



## **ADOPTED BUDGET**

Fiscal Year 2023-2024

### **BUDGET COMMITTEE**

#### ***Council Members***

Terry Baker, Mayor  
Angie Vermillion  
James Snyder  
Karen Shrader  
Krista Peterson  
Scott Clauson  
Vacant

#### ***Citizen Members***

Larry Dickson  
Jeff Cool  
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*BUDGET FOR THE 2023-2024 FISCAL YEAR*

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To: City of Phoenix Budget Committee and Citizens of Phoenix  
From: Eric Swanson, City Manager  
Date: May 5, 2023  
Subject: FY 2023-2024 Budget Message

I am pleased to present you with the proposed Fiscal Year July 1, 2023-June 30, 2024 budget.

In order to provide overall policy guidance and create goals and objectives, the City Council adopted the City of Phoenix Strategic Plan, dated October 2021. Attached to this budget message is the Strategic Plan along with a six-month update. The Strategic Plan was used to guide the 2022-2023 budget, and as you can see in the attached update, the prioritization of budget and operational resources around the plan has resulted in a high level of success in accomplishing stated objectives. We have again utilized this document to guide the development of the proposed 2023-2024 budget and to prioritize our limited operational resources and efforts.

We continue to face challenges and to seize opportunities presented by recovery following the September 8, 2020 Alameda fire event. Opportunities include: financial assistance from federal, state and private sources; increased availability of developable commercial land; and increased interest from land developers and business owners. Challenges include: increased complexity of operations brought on by rapid increase in activity; and reliance on outside funding for operational capacity needs.

Overall, Phoenix has received more than \$28 million in federal, state and private funds for fire recovery efforts. With these funds, Phoenix has been able to increase staff capacity in Building and Planning to meet increased demand for permits for the replacement of structures lost in the fire. To date, permits have been issued for the replacement of 99% of lost single-family homes and 93% of lost multiple-family dwelling units. The monies received are also funding large, transformative projects in Phoenix, including: the new Phoenix Government and Public Safety Center (GaPSC), a new water storage reservoir and pipeline to supply water to the Charlotte Ann Water District CAWD) area, relocation of the CAWD infrastructure within the Hwy 99 right-of-way, continued reconstruction and improvement of the Blue Heron Park playground, and possibly the construction of shared parking and stormwater infrastructure in downtown (pending funding approval).

The funds received for fire recovery efforts have undoubtedly had a profound positive impact on the City of Phoenix and the community as a whole, but they have also presented some organizational and budgetary challenges that come with rapid, possibly temporary, growth in budget and operational capacity. The outside funding has not only increased complexity in

budget, it has also increased uncertainty around budget for operational capacity from year to year. As the State is also currently determining funding priorities and establishing its biennium budget, it is not yet known whether Municipal Wildfire Assistance Program (MWAP) funding for continued staff capacity needs will be made available.

The proposed budget shows the use of reserve funds made available due to receiving COVID relief and American Rescue Plan Act (ARPA) funding to cover operational costs in 2023-2024. These funds, being a one-time payment, would not be used typically to cover operational costs and to balance the budget and if additional MWAP funding is made available for wildfire recovery staff capacity, these funds will be retained in reserve.

The revised Phoenix urban growth boundary, approved in December of 2022, includes all of PH-3 and much of PH-5. Staff is engaged in work to add these areas to the City through annexation. The success of these efforts along with the availability of MWAP funding through the 2023-2025 state biennium, will help to determine appropriate organizational size and budget into future fiscal years.

I want to thank the Budget Committee and City Staff for your service and in particular the citizens, businesses and others who financially support the City of Phoenix.

VR,

**Eric Swanson, City Manager**



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## **BUDGET PROCESS AND PHILOSOPHY**

The City of Phoenix has developed policies and procedures directly related to compiling a budget. As part of the budget process, the following guidelines are adhered to throughout the document:

- ❖ *Revenue Policies* – A continuous effort will be made to research and obtain new revenue sources in order to maintain a balanced budget and to reduce reliance on property tax as a major source of funding. Through community and economic development, a broader tax base will be pursued to increase tax revenue. One-time revenues will be used only for one-time expenditures. The City will avoid using temporary or one-time revenues to fund ongoing services or for balancing operating budgets.
- ❖ *Operating Expenditure Policies* – The current expenditures are paid with current revenues or excess cash reserves. The operating budget provides for adequate maintenance of fixed assets and equipment and for their orderly replacement. The City maintains risk management and safety programs to reduce costs and minimize losses.
- ❖ *Reserve and Contingency Policies* – The City will maintain the reserves, contingencies, and ending fund balances of the various operating funds at levels sufficient to protect the City's credit as well as its financial position from emergencies. A positive cash balance in the General Fund is maintained at a minimum of 20% of appropriations. The City maintains a Capital Project and Water Capital Fund (formerly Water Reserve Fund) for current and future capital projects.
- ❖ *Capital Improvement Planning Policies* – The City will perform an annual review and continuous monitoring of the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.
- ❖ *Debt Management Policies* – Long-term borrowing is limited to capital improvement projects that cannot be financed from current revenues and to capital equipment with a useful life of 20 years or greater and a purchase cost of \$250,000 or greater.
- ❖ *Financial Reporting and Accounting Policies* – The City performs in compliance with Oregon local budget law.

