



**City Council Meeting
Agenda
January 17, 2024
6:30 p.m. Public Meeting
Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom**

*A complete agenda packet is available on the city's website. This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to www.phoenixoregon.gov. To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Council. **If you need special accommodations, please give the City Recorder 72-hours prior notice.***

Please click the link below to join the webinar:

https://us06web.zoom.us/j/84490028069?pwd=73aK7xXmVcOoZE3CN_jcYLM741Yajw.SnJyZ6WdOkotTdf Passcode: 318767

Or One tap mobile: +1 253 215 8782, 84490028069#, *318767# US (Tacoma) +1 346 248 7799, 84490028069#, *318767# US (Houston)

Or Telephone: Dial (for higher quality, dial a number based on your current location):

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1. Call to Order / Roll Call / Confirmation of a Quorum

Except as provided in Section 33 of the City Charter, a minimum of four Council Members are needed for a quorum and to conduct city business. If the Mayor is needed to establish a quorum, then he/she may become a voting member for that meeting (Phoenix Municipal Code, Chap. 2.28.020.A.4).

2. Pledge of Allegiance

3. Presentations

- a. Government Public and Safety Center Update,.....5

4. Public Comments

*This item is for persons wanting to present information or raise an issue, not on the agenda. Each person shall be limited to three minutes and may not allocate their time to others unless authorized by the Presiding Officer. To comment, please write your name on the sign-in sheet. When your name is called, step forward to the podium and state your name and address for the record. If attending virtually, please raise your hand and wait to be allowed to speak. When your name is called, please unmute yourself and state your name and address for the record. (In accordance with state law, a recording of the meeting will be available at city hall, but only your name will be included in the meeting minutes). While the Council or staff may briefly respond to your statement or question, **the law does not permit action on, or extended discussion of, any item not on the agenda** except under special circumstances.*

5. Consent Agenda

*Items on the Consent Agenda are considered routine and will be adopted by one motion. **There will be no separate discussion of these items unless it is requested by a member of the Council or staff.** If so requested, that item will be pulled from the Consent Agenda and considered separately immediately following approval of the remaining items.*

a. Reports for Information & Possible Action:

- 1. Approve Budget Officer and Budget Calendar,.....13
- 2. Resolution No. 1119 – A Resolution Establishing City Officials for the Purpose of Signing on Behalf of the City of Phoenix for City Funds,.....15

b. Minutes to Approve and File:

- 1. Minutes from City Council Meeting January 02, 2024,.....16

6. Consent Agenda Items Pulled for Discussion

7. New Business

- a. Council Appointments to Community and Regional Boards/Committees,.....20

8. Ordinance: Reading/Adoption

9. Staff Reports

- a. City Attorney
- b. City Manager – Proposed 2024 Strategic Plan Process
- c. Deputy City Manager

10. Mayor and Council Comments / Reports

Any Councilor may make an announcement or raise any item of business that is not on the agenda. While other Councilors or city staff may briefly respond or comment, the law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. If extended deliberation or potential action on a matter is desired, Council may direct staff to place the item on a future meeting agenda.

11. Adjournment



To be scheduled: City Council

- Monument Policy – TBS
- Annual Police Report – TBS
- Ordinance Parks Utility Billing Rates and Parks SDC – Feb 5th
- Ordinance Street Utility Billing Rates and Streets SDC – Feb 20th
- Hwy 99/Bear Creek Greenway Corridor Re-Visioning Update/Next Steps – Mar 4th
- Camping Ordinance – Mar 4th

To be scheduled: PHURA

- Annual Report – TBS
- Appointment Chair - Mar 18th
- Appointment Vice-Chair – Mar 18th
- Budget Calendar – Mar 18th

Upcoming City of Phoenix Meetings:

January 18, 2024	Parks and Recreation Committee Meeting 6:00 pm at 220 N. Main St.
January 22, 2024	Planning Commission Meeting 6:30 pm at 220 N. Main St.
February 05, 2024	City Council Meeting 6:30 pm at 220 N. Main St.
February 12, 2024	Planning Commission Meeting 6:30 pm at 220 N. Main St.
February 15, 2024	Parks and Recreation Committee Meeting 6:00 pm at 220 N. Main St.
February 20, 2024	City Council Meeting (Tuesday) 6:30 pm at 220 N. Main St.
March 04, 2024	Joint City Council/Planning Commission Study Session 5:30 pm at 220 N. Main St.
March 04, 2024	City Council Meeting 6:30 pm at 220 N. Main St.

