



Parks and Recreation Committee
Agenda
November 16, 2023
6:00 p.m. Public Meeting
Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

*A complete agenda packet is available on the city's website. This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to www.phoenixoregon.gov. To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Committee. **If you need special accommodations, please give the City Recorder 72-hours prior notice.***

Please click the link below to join the webinar:

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1. Call to Order / Roll Call / Confirmation of a Quorum

2. Approval of Minutes: October 19, 2023 (pg. 3)

3. Public Comments

This item is for persons wanting to present information or raise an issue, not on the agenda. Each person shall be limited to three minutes and may not allocate their time to others unless authorized by the Presiding Officer. To comment, please write your name on the sign-in sheet. When your name is called, step forward to the podium and state your name and address for the record. If attending virtually, please raise your hand and wait to be allowed to speak. When your name is called, please unmute yourself and state your name and address for the record. (In accordance with state law, a recording of the meeting will be available at city hall, but only your name will be included in the meeting minutes). While the Committee or staff may briefly respond to your statement or question, the law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances.

4. Old Business

- a. Council Liaison Report – Krista Peterson
- b. Bulb Planting
- c. Inventory Recap (pg. 5)

5. New Business

- a. Peace Pole Presentation – John Duffie` (pg. 7)
- b. Events and Budget

6. Member Comments

7. Adjournment – Next meeting January 18, 2023

**City of Phoenix, Oregon
Parks and Recreation Committee
Minutes of October 19th, 2023 Meeting**

Public Meeting Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

1. CALL TO ORDER / ROLL CALL / CONFIRMATION OF A QUORUM

Chair Nancy Peterson called the meeting to order at 6:01 p.m.

Present: Nancy Peterson, Chair; Melissa Schneyder, Vice Chair; Mark Peterson, Member; Rosa Van Gordon, Member; Sarah Spence, Public Works Administrative Assistant; Matias Mendez, Public Works Superintendent.

2. APPROVAL OF MINUTES: SEPTEMBER 21, 2023

Mark P made the motion to accept the August minutes. Nancy P 2nd. Motion passed unanimously.

3. PUBLIC COMMENTS

Sandy Wine spoke to the committee about the Peace Pole that the Rotary Club is wanting to add to the Bee City USA Pollinator Garden at Bule Heron Park. She said that the Rotary Club needs a recommendation from the Parks Committee to the City Council for the installation of the Peace Pole.

Carolyna Marshall informed the committee about the upcoming Christmas tree lighting. Public works, the Chamber of Commerce, and First Presbyterian are all working together to plan the event. It has been decided that ornaments will not be hung by children this year, but they are trying to brainstorm other ideas to involve children in the event. The Parks Committee is invited to volunteer.

4. OLD BUSINESS

A. COUNCILOR REPORT

None

B. BULB PLANTING

Rosa and Melissa planned to go to the Grange 10-20-23 to get bulbs for the event. The date was discussed further and firmed up as December 9th at 10am at Blue Heron Park.

C. BUDGET UPDATE

Nancy announced that the Committee has \$5000 allotted for the fiscal year. The City decided to allot the lump sum instead of smaller amounts for individual events.

5. NEW BUSINESS - None

6. MEMBER COMMENTS

Member Rosa Van Gordon said that she was happy to be here and excited to be a voting member by the next meeting.

Member Mark Peterson is excited to do inventory and fill the new bins that we have.

Member Melissa Schneyder had no comments.

Member Nancy Peterson is excited to work on organizing our supplies at Public Works.

Matias let the committee know about the Homecoming parade on 10/25/23 at 4:30pm and mentioned that volunteers were needed and appreciated.

**7. ADJOURNMENT TO PUBLIC WORKS FOR INVENTORY NEXT MEETING
OCTOBER 19, 2023**

Chair Peterson adjourned the meeting at 6:27 p.m.

Respectfully submitted,

Melissa Schneyder, Vice Chair

| Easter | Dog Days | Bulb Planting | General | Misc. | Donated | Garbage | Need's List |
|---|---|------------------|---|---|--|--|---|
| 11 Easter Pencils | 14 Acrylic Paint Bottles (Melissa has for dog cut-out project) | 2 Small dibblers | 300 Paper brown bags | 5 Tables (To do: Verify how many of these tables belong to Parks and Rec) | 2 Red 10 blue marker bins/organizer bins | 2 Kiddie Pools | Hose Splitter |
| 1 White Bunny Easter Basket | 6 Kid Scissors | | 250 Raffle tickets | 5 Large Hula Hoops | Kid aprons (many different colors) | Dirty Easter Eggs (1 large garbage bag full) | New Dog-Day's Signs (General "Dog Day's" Sign so that it can be re-used for many dates/times in the future) |
| 48 Stuffed Easter Eggs with plush animal inside | 1 Kiddie Pool | | 2 rolls caution tape | 3 Small Hula Hoops | Half dozen work aprons (Red) | Old Easter Sign | |
| Backdrop easter poster/banner for photobooth | 4 Large, 2 Small Laundry Bins (used previously for summer games?) | | 30 sheets of stickers | 1 Canopy/pop-up | 6 Wicker easter baskets (5 large, 1 small) | 4 Garbage bags of Easter Grass | |
| Bunny Costume | Box Full of dog toys | | 3 small white plastic containers/organizer bins | | 6-10 Sponge brushes | Green Twine | |
| Easter Banner (2.5 ft X 6ft) | 4 dog water bowls | | | | 1 Dozen Paint Pallets | 6 Blue plastic gloves | |
| 38 12-packs of small Easter eggs (456 total) | Dog tunnel | | | | 5 hand-held mirrors | 20 dried-up face-paints | |
| 144 pack of Easter eggs (small) | 2 Misters | | | | | Old markers from Dollar Tree | |

The Rotary Club spoke with me yesterday and made a request to add this dedication to our Bee City Pollinator Garden at the Blue Heron Park.

One of their members passed away and they would like to honor him by putting up a peace pole (see attachment). There are four languages, each on one side of the pole (Languages: English, Spanish, Amharic & Ukrainian). This is a message we all understand in this time of global crisis.

They have a spot in mind and if you want me to show you where I can go out to the park at any time and they can come as well. If you are pressed for time, the community garden can dig the hole, your call.

As you know, the Club has been and is a huge supporter of the park and Bee City (they awarded us just recently \$250 to purchase pollinator garden certification signs).

Proposed location of the peace pole



May Peace Prevail On Earth