

City of Phoenix, Oregon
Parks and Recreation Committee
Minutes of January 18th, 2024 Meeting

Public Meeting Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

1. CALL TO ORDER / ROLL CALL / CONFIRMATION OF A QUORUM

Chair: Nancy Peterson called the meeting to order at 6:00pm.

Present: Nancy Peterson, Chair; Mark Peterson, Member; Rosa Van Gordon, Member; Krista Peterson, City Council Liaison; Sarah Spence, Public Works Administrative Assistant; Chris Stephenson, Public Works Superintendent.

2. ELECTION OF OFFICERS

a. 2024 Chair:

i. Rosa made a motion to nominate **Mark Peterson for Chair**, Nancy 2nd. Motion passed unanimously.

b. 2024 Vice-Chair

i. Rosa made a motion to nominate **Nancy Peterson for Vice-Chair**, Mark 2nd. Motion passed unanimously.

c. 2024 Secretary

i. Mark made a motion to nominate **Rosa Van Gordon for Secretary**, Nancy 2nd. Motion passed unanimously.

3. APPROVAL OF MINUTES: (Prior month's meeting)

Mark Peterson made a motion to accept the November 16th, 2023 minutes, Rosa 2nd. Motion passed unanimously.

4. PRESENTATION

a. Pickleball - Mark Peterson

i. Mark states that Pickleball is the fastest growing sport in the United States. The Southern Oregon Pickleball Association (SOPA) records that 2,309 individuals are registered to play pickleball between the cities of Medford and Ashland on an app called the Playtime Scheduler (2023). Playtime scheduler is a way for players to find local Pickleball games to play with other players. Mark's proposal is to have two temporary courts located at Colver Park in the Basketball court to evaluate community involvement if permanent courts would be successful in the future. The cost Mark

proposes is \$1,200 which would include the cost for 2 nets that break down, a lock box (48"x24"x28.5") and paint.

- ii. Nancy inquired about the problem of theft, Mark responded that the box has a lock on it and the only way to receive the code is through an automated phone number that provides the code to Playtime Scheduler participants. This code, similarly to what Central Point does, would be updated once per month.
 - iii. Mark mentioned that SOPA sometimes donates nets and has a recycle program when nets are damaged/broken, which could help with reducing cost of the purchase of nets. Mark mentioned that SOPA also has volunteers who can help stripe the court with paint, the only equipment needed to stripe the court is tape.
 - iv. Krista mentioned that Chris might have yellow paint in the inventory, to cut down on costs, Mark said he will follow up with Chris regarding this.
 - v. Signage: Mark states that he thinks having a sign on the fence to Basketball Players as well as Pickleball players to explain how to access the Pickleball equipment, and hours of operation that Pickleball can be played. Krista mentioned having the hours posted might be a good idea to reduce the risk of noise pollution during quiet hours for local neighbors of Colver. Chris mentioned that the noise ordinance starts at 7am.
 - vi. Rosa motioned to pass a \$1,200 budget for the temporary Pickleball court to be put in and for the Parks and Recreation committee to re-evaluate in 4 months. Nancy 2nd. Motion passed unanimously.
- b. During this conversation, Chris stated that our Parks and Recreation budget is \$4,448 left for the year.

5. PUBLIC COMMENTS

No public comments

6. OLD BUSINESS

COUNSELOR REPORT

Krista states that she is our Parks and Recreation Liaison for 2024 as well as Councilor Shainholtz and looks forward to attending our next meeting in February.

a. Recap of Bulb Planting Event

- i. 10 members altogether including Parks staff showed up 😊

- ii. How we can improve this year: Reach out/advertise to the Phoenix Garden Club
 - iii. Melissa and everyone else had big smiles on their faces and it will be wonderful to see the bulbs bloom!
- b. Easter Egg Hunt (Saturday March 30th, 2024 at 10am at Phoenix Elementary School.)
 - i. Rosa will reach out to Phoenix Fire Department and Phoenix Police Department to inform them of the date and time to be there!
 - ii. Nancy will produce the Easter Egg Hunt flyers, have them approved, and distribute them to the Elementary school.
 - iii. Rosa will email Bonnie the inventory list again to ensure she has a copy.
 - iv. Parks and Recreation will arrive at 9am to set up.
 - v. Rosa stated that our egg inventory is 850 empty eggs that will need to be filled, and 50 eggs that are filled with a stuffed animal.
 - vi. Nancy mentioned it might be wise to have a task list for the volunteers.
 - vii. Items needed to order:
 - 1. Pinwheels (Melissa has expressed interest in building these again this year)
 - 2. Caution tape (A few rolls)
 - 3. Chocolate/Snacks for kids
 - 4. Markers and Stickers (Dollar Tree)
 - 5. Brown paper bags
 - 6. Rubber ducks
 - 7. Eggs that are stuffed: 1,000
 - viii. Mark motioned to have a \$1,000 budget for Easter event, Nancy 2nd. Motion passed unanimously.
- c. Review of Possible New Events
 - i. Pickleball
 - ii. Movie's in the Park
 - 1. Nancy reached out to Central Point to ask about the process for facilitating a Movie in the Park event, Rosa printed out and spoke about Swank (The 6 steps involved from requesting a quote to putting on the show) as well as a few quotes Rosa was able to find online with how much it would cost for equipment to include screen, movie player, projector, speakers and cables (approx.: \$1,149–\$40,000).

3. Rosa made a motion to review Movies in the Park idea at the next Parks and Recreation meeting in February when she has gathered more information to present. Nancy 2nd. Mark will add this to the February agenda.

7. NEW BUSINESS

- a. Review of General Duties and Responsibilities - Municipal Code 2.13
 - i. No additional comments

8. MEMBER COMMENTS

Rosa: Excited for the upcoming Pickleball courts and new events!

Mark: Ditto!

Nancy: Ditto!!

9. ADJOURNMENT - Next meeting February 15, 2024

Respectfully submitted,

Rosa Van Gordon, Secretary