All of the above meetings are tentative and are subject to change.



GOVERNMENT AND PUBLIC SAFETY CENTER PROJECT

December 2023



HMKCO.ORG



PROJECT END OF MONTH REPORT

PROJECT

GOVERNMENT AND PUBLIC SAFETY CENTER

PROJECT DESCRIPTION

- Construct a new combined city facility, replacing the Phoenix Fire Station (JCFD 5 Station 3)
- The new building incorporates the footprint of the City Hall, Fire Station, and Police Station
- The 2-story building efficiently collocates and stretches resources to enhance public safety

SCHEDULE & KEY MILESTONES	START	COMPLETION	% CPL	COMMENT
Windows Sector A/B	09/27/23	10/31/23	100%	
Electrical Rough A/B first floor	08/07/23	10/20/23	100%	
Drywall Sector A	10/17/23	10/27/23	100%	
Weather Barrier Sector C	10/02/23	10/20/23	100%	
Building Construction	03/02/23	03/14/24	75%	
Substantial Completion	12/06/22	03/29/24	70%	

CURRENT ACTIVITIES

Construction

In December, significant progress was made on the City of Phoenix Government and Public Safety Building project, despite some challenges like adverse weather conditions and material delays. The transformation of the project was remarkable, transitioning from a frame structure with bare studs to a building that is now drywalled, painted, and equipped with essential systems, while the exterior envelope takes shape.



Drywall and paint in the EOC



2nd floor City Hall, transaction windows

The month kicked off with the continued drywall installation on the 1st and 2nd floors, serving both the police and city hall areas. Simultaneously, insulation was installed in the fire station crew area. Progress continued on the site as underground storm sewer infrastructure was put in place in front of the fire bays along 2nd street. This involved the installation of oil water tanks to separate oil runoff from water before it enters the storm sewer, ensuring environmental responsibility.

Construction of the trash and generator enclosures was a significant focus throughout December. This included excavation, footings, foundation, slab on grade, and the construction of CMU walls, as depicted in the accompanying picture.

Despite setbacks caused by delays in the delivery of rockwool insulation board due to labor strikes at manufacturing facilities on both the west and east coasts, work on windows, doors, and the exterior

envelope system continued. The long-awaited material finally arrived during the week of December 11th, enabling the contractor to commence installation. This material plays a crucial role in the rain screen system, providing a pathway for water to exit the system without compromising the building's integrity should water infiltrate behind the siding.

As December drew to a close, several key milestones were achieved. The Levelrock concrete-like floor underlayment was successfully installed on the 2nd floor, serving multiple purposes, including sound dampening between floors and creating a suitable base for floor finishes. In addition, tiling was



Trash and Generator Enclosure



completed in the 1st-floor restrooms and locker rooms, enhancing the building's functionality. Furthermore, the police area received a fresh coat of paint, and casework installation added to the building's interior functionality and aesthetics.

Overall, December marked a period of substantial progress and determination in the construction of the City of Phoenix Government and Public Safety Building, bringing us closer to its completion.

Social Media

In December the Government and Public Safety Center project achieved over 12,500 impressions, 6,000 social media accounts reached (Facebook, LinkedIn, and Instagram) along with 281 engagements clicks among community members.

Budget

Budget has been updated with October, November, and December information.

