the Consent Agenda are considered routine and will be adopted by one motion. **There will be no separate discussion of these items unless it is requested by a member of the Council or staff.** If so requested, that item will be pulled from the Consent Agenda and considered separately immediately following approval of the remaining items.*

a. Reports for Information & Possible Action:

b. Minutes to Approve and File:

- 1. Minutes from Joint City Council/Planning Commission Study/Work Session Meeting Minutes,.....50
- 2. Minutes from City Council Meeting March 04, 2024,.....52

6. Consent Agenda Items Pulled for Discussion

7. New Business

- a. Public Art Application (Grange),.....55

8. Staff Reports

- a. City Attorney
- b. City Manager
- c. Deputy City Manager

9. Mayor and Council Comments / Reports

Any Councilor may make an announcement or raise any item of business that is not on the agenda. While other Councilors or city staff may briefly respond or comment, the law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. If extended deliberation or potential action on a matter is desired, Council may direct staff to place the item on a future meeting agenda.

10. Adjournment



City of Phoenix

Heart of the Rogue Valley

Future agenda summary 03/18/24

To be scheduled: City Council

- Monument Policy – TBS

To be scheduled: PHURA

- Annual Report – TBS

Upcoming City of Phoenix Meetings:

March 21, 2024	Parks and Recreation Committee Meeting 6:00 pm at 220 N. Main St.
April 01, 2024	City Council Study/Work Session 5:30 pm at 220 N. Main St.
April 01, 2024	City Council Meeting/Public Hearing 7:00 pm at 220 N. Main St
April 08, 2024	Planning Commission Meeting 6:30 pm at 220 N. Main St.
April 15, 2024	City Council Meeting/Public Hearing 6:30 pm at 220 N. Main St.
April 18, 2024	Parks and Recreation Committee Meeting 6:00 pm at 220 N. Main St.
May 06, 2024	City Council Meeting 6:30 pm at 220 N. Main St.
May 09, 2024	PHURA Budget Meeting 2:00 pm at 220 N. Main St.
May 09, 2024	Budget Committee Meeting 2:30 pm at 220 N. Main St.
May 17, 2024	Government & Public Safety Center Ribbon Cutting 3:00 pm 112 W. 2 nd St.

All of the above meetings are tentative and are subject to change.

Oregon 99: Glenwood Road to Coleman Creek

Construction Phase

Region 3: Southwestern Oregon (Medford, Phoenix, Jackson)

This phased project will keep the existing 5 lane section and widen the highway to provide needed bike lanes and sidewalks on both sides of the roadway. Crosswalks and crossing islands will also be constructed along with enhanced transit stops.

Impacts

Traffic Impact

Currently there is utility relocation on going through Summer 2024. This means traffic control: single lane traffic, controlled by flaggers at times.

Accommodations are being made to keep business access and driveway access to residents open.

Construction Impacts

To be determined. But expect single lane traffic at times controlled by flaggers. Business and driveway access will be accommodated.

Meetings and Events

Property owners are being contacted. We're also planning mailers and online open houses on the plan.

Schedule

The project team has completed the design.

Project was awarded to Knife River Materials.

ODOT contractor construction on OR 99 is scheduled to begin in the summer of 2024.

Details

About

We're working to improve safety for pedestrians and bicyclists on the Oregon 99 corridor between Phoenix north to Glenwood.

This urban area is in need of upgraded transportation improvements for all users.

Location

OR 99 |

Oregon 99 (Rogue Valley Highway) in the unincorporated area between Medford and Phoenix.

Cost and Funding

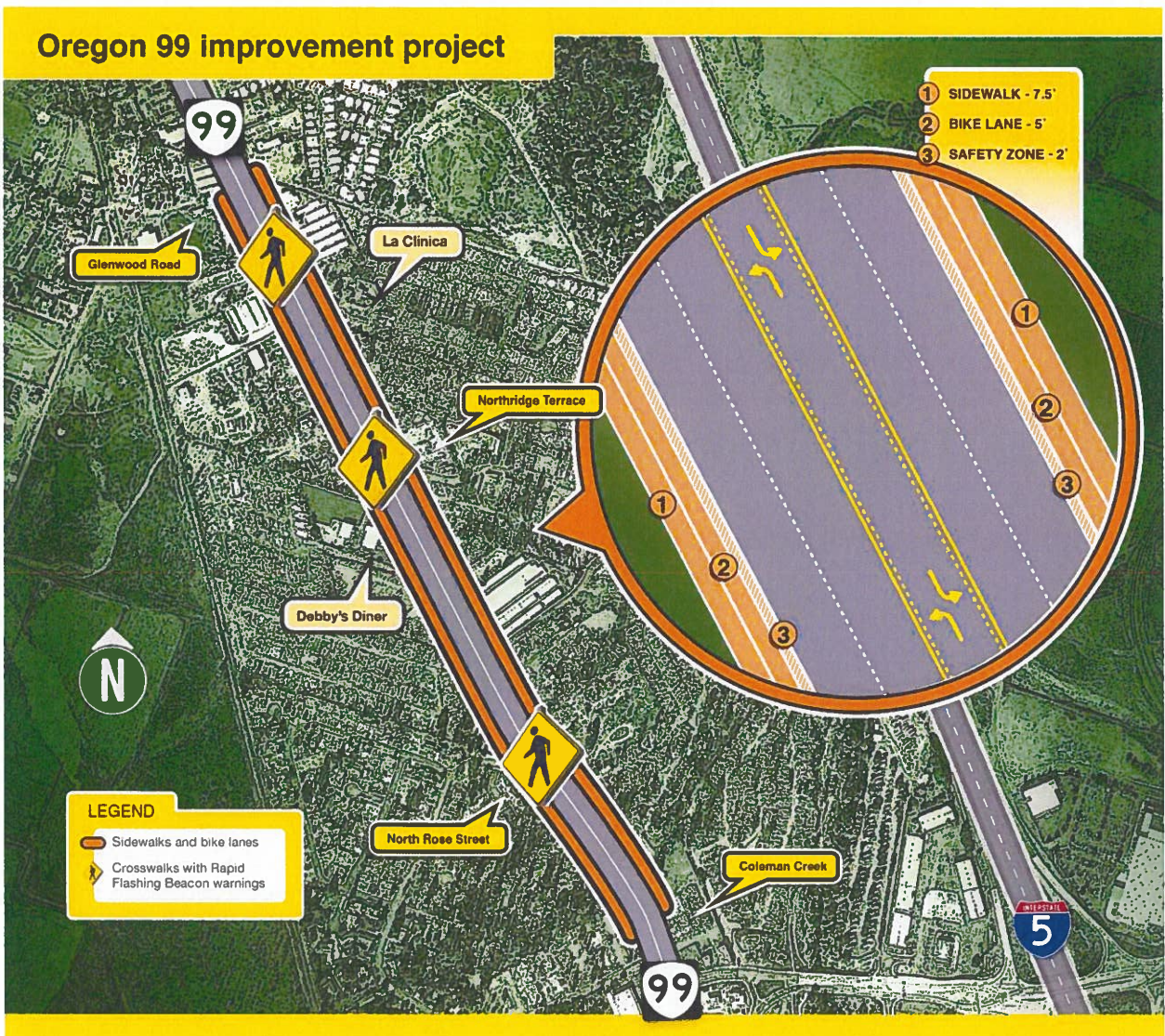
~\$20 million

Benefits

When complete this project will improve livability in the corridor by enhancing safety and mobility for all users including bicyclists, pedestrians and transit users on this busy Oregon 99 corridor between Phoenix and Medford.

What Problem Will This Improve?

- This project hopes to be a partner in the Alameda Fire rebuilding process so when housing returns, safer transportation features will be available to residents.
- The loss of housing for low income, senior, veteran and Spanish-speaking residents was a blow to the community.
- Several mobility challenged individuals ride their scooters off the shoulder or in the travel lane.
- Even with an existing RVTD route through this area there is poor access to the current transit stops.
- The lack of pedestrian and bike amenities are a safety problem. There is a record of frequent fatal and serious injury crashes in this corridor, even with enhanced lighting and lowered speed limit.



Technical Memorandum

February 28, 2024

Project# 27003.014

To: Lisa Cornutt, ODOT
Karl MacNair, City of Medford

From: John McPherson

CC: Marc Butorac

RE: Task 2.1.2B Final Purpose and Needⁱ

INTRODUCTION

The purpose of this memo is to transmit a succinct statement of purpose and need for the proposed South Stage Road Extension planning project. ODOT is preparing a Facility Plan to evaluate potential transportation improvements across Interstate 5 (I-5) between the Phoenix interchange (at Exit 24) and South Medford interchange (at Exit 27) in south Medford, Oregon. The Facility Plan analysis will be based on a Year 2045 planning horizon. Contained in this memo are the following scope items:

- A clear and succinct statement of the proposed action's purpose expressed as a desired transportation outcome that identifies the fundamental reasons why the action is being proposed; and
- A brief description of the problems that the proposed action is intended to address and, to the extent possible, an explanation of the underlying causes of those problems.

Specific supporting data to fully demonstrate the proposed action's needs and documentation of agency and public participation and input have not yet been completed. Future Technical Memorandums *4.1.1.3B Final Existing Condition Summary* and *4.1.2B Final Future Year Traffic Analysis Summary* along with PMT, PDT, PAC, and community feedback will ultimately confirm the needs. The initial draft of this memo has been reviewed by the Project Development Team (including FHWA staff) and their suggested changes have been incorporated. This memo will be used to generate additional feedback from agencies and the public during initial outreach activities.