### ***General Fund Departmental Methodologies***

1. Allocation of General Revenues to Departments is based on the three-year trend of actual expense by department in relation to the total fund expense. Adjusted for wildfire relief.
2. Carryover Savings – Managers of General Fund departments may carry over savings (department revenues that exceed projections) as a beginning balance for their department in the subsequent budget. These balances must be used consistent with Council priorities and authorization and cannot be utilized for ongoing commitments such as staffing or long-term financing. With the exception of rebuilding and expansion initiatives.
3. Departmental Contingency Accounts – Department managers are encouraged to set aside some portion of their beginning fund balance as contingency. They cannot spend out of this account without Council adopting a resolution to transfer appropriations from this account. However, this account serves as a current reserve in the event that expenses appropriated in Personnel Services and Materials & Services are higher than expected. Additionally, if the contingency account is not used in the current fiscal year, it carries forward to the next year within beginning fund balance.

### ***Operating Budgets and Fund Balance***

A financial policy that has served many cities well is to avoid using one-time resources, such as beginning fund balance, to fund ongoing costs, such as staff salaries.

In the general fund, this policy requires two balancing processes. The allocation of general revenues, noted above, uses only ongoing revenues such as property taxes and franchise fees. This source, along with ongoing departmental revenues, fully funds the ongoing costs of general fund services.

The second balancing process involves the allocation of the general fund fiduciary balance. A large part of it is set aside first as the city's operating reserve; by policy, 20% of general fund operating costs. The remainder is either set aside in other reserves, or appropriated to fund central service functions subject to Budget Committee approval.

### ***Budgeting in the State of Oregon***

According to Oregon State Law [Oregon Revised Statutes (ORS)], a budget is a financial plan containing estimates of revenues and expenditures for a single fiscal year or biennial budget period. The budgeting process provides procedures for evaluating a local government's needs and identifying revenue sources to meet those needs. A completed budget provides a means of controlling expenditures and a justification for imposing property taxes. Local governments in Oregon operate on a fiscal year that begins July 1 and ends the following June 30.

Oregon's local governments are regulated and controlled by ORS. The state's local budget law is defined in ORS 294.305 to 294.520, and 294.555 and 294.565. These statutes provide legal standards for preparing, presenting, adopting, implementing, and monitoring the budget. Oregon local budget law has several important objectives (ORS 294.321):

- ❖ Establish standard procedures
- ❖ Outline programs and services and the fiscal policy to carry them out
- ❖ Provide methods of estimating revenue, expenditures, and proposed taxes
- ❖ Provide specific methods for obtaining public views in the preparation of fiscal policy
- ❖ Provide control of revenues and expenditures for the promotion of efficiency and economy in the expenditure of public funds.
- ❖ Enable the public, taxpayers and investors to be apprised of the financial policies and administration of the municipal corporation

## **BUDGETING IN PHOENIX**

### ***Budget Adoption***

The City of Phoenix prepares and adopts a budget in accordance with the City of Phoenix Charter and Oregon State Budget Law. The budget is presented by fund and department categories.

The City Manager possesses the responsibility for managing the overall City budget and maintaining budgetary control at the approved appropriation level. Ongoing review and monitoring of revenue and expenditures is performed on a monthly basis by the Finance Director and appropriate operating departments. Once the budget is adopted, the City cannot exceed the final appropriation.

### ***Budget Amendments***

Following the formal adoption of the budget, unforeseen expenditures and/ or unanticipated funds can arise requiring an amendment by way of resolution or adoption of a supplemental budget by the City Council. The budget may be amended during the fiscal year to authorize expenditures and/or appropriate additional revenues in the current fiscal year.

Supplemental budget requests in excess of 10% of the most recent adopted budget require a public hearing and approval by the budget committee.

## ***Budgeting by Fund***

Governmental funds finance the majority of the City's functions and include the General Fund and Special Revenue Funds. Proprietary funds are used to account for Enterprise Funds.

### **Governmental Funds**

#### **❖ General Fund**

- Executive, Finance, Police, Planning/Building, Parks, Parks and Recreation SDC, Tourist Usage Fund.

#### **❖ Special Revenue Funds**

- Street, Capital Project, Street SDC, Water SDC, Storm water SDC, and PHURA Bond Fund,

### **Proprietary Funds**

#### **❖ Enterprise Funds**

- Water Fund, Water Capital Fund (formerly Water Reserve Fund), Water SDC Fund, Stormwater SDC Fund

## ***Fund Descriptions***

The following describes the different funds and the departments/categories within each fund:

### **General Fund**

The General Fund is the City's repository for revenues that provide for general government services.