HIGHLIGHTS, CHALLENGES, SOLUTIONS

Highlights / Challenges:

- ✓ Drywall installed throughout the building with one exception of the Fire Bay.
- ✓ Rockwool insulation was received allowing the construction of the envelope to continue.
- ✓ Interior finishes in the 1st floor Police and EOC area including paint and tile progressed.
- ✓ Installation of the Levelrock acoustic floor installation on the 2nd floor of City Hall and Fire Department.
- ✓ Challenge, the labor strike impacting the delivery of the Rockwool exterior insulation causing a 14-day delay to the project. The project team is currently working to find ways to mitigate the impact allowing the building move in to continue as planned. We will have more to report in February.

ACTIVITIES SCHEDULED FOR NEXT PERIOD

- ✓ Continue installation of finishes throughout the building.
- ✓ Completion of the roof weather permitting.
- ✓ Continue installation of the siding and trim.
- ✓ Continued site improvements.



REVENUE / PROJECT BUDGET REPORTS

See attached reports.

ADDITIONAL INFORMATION

For questions, comments or additional information, please contact:

David McKay, CEO

david.mckay@hmkco.org | <https://hmkco.org/cityofphoenix/> | 503-453-2836



**CITY OF PHOENIX
CITY GOVERNMENT BUILDING PROJECT
REVENUE BUDGET
DECEMBER 31, 2023**

Program Revenue ¹	Original Budget	Received to Date	Allocated to Date	Unallocated Balance	Revised Budget
Bond and Other Proceeds					
House Bill 5006	\$ 13,804,000	\$ 4,630,017	\$ 13,600,000	\$ -	\$ 13,600,000
House Bill 5202	\$ 2,534,000	\$ -	\$ 2,534,000	\$ -	\$ 2,534,000
FEMA - Public Assistance	\$ 200,000	\$ -	\$ 319,322	\$ -	\$ 319,322
	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue Sources (Federal, State, ETO)	\$ -	\$ -	\$ 3,292,861	\$ 119,322	\$ 3,412,183
Total Revenue	\$ 16,538,000	\$ 4,630,017	\$ 19,746,183	\$ 119,322	\$ 19,865,505