According to the Federal Highway Administration (FHWA), a Purpose and Need Statement should focus on the transportation problem (or problems) to be addressed by the proposed action. It establishes why the agency is proposing to spend taxpayers' money while at the same time causing potential environmental impacts. The Oregon Department of Transportation (ODOT) recommends that the Purpose should define the transportation problem to be solved,

and the Need discussion provides data to support the Purpose. The Purpose and Need is the basis for developing methods and criteria for narrowing the range of alternatives to be carried forward into the NEPA process (see attached *Tech Memo #2.1.3: Goals, Objectives, Evaluation Criteria, and Performance Measures* for further information). For more FHWA guidance on preparing and using the Purpose and Need Statement see: [Environmental Review Toolkit \(dot.gov\)](#).

Purpose and Need

The purposes of the South Stage Road Extension project are to: (1) reduce out of direction travel by improving east-west multimodal connectivity across Interstate-5; (2) to reduce existing and projected congestion and related traffic safety issues in the vicinity of the Interstate-5 interchanges with Garfield St. and N. Phoenix Rd. and the adjacent local street network; and (3) support local system improvements associated with current and planned land uses as well as improved emergency preparedness in the rapidly urbanizing area of south Medford, Oregon and north Phoenix, Oregon. The following transportation needs (problems) have been identified:

- **Interstate-5 (I-5) creates a barrier to local east-west travel that limits local road connectivity resulting in out of direction travel and poor east-west travel times.** No transportation facilities cross I-5 and the parallel Bear Creek Greenway between Exits 24 and 27, a distance of approximately 3 miles. Because of this lack of local arterial road connectivity across I-5, east-west travelers including transit users must traverse to either the Phoenix interchange or the South Medford interchange (via Barnett Road and Garfield Street) resulting in inefficient out-of-direction travel and excessive travel times, which increases economic costs for businesses and travelers. For people walking and biking, travel times are even longer. The lack of connectivity and intersection related congestion can be particularly serious for medical emergency response times with Asante Rogue Regional Medical Center located along Barnett Road east of I-5.
- **Lack of east-west connectivity across I-5 is a primary contributor to congestion and traffic safety issues at the interchanges and the local roads accessing the interchanges.** The South Medford interchange is one of the most congested areas in Medford. Because the east-west arterial network concentrates traffic at the arterial streets that do cross I-5 (Phoenix Road, Garfield Street, and Barnett Road) those interchanges, and local street networks, are currently and/or projected to be overcapacity and include intersections identified in the Safety Priority Index System (OR99/Stewart Avenue, OR99/Garfield Street, and I-5/South Medford Interchange) . At the South Medford interchange, congestion is causing a bottleneck with southbound queues spilling back onto the I-5 mainline, which is not just a congestion issue, but also slows freight access to I-5 and causes safety concerns for potential high-speed, rear-end collisions.

- **Improved east-west arterial connectivity is needed to support planned growth in the Medford and Phoenix urban growth reserves.** South Stage Road has long been planned as a primary east-west route across the Rogue Valley and it is the only arterial between the two interchanges that provides east-west connectivity from the City of Jacksonville and other areas within Jackson County to Highway 99. Local, adopted land use and transportation system plans identify an extension of South Stage Road as being needed to support future residential and regional employment land development in the south Medford and north Phoenix areas east of I-5. Providing additional east-west connectivity could also improve emergency response times and opportunities for egress during an emergency event (e.g., wildfire, flooding).

ⁱ This planning document may be adopted in a subsequent environmental review process in accordance with 23 USC 168 Integration of Planning and Environmental Review and 23 CFR 450 Planning Assistance and Standards.

SOUTH STAGE EXTENSION PLAN CITY COUNCIL

DATE: 3/18/2024



MEDFORD
OREGON

South Stage Road

PROJECT OVERVIEW



General Study Area



Downtown
Medford

South Medford
Interchange

Phoenix
Interchange

Approximate location of a
potential I-5 overcrossing or
interchange being
evaluated in this plan

South Stage Road

South Stage Extension Plan

This is a “**Facility Plan**” which will:

- Determine the **feasibility** of a new I-5 overcrossing or interchange at South Stage Road
- Evaluate the **influence** of an overcrossing or interchange on the transportation system
- Determine whether there are **benefits** to the transportation system and if an overcrossing or interchange provides greater benefit

This Facility Plan is the first step over many years

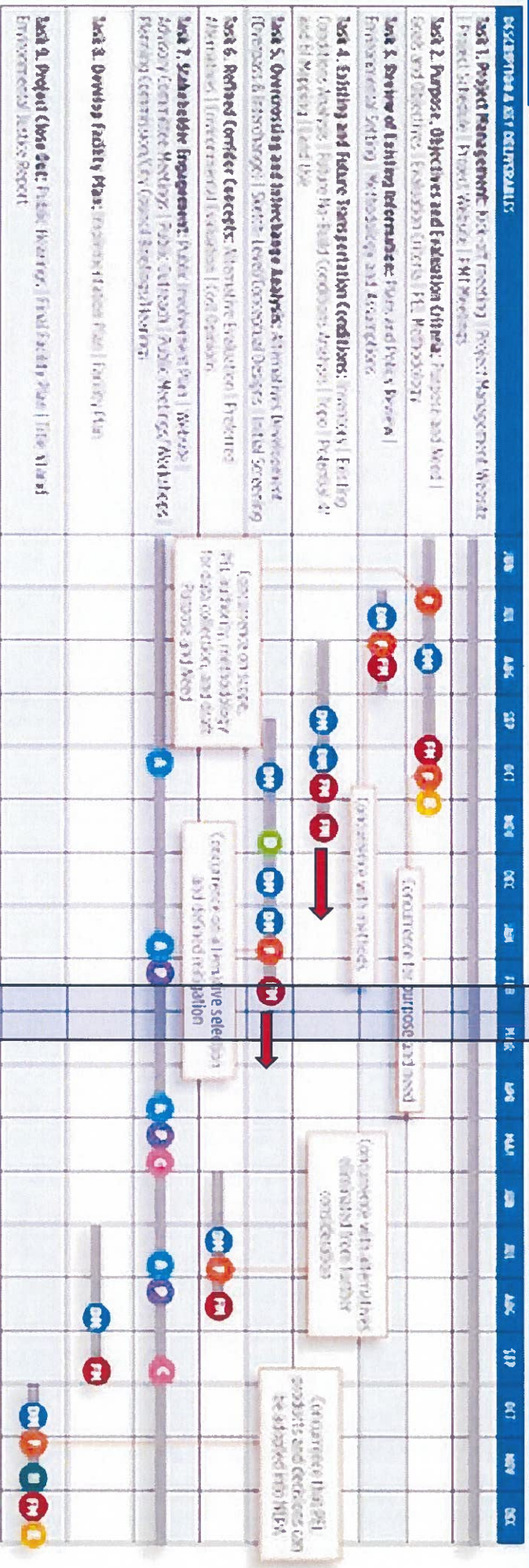
Next steps after the plan is adopted include:

- **Funding** – City and ODOT to seek funding for design and construction
- **Design** – environmental analysis, permitting and design
- **Construction** – start date not identified; likely no sooner than five years from adoption of this plan

Agenda

- Project Schedule
- Future Transportation Conditions Overview
- Purpose & Need Discussion
- Alternative Development & Evaluation Process
- Ongoing & Upcoming Engagement
- Next Steps

