

City Council Meeting/ Executive Session  
Agenda

August 21, 2023

6:30 p.m. Public Meeting

**Hybrid Meeting in Person and Via Zoom**

Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

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*A complete agenda packet is available on the city's website. This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to [www.phoenixoregon.gov](http://www.phoenixoregon.gov). To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Council. **If you need special accommodations, please give the City Recorder 72-hours prior notice.***

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Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81232946135?pwd=RU12Ty9JMCtScFFWRXVsbzc3eExvZz09>

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**1. Call to Order / Roll Call / Confirmation of a Quorum**

*Except as provided in Section 33 of the City Charter, a minimum of four Council Members are needed for a quorum and to conduct city business. If the Mayor is needed to establish a quorum, then he/she may become a voting member for that meeting (Phoenix Municipal Code, Chap. 2.28.020.A.4).*

**2. Pledge of Allegiance**

**3. Presentations**

- a. Richard Randleman, HMK – Government and Public Safety Center update,.....5

**4. Public Comments**

*This item is for persons wanting to present information or raise an issue, not on the agenda. Each person shall be limited to three minutes and may not allocate their time to others unless authorized by the Presiding Officer. To comment, please write your name on the sign-in sheet. When your name is called, step forward to the podium and state your name and address for the record. If attending virtually, please raise your hand and wait to be allowed to speak. When your name is called, please unmute yourself and state your name and address for the record. (In accordance with state law, a recording of the meeting will be available at city hall, but only your name will be included in the meeting minutes). While the Council or staff may briefly respond to your statement or question, **the law does not permit action on, or extended discussion of, any item not on the agenda** except under special circumstances.*

**5. Consent Agenda**

*Items on the Consent Agenda are considered routine and will be adopted by one motion. **There will be no separate discussion of these items unless it is requested by a member of the Council or staff.** If so requested, that item will be pulled from the Consent Agenda and considered separately immediately following approval of the remaining items.*

a. Reports for Information & Possible Action:

- 1. Approval of Application for Special Public Works Funding (SPWF) Through Business Oregon and the Infrastructure Financing Authority (IFA),.....12

b. Minutes to Approve and File:

- 1. Minutes from City Council Meeting August 07, 2023,.....14

**6. Consent Agenda Items Pulled for Discussion**

**7. New Business**

- a. Appointment of Rosa Van Gordon to the Parks and Recreation Committee,.....19

**8. Ordinance: Reading/Adoption**

- a. Ordinance No. 1032 – An Ordinance Annexing 0.39 Acres, Including the Adjacent Right-of-way Within the City’s Urban Growth Boundary Pursuant to ORS 222.170, Removing the Area from Jackson County Fire District No. 2 Pursuant to ORS 222.524 and Annexing the Area to Jackson County Fire District No. 5 Pursuant to ORS 198.867(3),.....23
- b. Ordinance No. 1034 – An Ordinance Accepting Dedication of Right-of-Way and a Public Utility Easement in the City of Phoenix,.....35

**9. Staff Reports**

- a. City Attorney
- b. City Manager
- c. CEDEV Director

**10. Mayor and Council Comments / Reports**

*Any Councilor may make an announcement or raise any item of business that is not on the agenda. While other Councilors or city staff may briefly respond or comment, the law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. If extended deliberation or potential action on a matter is desired, Council may direct staff to place the item on a future meeting agenda.*

**11. Recess Open Meeting**

5 Minutes Recess

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Agenda  
August 21, 2023  
Immediately following the City Council Meeting  
Phoenix Plaza Civic Center 220 N. Main St.

**12. Convene to Executive Session**

- a. ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

**13. Close Executive Session**

**14. Reconvene Open Meeting**

**15. Adjournment**