1. Program Revenue Budgets are an estimate. Accuracy should be verified by City personnel.



**CITY OF PHOENIX
PUBLIC SAFETY BUILDING
PROJECT BUDGET
DECEMBER 31, 2023**

Program Expense		Original Budget		Paid to Date		Remaining Balance		Revised Budget
Hard Cost								
Maximum Allowable Construction Cost (MACC)	3	\$ 13,421,067	\$	6,476,072	\$	8,847,771	\$	15,323,843
1.5% Solar Requirement (1.5% of Total Project Budget)		\$ 270,325	\$	2,737	\$	225,996	\$	228,733.0
Construction Contingency	3	\$ 671,053	\$	-	\$	679,759	\$	679,759
Construction Sub Total		\$ 14,362,445	\$	6,478,809	\$	9,753,526	\$	16,232,335
Soft Cost								
Administrative Cost								
Legal Fees	1	\$ 15,000	\$	23,559	\$	1,441	\$	25,000
Builders Risk Insurance	2	\$ 100,000	\$	-	\$	67,275	\$	67,275
Project Management	3	\$ 608,575	\$	578,260	\$	80,316	\$	658,575
Reimbursable Expenses		\$ 15,000	\$	14,768	\$	232	\$	15,000
Other Administrative Charges		\$ -	\$	-	\$	-	\$	-
Site Cost								
Site Survey	2	\$ 24,280	\$	11,030	\$	-	\$	11,030
Geo-Tech Report		\$ 48,560	\$	31,000	\$	-	\$	31,000
Planning Cost								
Design Fees	3	\$ 1,214,005	\$	1,014,346	\$	125,654	\$	1,140,000
A & E Reimbursable Expenses		\$ 15,000	\$	1,588	\$	13,412	\$	15,000
Commissioning	2	\$ 60,700	\$	10,657	\$	40,230	\$	50,887
Printing & Plan Distribution		\$ 2,500	\$	-	\$	2,500	\$	2,500
Hazardous Materials Consultant	2	\$ 36,420	\$	16,152	\$	6,148	\$	22,300
Building Envelope Consultant		\$ 60,700	\$	37,015	\$	26,785	\$	63,800
Constructability Review	2	\$ 48,560	\$	-	\$	-	\$	-
Plan Review & Building Permits		\$ 121,400	\$	3,241	\$	118,159	\$	121,400
Special Inspection and Testing		\$ 60,700	\$	35,415	\$	25,285	\$	60,700
Miscellaneous Fees	3,4	\$ 63,560	\$	74,777	\$	18,783	\$	93,560
Relocation Cost		\$ -	\$	20,227	\$	79,773	\$	100,000
Kitchen		\$ 24,280	\$	-	\$	-	\$	-
Miscellaneous								
Legal Advertisements		\$ 2,500	\$	433	\$	2,067	\$	2,500
Furniture, Fixtures, and Equipment (FF&E)	1	\$ -	\$	135,643	\$	614,358	\$	750,000
Technology		\$ -	\$	-	\$	-	\$	-
Technology (Design)		\$ 24,280	\$	-	\$	24,280	\$	24,280
Acoustics		\$ 24,280	\$	-	\$	-	\$	-
Criminal Background Checks		\$ 2,500	\$	-	\$	-	\$	-
System Development Charges		\$ 121,400	\$	-	\$	121,400	\$	121,400
Value Engineering		\$ -	\$	-	\$	-	\$	-
Utility Connection Fee		\$ 121,400	\$	11,657	\$	109,743	\$	121,400
Unallocated Owner Contingency	1,2,3,4	\$ 843,633	\$	-	\$	16,241	\$	16,241
Inflation		\$ -	\$	-	\$	-	\$	-
Sub Total Soft Cost		\$ 3,659,233	\$	2,019,768	\$	1,494,080	\$	3,513,848
Total Project Cost		\$ 18,021,678	\$	8,498,577	\$	11,247,606	\$	19,746,183

1. Reallocated funds within budget (09.30.22)

\$9,489,877.66

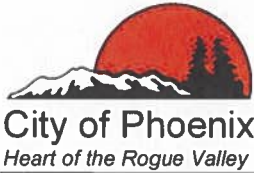
2. Reallocated funds within budget (12.31.22)

\$ (991,300.53)

HMK COMPANY



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City of Phoenix
Heart of the Rogue Valley

Agenda Item #: 5a1.

Agenda Report to Mayor and Council

Agenda item title: Appoint Budget Officer and Approve Budget Calendar for FY 2024-25

Meeting Date: January 17, 2024

From: Bonnie Pickett, City Recorder

Action: Motion, Ordinance, Resolution, Information only, Other

SUMMARY

Each budget year, the governing body appoints the Budget Officer and approves a budget calendar for the upcoming budget meetings.

BACKGROUND AND DISCUSSION

Oregon Budget Law requires each local government to have a budget officer, either appointed by the governing body or designated by the local government's charter. As the City of Phoenix Charter does not designate this position, City Council must appoint one person to serve as the budget officer.

Oregon Budget Law does not require a budget calendar; however, it is highly recommended. Additionally, the Budget Calendar has been updated, please see the attached calendar.

COUNCIL GOALS SUPPORTED

N/A

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends approval of the motion to appoint the Budget Officer and approve the budget calendar.

PROPOSED MOTION

"I move to appoint Denise Woodman, as the Budget Officer and approve the updated budget calendar for Fiscal Year 2024-25."