Project Schedule



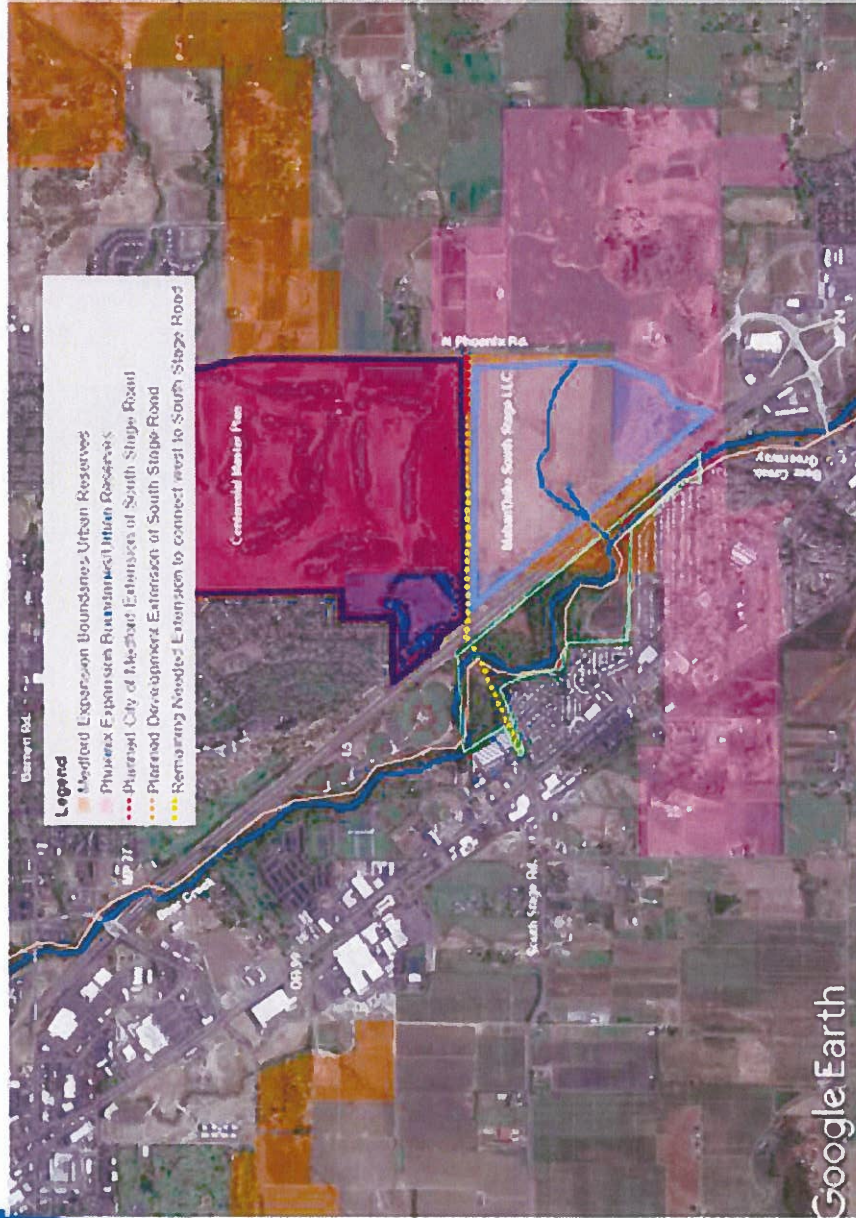
South Stage Road

FUTURE TRANSPORTATION CONDITIONS



South Stage Road

Future Growth



By the year 2045, 5,000 people are projected to live in the Phoenix Road corridor within the Study Area.

The City of Medford is expected to grow by 30,000 people and Phoenix by 700 people.

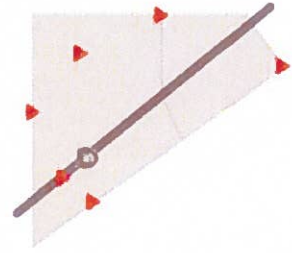
South Stage Road

Future Needs

- Freeway Segment, Interchanges, & Intersections
- Out of Direction Travel
- Travel Times
- Emergency Response Access
- Crash History
- Pedestrian, Bicycle, Transit Access

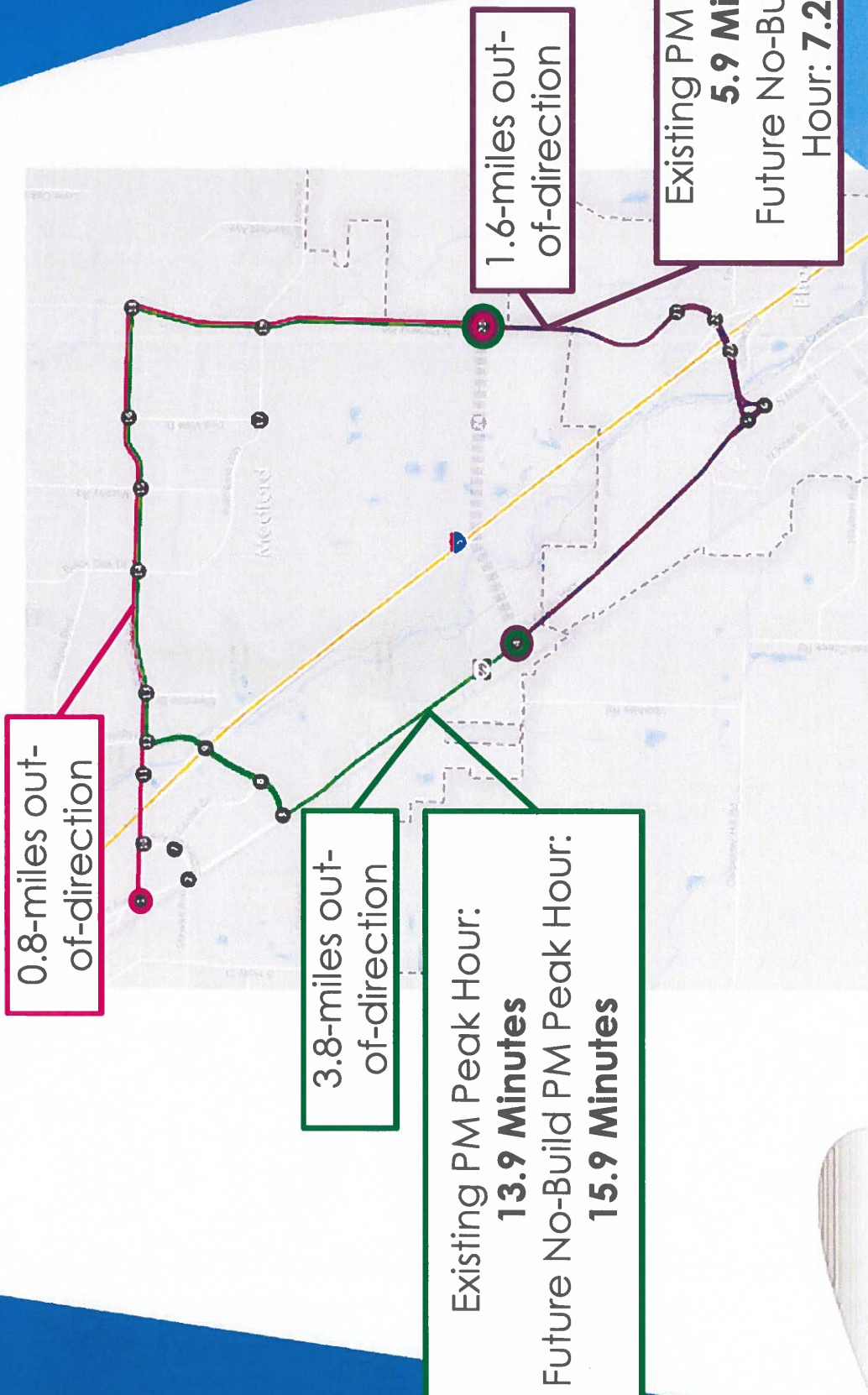
Freeway Segment, Interchanges, & Intersections

- Intersections Exceeding Mobility Standards
 - I-5/Garfield Street
 - OR99/Garfield Street
 - OR99/N Phoenix Road-Boltz Road
 - Barnett Road/Black Oak Drive
 - Juanipero Way/Golf View Drive
 - Commercial Drive/N Phoenix Road
- Merge/Diverge Locations Exceeding Mobility Standards
 - Garfield Street/I-5 SB Off-Ramp
- Queuing Exceeding Storage Capacity
 - Southbound and northbound ramps of the Garfield Interchange anticipated to back up onto I-5
 - Safety concern for potential high-speed, rear-end collisions



