



Parks and Recreation Committee

Agenda

October 19, 2023

6:00 p.m. Public Meeting

Hybrid Meeting in Person and Via Zoom

Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

*A complete agenda packet is available on the city's website. This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to www.phoenixoregon.gov. To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Committee. **If you need special accommodations, please give the City Recorder 72-hours prior notice.***

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81503021937?pwd=Vdte-x5weuVYG1mel3ehWuT4VvuBRQ.hi6m4ALUAGC3IKSP>

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1. Call to Order / Roll Call / Confirmation of a Quorum

2. Approval of Minutes: September 21, 2023 (pg. 3)

3. Public Comments

This item is for persons wanting to present information or raise an issue, not on the agenda. Each person shall be limited to three minutes and may not allocate their time to others unless authorized by the Presiding Officer. To comment, please write your name on the sign-in sheet. When your name is called, step forward to the podium and state your name and address for the record. If attending virtually, please raise your hand and wait to be allowed to speak. When your name is called, please unmute yourself and state your name and address for the record. (In accordance with state law, a recording of the meeting will be available at city hall, but only your name will be included in the meeting minutes). While the Committee or staff may briefly respond to your statement or question, the law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances.

4. Old Business

- a. Council Liaison Report – Krista Peterson
- b. Bulb Planting
- c. Budget Update

5. New Business

- a. None

6. Member Comments

7. Adjournment – Next meeting October 19, 2023

NOTICE OF QUORUM

The Parks and Recreation Committee will be heading to the Public Works Yard after they adjourn the meeting to take inventory/organize event items.

**City of Phoenix, Oregon
Parks and Recreation Committee
Minutes of September 21st, 2023 Meeting**

Public Meeting Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

1. CALL TO ORDER / ROLL CALL / CONFIRMATION OF A QUORUM

Chair Nancy Peterson called the meeting to order at 6:00 p.m.

Present: Nancy Peterson, Chair; Melissa Schneyder, Vice Chair; Mark Peterson, Member; Rosa Van Gordon, Member; Sarah Spence, Public Works Administrative Assistant; Matias Mendez, Public Works Superintendent.

2. APPROVAL OF MINUTES: MAY 18, 2023

Mark P made the motion to accept the August minutes. Nancy P 2nd. Motion passed unanimously.

3. PUBLIC COMMENTS – None

4. OLD BUSINESS

A. COUNCILOR REPORT

None

B. DOG DAYS

Carolyna Marshall and the 1st Phoenix Community Center sent a lovely “thank you” card to the Parks Committee.

5. NEW BUSINESS

A. BULB PLANTING

The committee discussed possible dates for the bulb planting event. Concerns were brought up about having the event on the same day as Veterans Day. It was tentatively decided that November 4th sounded like a good possibility. Matias confirmed that we have \$500 to spend on this event. The committee discussed where to have the event and it was decided that we should meet at Blue Heron Park and then send a couple of people with bulbs to the triangle by Umpqua Bank. It was also decided that we should try to buy the bulbs locally if possible and see if we could get some extra bulbs donated by the business for this event. Advertising for the event was discussed, and we would like for the bulb planting to be advertised on the city website, Facebook, and the electric sign at the entrance to town. Matias suggested flyers for Rays and elsewhere. He also mentioned that waivers for volunteers would be necessary. Melissa and Rosa offered to get the bulbs and equipment for the event.

B. INVENTORY

The need for an inventory of our various supplies was discussed again. We need a list of what we have and we also need some more bins for our supplies and equipment. The money for the bins could be spread across our various event budgets. We discussed the options of how to do this with everybody in attendance. Nancy offered to ask Bonnie if we can do this as part of our next Parks meeting. **Nancy made a motion for Mark to purchase more storage bins at Costco or Home Depot, Rosa 2nd. Motion passed unanimously.**

C. CHRISTMAS TREE LIGHTING

The Christmas Tree Lighting is going to be the Saturday after Thanksgiving (Dec. 2nd). Bonnie is in charge of it this year and the Parks Committee is welcome to help with lights and other things as needed.

6. MEMBER COMMENTS

Member Melissa Schneyder is looking forward to the bulb planting.

Member Nancy Peterson is also looking forward to the bulb planting and especially the spring color that the bulbs provide. She is also looking forward to the inventory and getting things organized.

Member Mark Peterson mentioned that the City of Talent does a movie in the park event and possibly that would be something that we could offer in the future.

Member Rosa Van Gordon exclaimed that she was happy to be here and is excited to plant bulbs. She talked about going to concerts in the park in Bend as something she enjoyed and she also told the committee about an upcoming community event.

Matias let the committee know about the Homecoming parade on 10/25/23 and mentioned that volunteers were needed and appreciated.

7. ADJOURNMENT – NEXT MEETING OCTOBER 19, 2023

Chair Peterson adjourned the meeting at 6:49 p.m.

Respectfully submitted,

Melissa Schneyder, Vice Chair