ATTACHMENTS

Budget Calendar for FY 2024-25

**CITY OF PHOENIX
2024-2025
BUDGET CALENDAR**

- 1. Appoint Budget Officer** **Jan 17, 2024**
- 2. Prepare proposed budget** **Feb. 1 – April 30**
- 3. Print 1st notice of budget committee meeting** **April 11, 2024**
- 4. Publish 2nd notice of budget committee meeting on City’s website at least 10 days before the meeting** **April 25, 2024**
- 5. Budget Committee Meeting & Recommendation** **May 09, 2024**
- 6. Hold Budget hearing (governing body) (publish not less than 5 days or more than 30 days before the hearing)** **June 03, 2024**
- 7. Enact resolutions to:** **June 03, 2024**
 - Adopt budget**
 - Make appropriations**
 - Impose and categorize taxes**
- 8. Submit tax certification documents to the Assessor by July 15th**

**CITY OF PHOENIX
PHOENIX, OREGON**

RESOLUTION NO.1119

**A RESOLUTION ESTABLISHING CITY OFFICIALS FOR THE PURPOSE OF
SIGNING ON BEHALF OF THE CITY OF PHOENIX FOR CITY FUNDS**

WHEREAS, the City Council of the City of Phoenix deems it necessary to designate depositories for city funds and who shall sign in behalf of the city for city funds:

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Phoenix Oregon designates the following as depositories for city funds:

Umpqua Bank, Phoenix, Oregon

BE IT FURTHER RESOLVED that the City Council of the City of Phoenix, Oregon hereby designates the elected and appointed officials listed below by name, title, and signature, as authorized to sign on behalf of the City of Phoenix for city funds:

Terry Baker, Mayor _____

Angie Vermillion, Council President _____

Scott Clauson, Council Vice-President _____

Eric Swanson, City Manager _____

Joe Slaughter, Deputy City Manager _____

PASSED AND APPROVED by the City Council of the City of Phoenix and signed in authentication thereof at a regular meeting on the 17th day of January 2024.

Terry Baker, Mayor

ATTEST:

Bonnie Pickett, City Recorder

City Council Meeting Hybrid Meeting in Person and Via Zoom Tuesday, January 02, 2024

1. CALL TO ORDER:

Mayor Baker called the City Council's hybrid meeting to order on Tuesday, January 02, 2024, at 6:33 p.m.

ROLL CALL:

PRESENT: Terry Baker, Karen Shrader, Angie Vermillion, Scott Clauson, Krista Peterson, Larry Dickson and Jillian Shainholtz

STAFF PRESENT: Eric Swanson, City Manager
Doug McGeary, City Attorney
Bonnie Pickett, City Recorder
Joe Slaughter, Deputy City Manager
Derek Bowker, Chief of Police
Chris Stephenson, PW Superintendent

2. PLEDGE OF ALLEGIANCE:

3. PRESENTATION:

a. State of the City – Mayor Terry Baker

Eric Swanson introduced Mayor Baker, noting how hard-working and supportive he is.

Mayor Baker stated that 2024 will be a good year for Phoenix. He spoke about the long way Phoenix still needs to go, which will go well due to our amazing Council and staff in Phoenix. Mayor Baker spoke about staff promotions that have occurred over the past year. He noted all of the businesses that have recovered and the residents' recovery rate. Mayor Baker spoke positively about the financials of the City of Phoenix. He spoke about the expansion of Phoenix in the PH3 and PH5 areas and the blessing of helping Charolette Ann Water District. He spoke about having conversations rather than debates about challenging subjects and how this gave the community hope for a brighter future. Mayor Baker noted that he was happy to see a full Council again with a younger perspective and a new person with a rich history of Phoenix.

He spoke about the new businesses that are opening up in Phoenix shortly. He spoke about how the community of Phoenix comes together no matter the weather during the city events. Mayor Baker spoke about how the Council appreciates the staff for their hard work for Phoenix. He spoke about the late Jim Snyder and how he affected him over the years. Mayor Baker stated that he thinks the city's state is amazing and will continue to improve as we go.

4. PUBLIC COMMENT:

None

5. CONSENT AGENDA:

a. Reports for Information & Possible Action:

1

b. Minutes to Approve and File:

1. Minutes from City Council Meeting December 04, 2023.

Motion: I Move to Approve the Consent Agenda. MOVED BY PETERSON, SECONDED BY VERMILLION.