South Stage Road

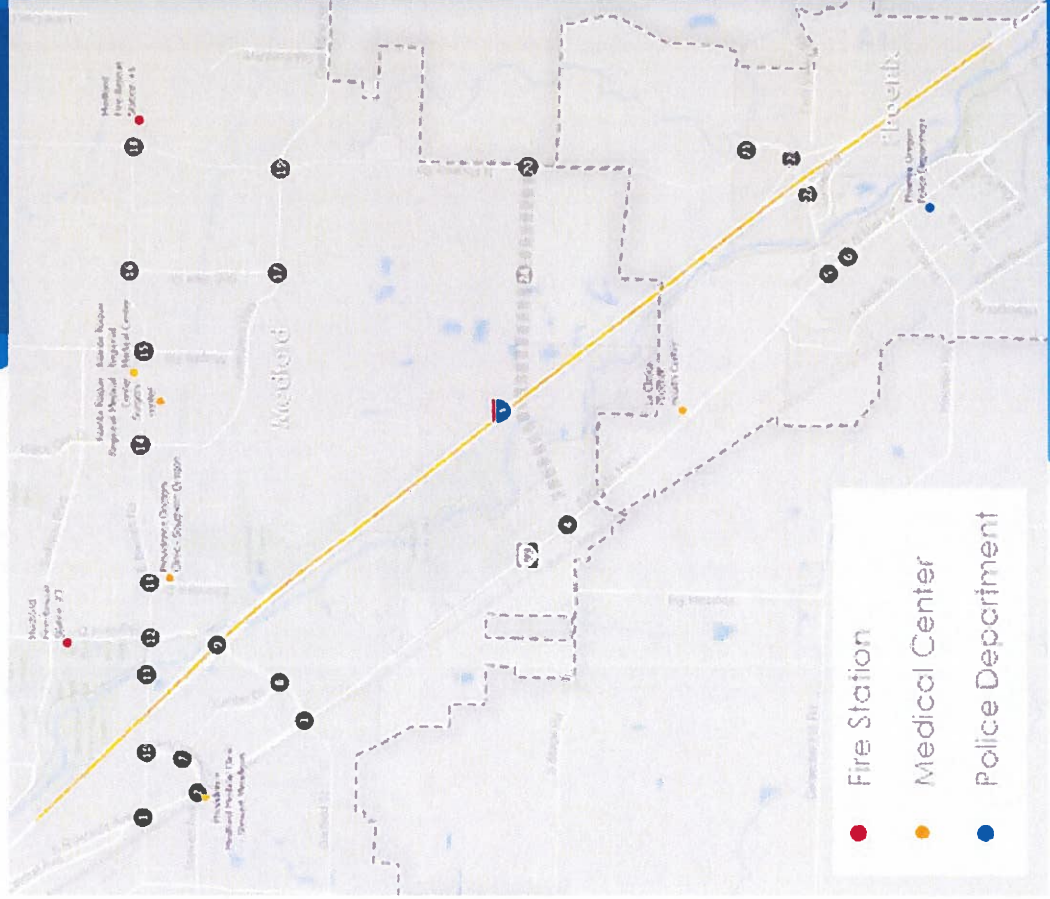
Out-of-Direction Travel



Emergency Response Access

- Limited opportunities to detour/reroute

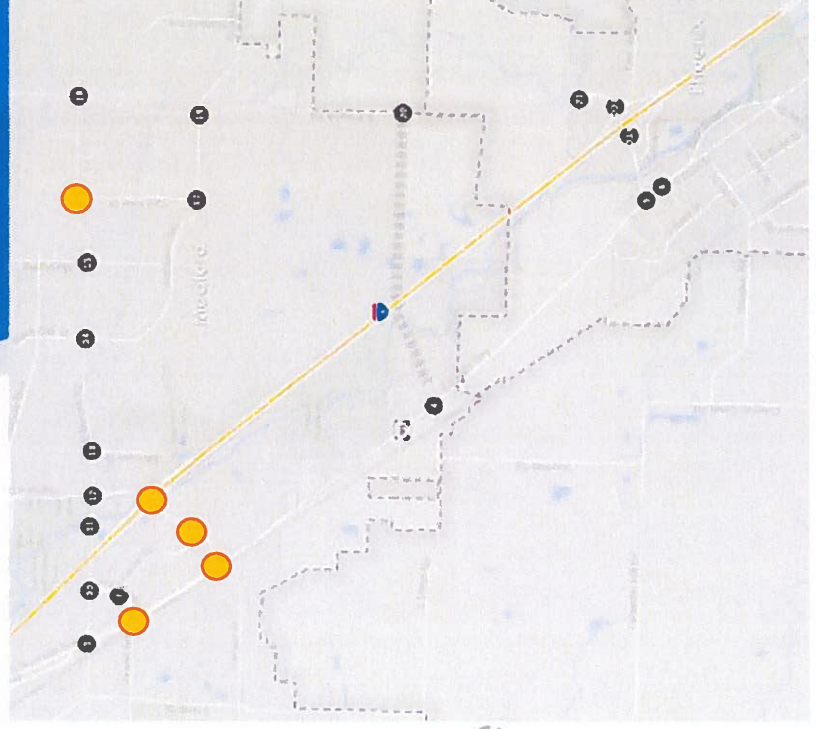
Tech Memo
4.2.1A



Crash History

Tech Memo
4.2.1A

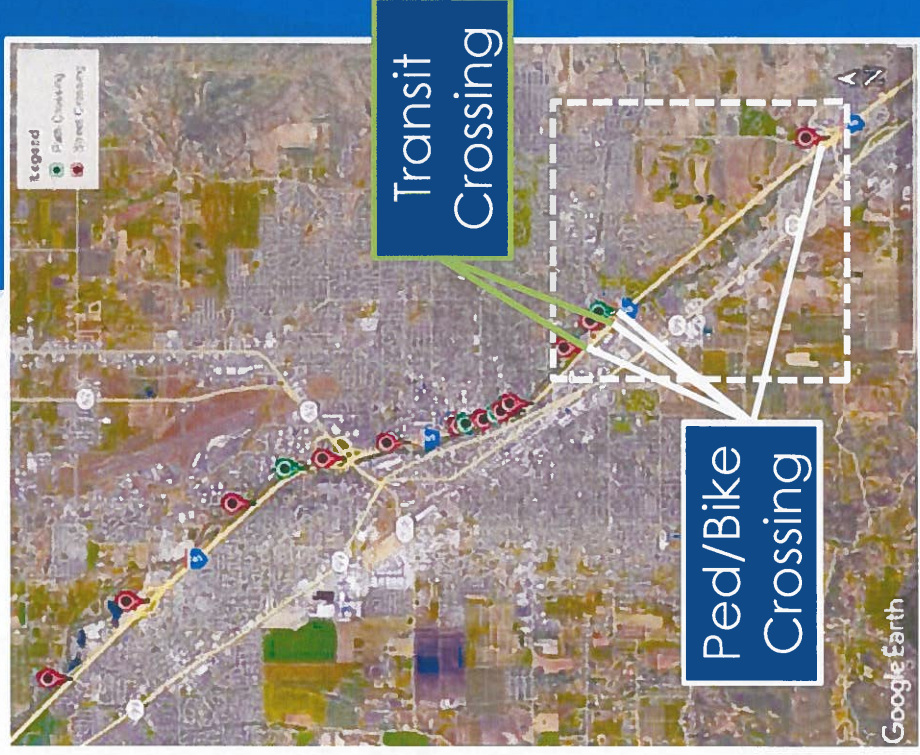
- Barnett Road/Golf View Drive
 - Exceeds the 90th Percentile Crash Rate
 - Exceeds Critical Crash Rate
- Garfield Street/Center Drive
 - Exceeds Critical Crash Rate
- OR99/Stewart Avenue
 - SPIS top 85%
- OR99/Garfield Street
 - SPIS top 90%
- I-5/Garfield Street Interchange
 - SPIS top 90%



Pedestrian, Bicycle, Transit Access

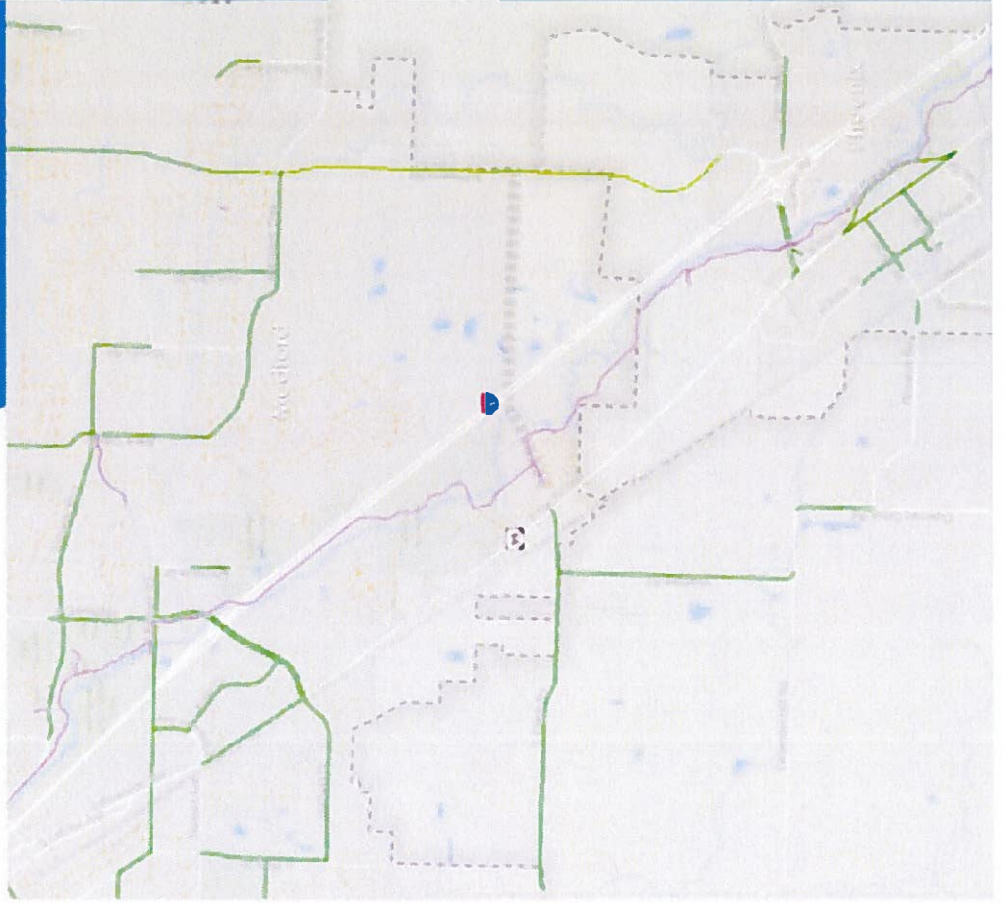
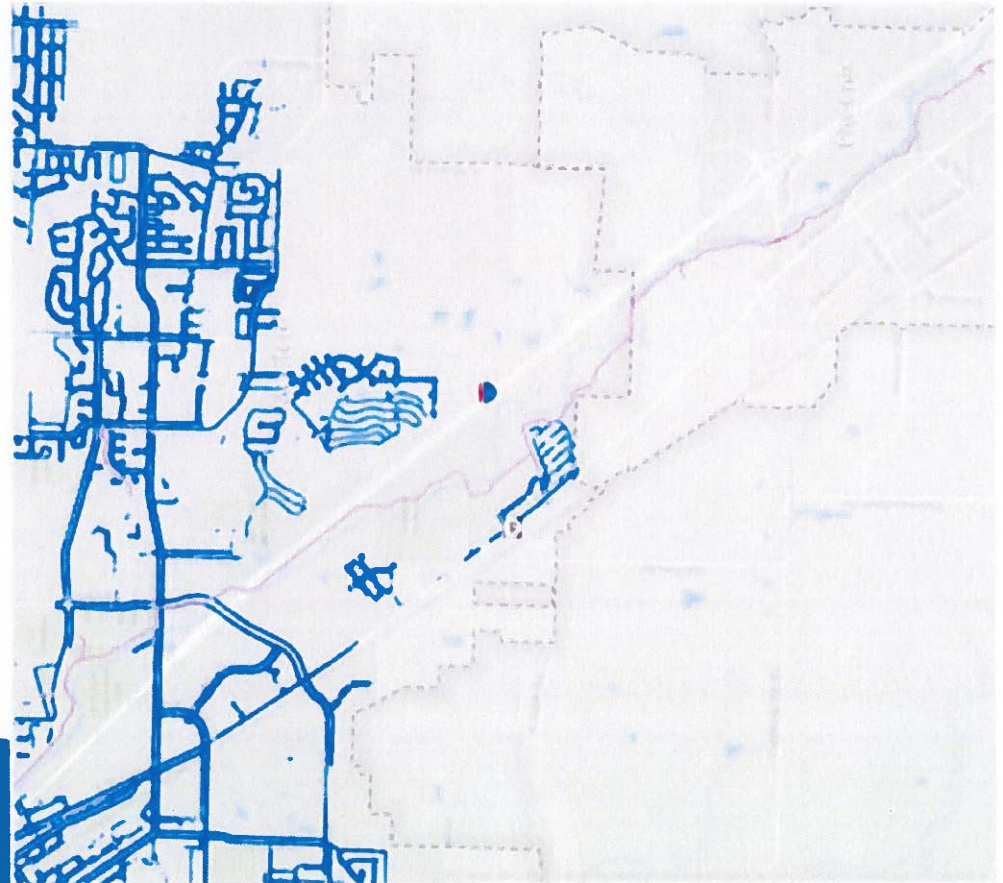
Tech Memo
4.2.1A

