

City of Phoenix, Oregon
Parks and Recreation Committee
Minutes of November 16th, 2023 Meeting

Public Meeting Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

1. CALL TO ORDER / ROLL CALL / CONFIRMATION OF A QUORUM

Chair Nancy Peterson called the meeting to order at 6:00 p.m.

Present: Nancy Peterson, Chair; Melissa Schneyder, Vice Chair; Mark Peterson, Member; Rosa Van Gordon, Member; Krista Peterson, City Council Liaison; Sarah Spence, Public Works Administrative Assistant; Chris Stephenson, Public Works Superintendent.

2. APPROVAL OF MINUTES: OCTOBER 19, 2023

Mark P made the motion to accept the August minutes. Rosa 2nd. Motion passed unanimously.

3. PUBLIC COMMENTS

Carolyna Marshall informed the committee about the upcoming Christmas tree lighting that will take place from 5-7pm on Dec 2nd. There will be cocoa, cookies, and the school choir performing. Also, the upcoming community dinner at the First Pres. Church on Dec. 14th will feature pot roast. Everyone is encouraged to attend and/or volunteer.

4. OLD BUSINESS

A. COUNCILOR REPORT

Krista Peterson informed the Parks Committee that Chris Stephenson is the new Public Works Superintendent. She also made sure that the City Council and the Chamber of Commerce are aware and encouraged to attend the upcoming bulb planting. She also welcomed Rosa as a full voting member of the Parks Committee.

B. BULB PLANTING

Melissa will be meeting with Chris to verify planting locations for the upcoming bulb planting event. Melissa offered to pick up the dibblers and paper bags for the upcoming event, Nancy volunteered to print tags for the bags of bulbs to distribute to the community members.

C. INVENTORY RECAP

The city assigned the Parks Committee \$5000 at the beginning of the fiscal year. Instead of putting amounts towards the individual events, the city decided that a lump sum would be more appropriate. Chris will help us figure out our current budget amount for the rest of the year. We will need more Easter Eggs and Dog Days signs, but those can wait until after the first of the new year. **Nancy made a motion to spend up to**

\$50 for the new Dog Days photo cutout. Mark 2nd the motion – passed unanimously.

5. NEW BUSINESS

A. PEACE POLE

John Duffié from the Bear Creek Rotary Club is asking permission for a peace pole to be installed in the Bee Pollinator Garden. Rosa asked about the maintenance of the pole and there will be coordination with the city for maintenance. The pole itself will be constructed from durable pressure treated wood. **Mark made the motion to pass and present the Peace Pole to City Council – Rosa 2nd the motion, passed unanimously.**

B. EVENTS AND BUDGET

The date for the upcoming Easter Egg Hunt was discussed to be March 30th. It seems like Melissa will be the Easter Bunny again by popular demand. **Rosa made a motion for the Easter Egg Hunt in 2024 to be on March 30th 10 am at Phoenix Elementary School - Mark 2nd the motion, passed unanimously.** The Committee discussed that the reader board will need to be advertising the event 2 weeks ahead, also hoping for the Easter Egg hunt to be in the newsletter, maybe flyers as well. Pinwheels, eggs, and ducks were all discussed. Sarah offered to grab a list with numbers of previously ordered supplies for our next meeting. Dog Days was discussed next. **Rosa made a motion for Dog days to be held on July 13 from 10am-12pm – Mark 2nd, passed unanimously.** Chris suggested a “Trunk or Treat” in 2024 as a possible event – maybe at a school. Nancy brought up movies in a park. The licensing and fees for public movies were discussed as well as needed equipment. Rosa will reach out to the city of Talent for more info about what they do. Nancy also suggested an ice cream social w/ watermelon. Rosa also talked about a bee event with related crafts.

6. MEMBER COMMENTS

Member Nancy Peterson had no comments

Member Mark Peterson mentioned that Pickleball is up and coming and that Phoenix doesn't have any courts. Mark is looking for estimates and ideas from other communities.

Member Rosa Van Gordon is happy to be here

Member Melissa Schneyder is super excited for the upcoming bulb planting and the resultant color next spring.

Chris is thankful for everyone's help

**7. ADJOURNMENT TO PUBLIC WORKS FOR INVENTORY
NEXT MEETING JANUARY 18, 2024**

Chair Peterson adjourned the meeting at 7:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Melissa Schneyder".

Melissa Schneyder, Vice Chair