ROLL CALL VOTE AS FOLLOWS:

**Ayes: Peterson, Vermillion, Shainholtz, Clauson, Dickson, Shrader
MOTION APPROVED WITH SIX AYES**

6. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION:

7. NEW BUSINESS

a. Planning Commission Application

Mr. Swanson noted Ms. Schneyder is currently attending the meeting via Zoom. He gave a brief history of her work with the City of Phoenix.

Councilor Peterson spoke positively about Ms. Schneyder.

Ms. Schneyder spoke about her excitement to serve the city in another capacity.

Motion: I Move to Approve Melissa Schneyder for Planning Commission. MOVED BY PETERSON, SECONDED BY SHRADER.

ROLL CALL VOTE AS FOLLOWS:

**Ayes: Peterson, Shrader, Shainholtz, Vermillion, Clauson, Dickson
MOTION APPROVED WITH SIX AYES**

b. Appointment of 2024 Council President

Mayor Baker spoke highly of the Council President and Vice-President being available when he has been otherwise occupied. He asked if Councilor Vermillion would like to continue as Council President.

Motion: I Move to Nominate Councilor Vermillion as President. MOVED BY CLAUSEN, SECONDED BY SHRADER.

ROLL CALL VOTE AS FOLLOWS:

Ayes: Clauson, Shrader, Dickson, Peterson, Shainholtz
Abstain: Vermillion
MOTION APPROVED WITH FIVE AYES

c. Appointment of 2024 Council Vice-President

Mayor Baker stated that Councilor Peterson has done great as Council Vice-President and the PHURA Chair.

Councilor Peterson noted she would be open to filling the position again. However, she is willing to allow someone else to hold the position.

Motion: I Move that Councilor Clauson be Nominated as Council Vice President. MOVED BY PETERSON, SECONDED BY SHAINHOLTZ.

ROLL CALL VOTE AS FOLLOWS:

Ayes: Peterson, Shainholtz, Shrader, Vermillion, Dickson
Abstain: Clauson
MOTION APPROVED WITH FIVE AYES

d. Discussion – Council Appointments to Community and Regional Board/Committee

Mayor Baker presented the options for liaison positions that Council members can be on as representatives for the city. Mayor Baker noted which Committees he would like to represent the city. He requested the Council send their interest to the City Recorder to be compiled for the next meeting.

8. ORDINANCE: READING / ADOPTION:

9. STAFF REPORT:

a. City Attorney Doug McGeary noted that in an upcoming meeting, he would like to do a refresher training on public meetings and public records laws and answer questions that the Council may have regarding these topics. He stated that he is excited about the new year.

b. City Manager Eric Swanson discussed scheduling work/study sessions before the Council meeting to receive input on upcoming resolutions. He went over topics to be scheduled for the upcoming meeting. Mr. Swanson requested that the next City Council meeting be moved to Wednesday, January 17. He wished everyone a happy new year and noted he is looking forward to 2024.

c. Deputy City Manager Joe Slaughter noted that as of January 01, 2024, 353 acres of land have been annexed into Phoenix, most of which are in the PH5 area with various rights-of-way and streets up to the urban growth boundary. He advised the Council of the following steps regarding enclave properties in the urban growth boundary that will be annexed into the City of Phoenix.

10. MAYOR AND COUNCIL COMMENT / REPORTS:

Councilor Dickson noted he is looking forward to the new year. He is excited to address the issues that will come before the Council. Councilor Dickson thanked the Council for the privilege to serve.

Councilor Shrader noted Phoenix is rising from the ashes. She stated that the staff is great throughout the city. Councilor Shrader noted that the Council will make some decisions in 2024 to continue Phoenix's greatness. She wished everyone a happy new year.

Councilor Vermillion spoke about seeing the frame of the new Black Bird building going up. She noted that the City of Phoenix is so blessed for all the beautiful things happening here. Councilor Vermillion thanked Councilor Peterson for her words supporting her work as Council President. She wished everyone a happy new year.