- Gap between Bear Creek Greenway Undercrossing and Phoenix Interchange Crossing: **2.65 Miles**
- Average Gap between Ped-Bike Crossings: **1.1 miles**
- **3x higher** than the average crossing spacing between Central Point and Barnett Road
- **6x higher** than crossing spacing desired in Medford code
- There are two locations where transit routes cross I-5 in the study area: Barnett Road and Garfield Street/Highland Road.



South Stage Road

Pedestrian/Bicycle Facility Gaps



PURPOSE AND NEED STATEMENT



South Stage Road

Purpose and Need Statement

Tech Memo
2.1.2A

The Purpose of the South Stage Road Extension project is to:

- 1) improve system linkage and east-west multimodal efficiency and connectivity across I-5
- 2) provide design year (2045) capacity and access for designated urban development to reduce congestion and improve emergency response times, evacuation, and recovery via the existing interchanges and local street network accessing those interchanges; and
- 3) safely accommodate all modes associated with current and planned land development in rapidly urbanizing areas in south Medford, Oregon and north Phoenix, Oregon (which abut one another).

Purpose and Need Statement

Tech Memo
2.1.2A

The following transportation needs (gaps and deficiencies) have been identified:

- I-5 creates a barrier to local east-west travel that limits local road connectivity resulting in out of direction travel and poor east-west travel times.
- Lack of east-west connectivity across I-5 creates congestion at the existing interchanges and the local roads accessing the interchanges.
- East-west arterial connectivity is needed to support planned growth in the Medford and Phoenix urban growth reserves.

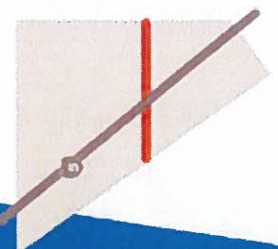
OVERVIEW OF SCENARIO AND ALTERNATIVE DEVELOPMENT PROCESS



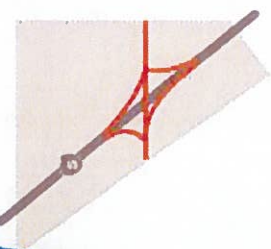
Overarching Scenarios



Existing System Enhancement – Under this scenario, alternatives will be developed that primarily improve existing transportation facilities to address gaps or deficiencies. These alternatives generally do not add new transportation system connections.



South Stage Overpass – This scenario will include alternatives that create a connection across I-5 and Bear Creek between the South Medford and Phoenix interchange.

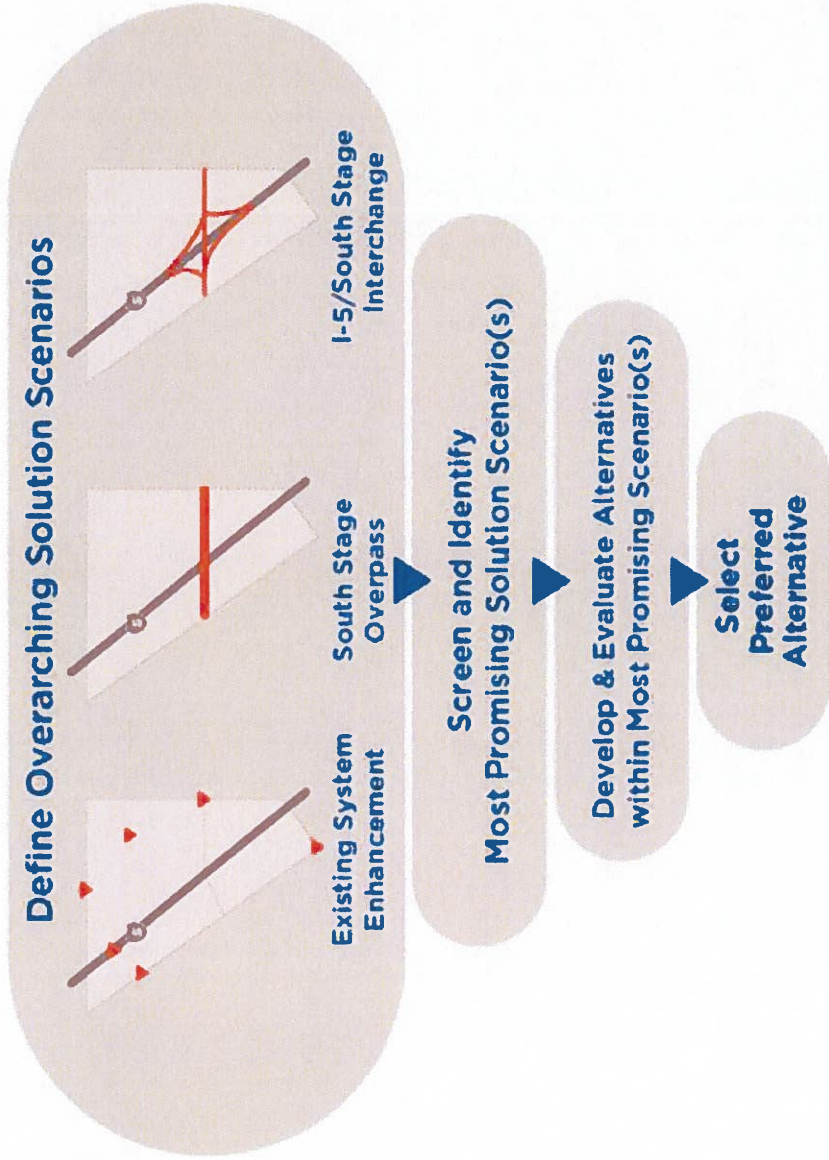


I-5/South Stage Interchange – This scenario will include alternatives that create a connection across I-5 and Bear Creek and add a new I-5 interchange between the South Medford and Phoenix interchange.