Councilor Peterson noted she missed everyone and was glad they were back together. She spoke about the Bulb Planting Event, where nine volunteers planted 500 bulbs. Councilor Peterson noted that the next event would be the Easter Egg Hunt, which will be held at the Phoenix Elementary School. She encourages the other Councilors to pay attention to what is happening in other cities in the valley. She wished everyone a happy new year.

Councilor Clauson noted he is looking forward to 2024 and thanked the mayor for his update on the city. He expressed his appreciation for all the mayor's work behind the scenes. Councilor Clauson noted his appreciation for the informative newsletter and thanked the staff.

Councilor Shainholtz noted she is looking forward to 2024 now that she feels more comfortable at the dais. She expressed her excitement about being on other Committees where she could be helpful. Councilor Shainholtz is looking forward to helping out at the Easter Egg Hunt.

Mayor Baker expressed his gratitude for all the work the Council did in 2023 and what they will do in 2024. He thanked staff, stating that he couldn't sing our praises enough. Mayor Baker noted that when speaking with mayors from neighboring communities, they stated that they have a lot of respect for the city manager and Council.

11. ADJOURNMENT

The meeting adjourned at 7:22 p.m.

Respectfully submitted by,

Bonnie Pickett
City Recorder



Agenda Report to Mayor and Council

Agenda item title: Appointment of Councilor as Committee and Commission Liaisons

Meeting Date: January 17, 2024

From: Bonnie Pickett, City Recorder

Action: Motion, Ordinance, Resolution, Information only, Other

SUMMARY

The mayor makes certain appointments to committees and commissions with the consent of the council.

BACKGROUND AND DISCUSSION

The mayor wishes to make council appointments as liaisons to the Parks & Greenway Commission, Rogue Valley Metropolitan Planning Organization Policy Committee, Rogue Valley Council of Governments Board, Rogue Valley Area Commission on Transportation, Envision Bear Creek and League of Oregon Cities.

PROPOSED MOTIONS

I move to appoint _____ as council liaison to the Parks & Greenway Committee.

I move to appoint _____ as council liaison to the RVMPO Policy Committee.

I move to appoint _____ as council liaison to the RVCOG Board.

I move to appoint _____ as council liaison to the RVACT Budget Committee.

I move to appoint _____ as council liaison to Envision Bear Creek.

I move to appoint _____ as council liaison to LOC

ATTACHMENTS

Description of the Board/Committees

Community/ Regional	Purpose/Charge	Meeting Frequency	Council Liaison
Parks and Recreation Committee (PRC)	To advise the City Council and conduct activities to enrich the lives of Phoenix residents through the betterment and use of parks. PGC may conduct studies, hold hearings, prepare reports, and recommend on its own initiative or at the request of the City Council.	Monthly, 3 rd Thur. 6:00 pm	Councilor Peterson
Rogue Valley Council of Governments (RVCOG) Board of Directors	To provide a regional resource for technical expertise and project management, as well as a collective voice for the region when working with the state or federal government.	typ. Monthly, 4th Wed., noon	Mayor Baker
Rogue Valley Metropolitan Planning Organization (RVMPPO) Policy Board	To establish a local forum for transportation decision making; evaluate transportation alternatives; develop and update long-range regional transportation plan; develop a Transportation Improvement Program (TIP); and promote public involvement.	Monthly, 4th Tues, 2:00 p.m.	Councilor Vermillion
Rogue Valley Area Commission on Transportation (RVACT)	To prioritize state transportation infrastructure and capital investments; advocate for transportation improvements on behalf of the area.	Every other month, 2nd Tuesday, at 9:00-11:30 a.m. (ODOT White City or Grants Pass Council Chambers)	Councilor Shrader
Envision Bear Creek Policy Group	Envision Bear Creek will explore recreation and economic development opportunities, natural resources enhancement, transportation connectivity while also informing its maintenance, security, funding, and overall governance.	Meet when necessary	Councilor Clauson
League of Oregon Cities (LOC)		LOC Annual Conference in October. Monthly meetings.	Mayor Baker