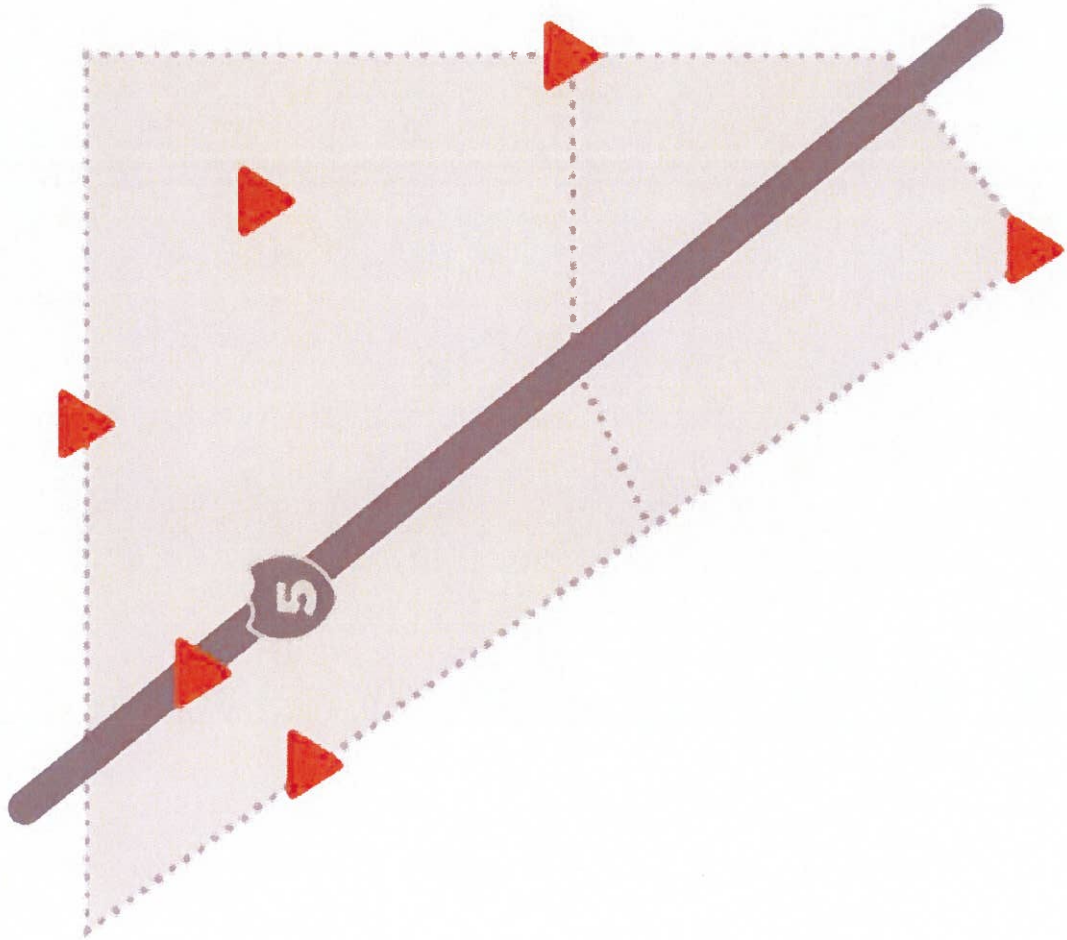


Alternative Development & Evaluation Process

Alternatives Developing and Selection Process



Existing System Enhancement



South Stage Road

South Stage Overpass

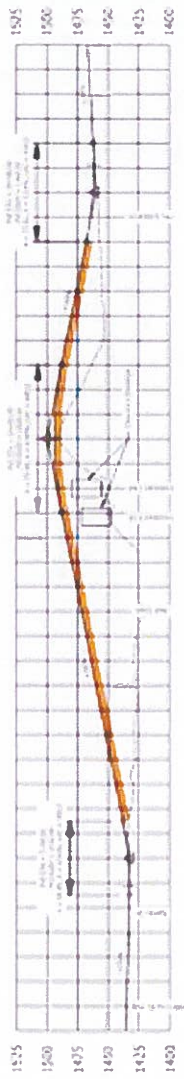


Figure O-1
Overpass Alternative 1



South Stage Road
Extension Plan

I-5/South Stage Interchange



Figure I-1
Interchange Alternative

South Stage Road
Extension Plan

ONGOING AND UPCOMING ENGAGEMENT ACTIVITIES



Recent Engagement Activities

- Online Open House – January 22nd – February 5th
 - [South Stage Road Extension Plan Open House \(odotopenhouse.org\)](http://SouthStageRoadExtensionPlanOpenHouse.odotopenhouse.org)
- San George Estates Community Information Meeting
 - January 22nd (5 – 7 p.m.)
- Community Engagement Liaison Outreach – January 18th – 22nd
- PAC Meeting #2 – January 31st (3 to 5 p.m.)
- Online Open House Webinar Briefing – January 31st (6 p.m.)
- Medford City Council Briefing – February 8th
- Medford Transportation Commission/Planning Commission Briefing – February 12th (noon)

Next Steps

- Next Steps
 - Screen Solution Scenarios
 - Identify and Screen Feasible Alternatives
 - Identify Promising Alternatives
 - Request Feedback
 - On-Line Open House – 4/29 – 5/13
 - PAC Meeting – 5/8
 - In-Person Open House – 5/8 (6 p.m.)
 - City Council Briefing – 5/9



February 2024



HMKCO.ORG





PROJECT END OF MONTH REPORT

PROJECT

GOVERNMENT AND PUBLIC SAFETY CENTER

PROJECT DESCRIPTION

- Construct a new combined city facility, replacing the Phoenix Fire Station (JCFD 5 Station 3)
- The new building incorporates the footprint of the City Hall, Fire Station, and Police Station
- The 2-story building efficiently collocates and stretches resources to enhance public safety

SCHEDULE & KEY MILESTONES	START	COMPLETION	% CPL	COMMENT
Windows Sector A/B	09/27/23	10/31/23	100%	
Electrical Rough A/B first floor	08/07/23	10/20/23	100%	
Drywall Sector A	10/17/23	10/27/23	100%	
Weather Barrier Sector C	10/02/23	10/20/23	100%	
Building Construction	03/02/23	05/16/24	80%	
Substantial Completion	12/06/22	05/16/24	90%	

CURRENT ACTIVITIES

Construction

The contractor continued to make progress during the month of February. During this time, they poured auxiliary parking components for the east parking lot. This includes a concrete apron, curbs, sidewalk components and stem walls for the rain garden. Flooring installations within the facility continued to progress with the Police Department offices receiving carpet tile and floor base. Flooring at the second-floor Fire Department and City offices have begun as well. Lighting fixtures and ceiling cut-ins have progressed as the contractor looks to drop ceiling tile at the second floor soon. Drywall finishing activities have begun in the apparatus bay, following the drywall installation process. The contractor continues to install case work, marker, and glass boards as well as toilet accessories, doors, and hardware. They continue their diligent work towards substantial completion and building construction.

South view of the exterior façade



North view of the exterior façade



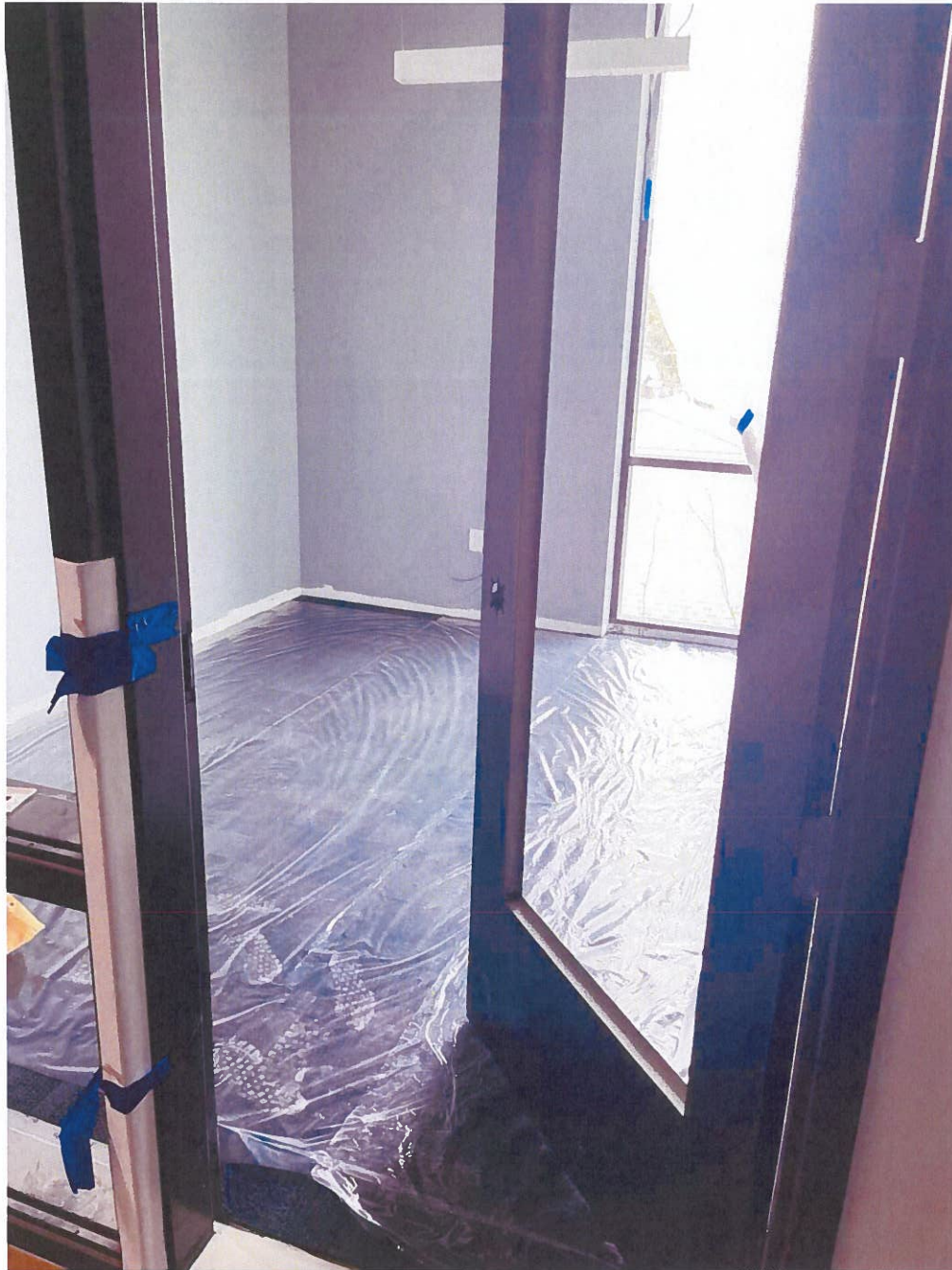
The Apparatus Bay drywall finishing



Fire Department restroom area

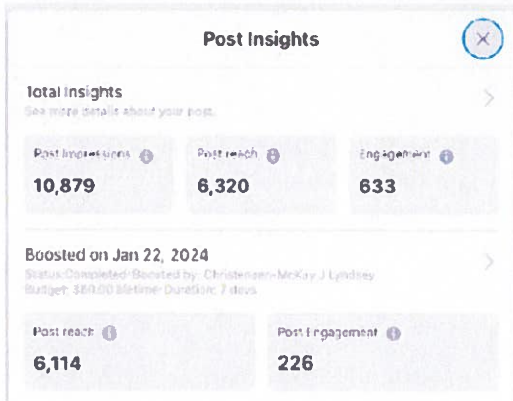
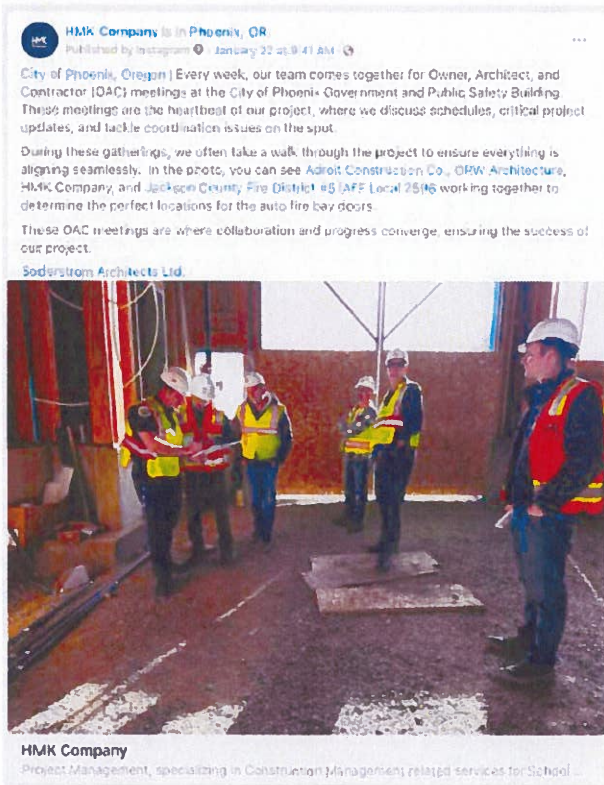


City offices



Social Media

During the month of January, HMK crafted 15 social media posts across 3 different platforms, Facebook, Instagram, and LinkedIn. This generated 53,633 impressions, reaching 17,610 people in the Phoenix community (+25 mi. radius).





Budget

Budget has been updated with February information.

HIGHLIGHTS, CHALLENGES, SOLUTIONS

Highlights / Challenges:

- ✓ See below link/URL to the updated project website.
- ✓ Insulation installation at the Apparatus Bay was completed.
- ✓ Drywall has begun at the Apparatus Bay.
- ✓ Interior drywall on the second floor has begun and nears completion.
- ✓ Lights and acoustical ceiling tile frames are being hung on the second floor.
- ✓ Continue working through the schedule impact with Adroit due to labor strike delaying exterior rockwool insulation. While allowing furniture move into to begin on April 22nd.

ACTIVITIES SCHEDULED FOR NEXT PERIOD

- ✓ Continue installation of finishes throughout the building.
- ✓ Completion of the roof weather permitting.
- ✓ Continue installation of the siding and trim.
- ✓ Continued site improvements.

REVENUE / PROJECT BUDGET REPORTS

See attached reports.

ADDITIONAL INFORMATION

For questions, comments or additional information, please contact:

David McKay, CEO
david.mckay@hmkco.org | <https://hmkco.org/cityofphoenix/> | 503-453-2836



**CITY OF PHOENIX
CITY GOVERNMENT BUILDING PROJECT
REVENUE BUDGET
FEBRUARY 29, 2024**

Program Revenue ¹	Original Budget	Received to Date	Allocated to Date	Unallocated Balance	Revised Budget
Bond and Other Proceeds					
House Bill 5006	\$ 13,804,000	\$ 10,819,969	\$ 13,600,000	\$ -	\$ 13,600,000
House Bill 5202	\$ 2,534,000	\$ 2,534,000	\$ 2,534,000	\$ -	\$ 2,534,000
FEMA - Public Assistance	\$ 200,000	\$ -	\$ 319,322	\$ -	\$ 319,322
	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue Sources (Federal, State, ETO)	\$ -	\$ -	\$ 3,292,861	\$ 119,322	\$ 3,412,183
Total Revenue	\$ 16,538,000	\$ 13,353,969	\$ 19,746,183	\$ 119,322	\$ 19,865,505

1. Program Revenue Budgets are an estimate. Accuracy should be verified by City personnel.



**CITY OF PHOENIX
PUBLIC SAFETY BUILDING
PROJECT BUDGET
FEBRUARY 29, 2024**

Program Expense		Original Budget		Paid to Date		Remaining Balance		Revised Budget
Hard Cost								
Maximum Allowable Construction Cost (MACC)	3	\$ 13,421,067	\$	9,919,514	\$	5,404,329	\$	15,323,843
1.5% Solar Requirement (1.5% of Total Project Budget)		\$ 270,325	\$	2,737	\$	225,996	\$	228,733.0
Construction Contingency	3	\$ 671,053	\$	-	\$	679,759	\$	679,759
Construction Sub Total		\$ 14,362,445	\$	9,922,251	\$	6,310,085	\$	16,232,335
Soft Cost								
Administrative Cost								
Legal Fees	1	\$ 15,000	\$	23,559	\$	1,441	\$	25,000
Builders Risk Insurance	2	\$ 100,000	\$	-	\$	67,275	\$	67,275
Project Management	3	\$ 608,575	\$	693,535	\$	65,040	\$	758,575
Reimbursable Expenses		\$ 15,000	\$	14,768	\$	232	\$	15,000
Other Administrative Charges		\$ -	\$	-	\$	-	\$	-
Site Cost								
Site Survey	2	\$ 24,280	\$	11,030	\$	-	\$	11,030
Geo-Tech Report		\$ 48,560	\$	30,999	\$	-	\$	30,999
Planning Cost								
Design Fees	3	\$ 1,214,005	\$	1,055,513	\$	84,487	\$	1,140,000
A & E Reimbursable Expenses		\$ 15,000	\$	1,702	\$	13,298	\$	15,000
Commissioning	2	\$ 60,700	\$	22,340	\$	28,547	\$	50,887
Printing & Plan Distribution		\$ 2,500	\$	-	\$	2,500	\$	2,500
Hazardous Materials Consultant	2	\$ 36,420	\$	16,152	\$	6,148	\$	22,300
Building Envelope Consultant		\$ 60,700	\$	54,982	\$	8,818	\$	63,800
Constructability Review	2	\$ 48,560	\$	-	\$	-	\$	-
Plan Review & Building Permits		\$ 121,400	\$	3,241	\$	118,159	\$	121,400
Special Inspection and Testing		\$ 60,700	\$	55,202	\$	5,498	\$	60,700
Miscellaneous Fees	3,4	\$ 63,560	\$	66,090	\$	27,470	\$	93,560
Relocation Cost		\$ -	\$	28,941	\$	71,059	\$	100,000
Kitchen		\$ 24,280	\$	-	\$	-	\$	-
Miscellaneous								
Legal Advertisements		\$ 2,500	\$	433	\$	2,067	\$	2,500
Furniture, Fixtures, and Equipment (FF&E)	1	\$ -	\$	145,352	\$	604,648	\$	750,000
Technology		\$ -	\$	39,614	\$	(39,614)	\$	-
Technology (Design)		\$ 24,280	\$	-	\$	24,280	\$	24,280
Acoustics		\$ 24,280	\$	-	\$	-	\$	-
Criminal Background Checks		\$ 2,500	\$	-	\$	-	\$	-
System Development Charges		\$ 121,400	\$	-	\$	121,400	\$	121,400
Value Engineering		\$ -	\$	-	\$	-	\$	-
Utility Connection Fee		\$ 121,400	\$	14,963	\$	106,437	\$	121,400
Unallocated Owner Contingency	1,2,3,4	\$ 843,633	\$	-	\$	16,241	\$	16,241
Inflation		\$ -	\$	-	\$	-	\$	-
Sub Total Soft Cost		\$ 3,659,233	\$	2,278,416	\$	1,335,431	\$	3,613,847
Total Project Cost		\$ 18,021,678	\$	12,200,666	\$	7,645,516	\$	19,846,182

1. Reallocated funds within budget (09.30.22)
2. Reallocated funds within budget (12.31.22)
3. Reallocated funds within budget (10.31.23)
4. Reallocated funds within budget (11.30.23)

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**Joint City Council/Planning Commission
Study/Work Session
Hybrid Meeting in Person and Via Zoom
Monday, March 04, 2024**

1. CALL TO ORDER:

Council President Vermillion called the City Council's hybrid meeting to order on Monday, March 04, 2024, at 5:32 p.m.

ROLL CALL:

PRESENT: Angie Vermillion, Karen Shrader, Krista Peterson, Scott Clauson, Jillian Shainholtz, Terry Helfrich, Marcia Monceaux, Melissa Schneyder, Carolyn Marshall, Jeff Luers and Milan Hason (5:35 p.m.)

ABSENT: Terry Baker, Larry Dickson (excused)

STAFF PRESENT: Eric Swanson, City Manager
Joe Slaughter, Deputy City Manager
Zac Moody, Community Development Manager
Bonnie Pickett, City Recorder
Chris Stephenson, PW Superintendent

**2. DISCUSSION – HIGHWAY 99 / BEAR CREEK GREENWAY CORRIDOR
REVISIONING PROJECT UPDATE:**

Zac Moody, Community Development Director, presented his staff report, highlighting the history and the project with an update on where we are today. He explained the process of gathering information on what and how residents would like to see changes made in the revisioning project.

David Sacamano, Consultant Team Project Manager, discussed the memo to the Council and the amazing information in the links provided. He also discussed supporting commercial, mixed-use, and residential development in Phoenix. Mr. Sacamano answered questions from the Council regarding the study results and placemaking results from workshops.

Elizabeth Decker, Jet Planning, spoke about the project area around Hwy 99 and Bear Creek. She also discussed an audit of the City's Land Use Code and opportunities to make changes to make the code more consistent.

Mr. Moody answered questions from the Council regarding the Bear Creek Revisioning project.

Mr. Sacamano spoke about street trees and other forms of street calming.

Planning Commission Chair noted that the downtown area needs better lighting to make it safer for pedestrians. He questioned if the Planning Commission should be working on limited density standards.

Ms. Decker answered the questions from Planning Commission Chair Helfrich.

Mr. Moody, with input from Phoenix residents, discussed density changes across multiple zones in the City of Phoenix and answered additional questions from the Council.

Joe Slaughter, Deputy City Manager, spoke about Jerry Marman's plans to present an update on the Hwy 99 Coleman Creek to Glenwood project, noting this would be an opportunity to ask about the infrastructure updates. Mr. Slaughter stated the Bear Creek Revisioning program was more about updating the code.

Eric Swanson, City Manager, noted that ODOT will also update the Council on the South Stage project.

Mr. Sacamano and the staff answered questions about traffic calming methods and street crossing along Hwy 99.

Laura Buell clarified the scope of the revisioning project and how the code will affect the land on both sides of Highway 99.

The Council and Planning Commission supported moving to Phase II of the Bear Creek Revisioning project.

3. ADJOURNMENT:

The meeting adjourned at 6:37 p.m.

Respectfully submitted by,

Bonnie Pickett
City Recorder

City Council Meeting Hybrid Meeting in Person and Via Zoom Monday, March 04, 2024

1. CALL TO ORDER:

Council President Vermillion called the City Council's hybrid meeting to order on Monday, March 04, 2024, at 7:01 p.m.

ROLL CALL:

PRESENT: Angie Vermillion, Karen Shrader, Scott Clauson, Krista Peterson, and Jillian Shainholtz

ABSENT: Terry Baker and Larry Dickson (excused)

STAFF PRESENT: Eric Swanson, City Manager
Joe Slaughter, Deputy City Manager
Doug McGeary, City Attorney
Bonnie Pickett, City Recorder
Derek Bowker, Chief of Police
Chris Stephenson, PW Superintendent

2. PLEDGE OF ALLEGIANCE:

3. PRESENTATION:

a. Annual Police Report – Police Chief Derek Bowker

Police Chief Derek Bowker gave a brief update on Senate Bill 110 changes the Oregon State Legislature made. He then shared the 2023 Annual Police Report with the City Council, highlighting specific information regarding call statistics. Chief Bowker then answered questions from the Council and staff.

Councilor Vermillion expressed her thanks for all the Police Department does for the citizens of Phoenix.

Councilor Clauson expressed how impressed he is with the Police Chief and his Officers.

Mr. Swanson questioned the training the Officers receive to de-escalate a situation to make the situation safer for all the individuals involved. He suggested the Council go on a ride along with the Police to see how they do things.

4. PUBLIC COMMENT:

None

5. CONSENT AGENDA:

a. Reports for Information & Possible Action:

- 1. None
- b. Minutes to Approve and File:
 - 1. Minutes from City Council Study/Work Session February 20, 2024.
 - 2. Minutes from City Council/Public Hearing Meeting February 20, 2024

Motion: I Move to Approve the Consent Agenda. **MOVED BY PETERSON, SECONDED BY SHAINHOLTZ.**

ROLL CALL VOTE AS FOLLOWS:
Ayes: Peterson, Shainholtz, Vermillion, Shrader, Clauson
MOTION APPROVED WITH FIVE AYES

6. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION:

7. ORDINANCE: READING/ADOPTION:

- a. Ordinance No. 1037 – An Ordinance of the City of Phoenix, Withdrawing Language of PMC 8.08.01 Prohibiting Camping and Replacing Language.

Mr. Swanson introduced Ordinance No. 1037 for second reading and adoption to the Council.

Motion: I Move to Approve, on Reading by Title Only, Ordinance No. 1037 – An Ordinance of the City of Phoenix, Withdrawing Language of PMC Chapter 8.08.010 and Removing PMC 8.08.020 Through 8.08.030. **MOVED BY PETERSON, SECONDED BY SHAINHOLTZ.**

ROLL CALL VOTE AS FOLLOWS:
Ayes: Peterson, Shainholtz, Clauson, Shrader, Vermillion
MOTION APPROVED WITH FIVE AYES

8. STAFF REPORTS:

City Manager Eric Swanson discussed some of the topics for the upcoming PHURA and the City Council meetings.

9. MAYOR AND COUNCIL COMMENT / REPORTS:

Councilor Shainholtz noted she is looking forward to spring. She stated she feels more comfortable at the dais and wanted to thank the Council for helping her feel welcome.

Councilor Peterson spoke about the Easter Egg Hunt on March 30 at 10:00 a.m. She thanked the Police Chief, staff, and Councilor Vermillion.

Councilor Clauson noted that he is thankful to be on the Council. He thanked teachers for all they do. They have a tough job.

Councilor Shrader noted that she is glad the Camping Ordinance has been sorted out. She stated she appreciated the presentation and thanked the Police Chief.

Councilor Vermillion spoke about the progress at the new Black Bird site.

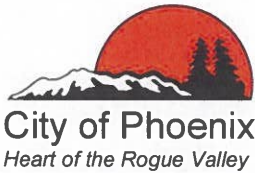
10. ADJOURNMENT

The meeting adjourned at 7:42 p.m.

Respectfully submitted by,

Bonnie Pickett
City Recorder

DRAFT



City of Phoenix
Heart of the Rogue Valley

Agenda Item # 7a:

Agenda Report to Mayor and Council

Agenda item title: Request to retain an approximately 60 square foot mural on the front of the Phoenix Grange Building, located at 209 N. Main Street.

Meeting Date: March 18, 2024

From: Zac Moody, Community Development Manager

Action: X Motion, Ordinance, Resolution, Information only, Other

SUMMARY

Lynn Cohen, acting on behalf of the Phoenix Grange, is requesting authorization to retain an approximately 60-square foot mural on the front of the Phoenix Grange building, located at 209 N. Main Street, for a period 10 years.

BACKGROUND AND DISCUSSION

On December 6, 2021, the Phoenix City Council unanimously approved the public art piece as a means of fostering civic pride and resiliency consistent with the standards set forth in Chapter 3.6.11 – Public Art Program, Procedures and Standards of Review.

The Planning Commission, who also serves as the Historic Review Board was tasked with reviewing the installation of the public art piece on a historic building and property. The Planning Commission reviewed this request in accordance with the Phoenix Land Development Code, Chapter 2.7 – Historic Preservation Overlay Zone. Decisions on exterior remodels (or changes to an exterior) were made pursuant to PLDC Chapter 2.7.5. Specifically, their decision was made using the following criteria:

- A. *If the Board determines that the proposed alterations constitute a significant change in the appearance of the building that may conflict with its original character or architectural style, the Board may schedule a public hearing in accordance with Chapter 2.7.4 – Designation of Historic Buildings or Sites.*

In determining if an exterior remodel is “significant change” the Planning Commission reviewed and approved the request using the following guidelines:

- *Provide for the preservation and protection of sites and improvements within the community of Phoenix that reflect or represent elements of the City’s cultural, social, economic, political, or architectural history;*
- *Safeguard the City’s historic, aesthetic and cultural heritage as embodied and reflected in such improvements and areas;*
- *Complement the efforts of the Southern Oregon Historical Society, State of Oregon, and other organizations or individual efforts aimed at historical preservation;*
- *Foster civic pride in the beauty and accomplishments of the past;*
- *Carry out the provision of LCDC Goal #5.*

The mural is titled “Phoenix Rising from the Ashes” and was installed in the Winter of 2021 on the east face of the Phoenix Grange Building (Phoenix Grange #779). The original approval allowed the mural to be in place for a period of 2 years and required a maintenance agreement. The mural continues to represent elements of the City’s cultural, social, economic and architectural history and remains in good condition.

The procedures and standards for Council review of public art in Phoenix are contained in a portion of the “Sign Code” within the Phoenix Land Development Code (PLDC), Section 3.6.11 as follows:

3.6.11 – Public Art Program, Procedures and Standards of Review

A. The applicant shall submit a Public Art Plan for review by the Phoenix Arts Council or its designee that shall, at minimum address the following:

- 1. The location, dimensions, and method of installation or construction of the artwork.*
- 2. A maintenance plan describing activities and procedures to ensure that the artwork remains in its intended condition over the course of its functional lifetime.*
- 3. A sketch or other accurate representation of the artwork to be installed or constructed.*
- 4. A legally binding and enforcement agreement enabling the City of Phoenix to maintain, repair, and remove the artwork if its condition violates the terms and conditions set forth in the Public Art Plan...*

B. The plan shall substantially comply with the other requirements of this ordinance (including but not limited to standards for illumination, clear vision areas, etc.), but may diverge from these standards to allow for creative, artistic expression provided that none of the artwork in the proposed plan would create conditions that are hazardous as defined within this chapter.

No changes to the original approval or artwork are requested at this time. The request is to allow the mural to remain in place for a period of 10 years.

COUNCIL GOALS SUPPORTED

Goal 1: Concise, transparent and frequent communication to build culture of respect, accountability and excellence. Leadership that is accessible, responsive and proactive.

FISCAL IMPACT

The continued placement of the mural should have no staff impacts.

RECOMMENDATION

Staff recommends Council consider the request, but for a period of less than 10 years. While there are procedures and standards for review for public art, there are no object criteria provided by which staff could evaluate the renewal request, including the time period requested.

PROPOSED MOTION

Possible motion to approve or deny the request. Any motion to approve should include direction to staff to enter into a new maintenance contract as required by the Phoenix Land Development Code.

ATTACHMENTS

None