## ***Resources***

The General Fund revenue reflects sources that are department specific, as well as general revenue that is allocated to each of the five departments. General revenues come from four sources:

1. *Property Taxes* are based on a permanent tax rate that was established for the City following the passage of Ballot Measure 50 in 1997. The permanent property tax rate for the city is \$3.6463 per \$1,000 in assessed value of property within the city limits. The City cannot levy more than the permanent tax rate. Under state law, the Budget Committee must vote to set the City's tax rate for the next year during the budget adoption process. We expect total tax revenue for the fiscal year 2022-2023 will start to rebound from the loss in the Alameda fire in September, 2020.
2. *Franchise Fees* are those fees paid by utilities for use of the public right-of-way and are based on a percentage of revenues. PacifiCorp pays the largest share of franchise fees,



followed by Avista, CenturyLink, Rogue Disposal and Charter Communications. *Intergovernmental Revenues* are those dollars that come to the City from other governments, the largest of which are the state shared revenues—liquor tax and cigarette tax.

3. *Earnings on Investments* are generated from the invested dollars in the Local Government Investment Pool (LGIP). The interest rate earnings are primarily from intergovernmental revenue. Interest is accrued on the LGIP account based on the end of day balance of the account times the rate for that day, divided by the number of days in the year. Accrued interest is distributed on the last day of the month and includes interest accrued for the last day of the month.

Departmental revenue consists of sources derived from fees that are department specific and fall into five categories:

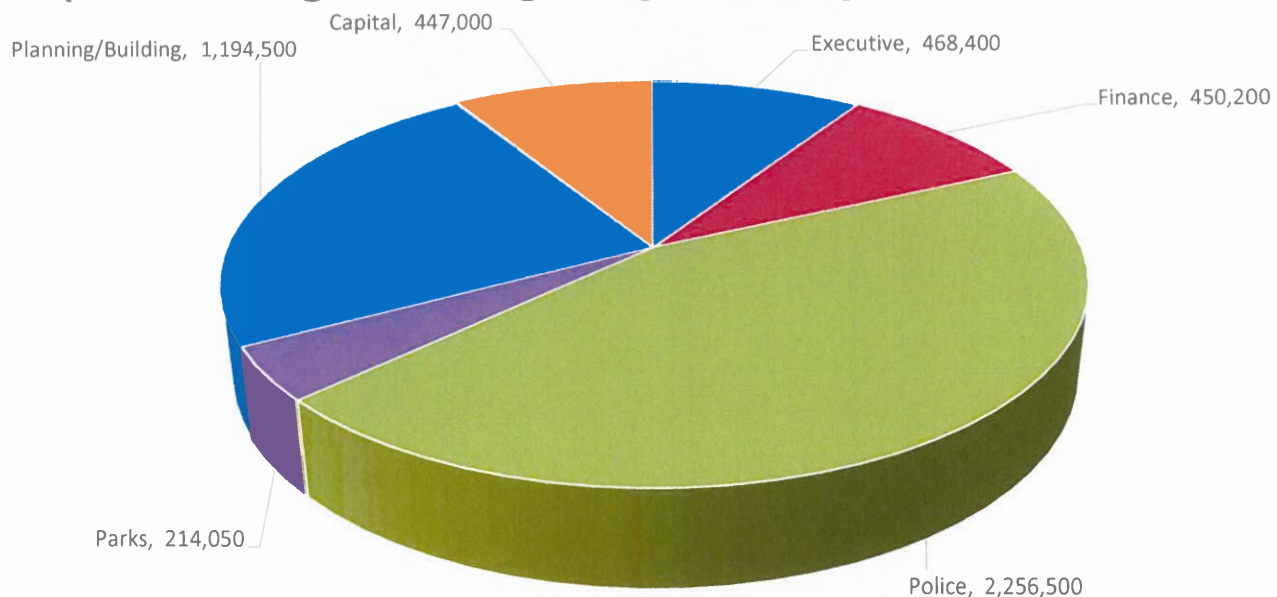
1. *Other Taxes* include motel, RV and marijuana tax. Total revenue derived from motel tax and thirty percent (30%) of RV taxes are allocated to the Executive department. Total revenue generated from marijuana tax is allocated to the Police department.
2. *Charges for Services* are allocated to the five departments as follows:
  - a. Executive – civic center rental revenue.
  - b. Finance – NSF fees, lien search, copies, and staff reimbursement from PHURA.
  - c. Police – Public Safety fee, police reports, and SRO Officer reimbursement from Phoenix High School.
  - d. Planning/Building – Permit administration fees and plan checking.
  - e. Parks – Parks Maintenance fee and park facility reservations.
3. *License & Permits* include liquor and business license revenue, in addition to land use application and building, fence, and electrical permits. With the exception of liquor license that is allocated to the Finance department, the revenue generated in this category is assigned to the Planning/Building department.
4. *Fines & Forfeitures* consist of the amounts received in the Oregon fine share distribution. All citation balances owed prior to October 2018 were written off in the Fiscal year ended June 30, 2020 as they were deemed uncollectable.
5. *Miscellaneous Revenues* are revenues received that are not anticipated and are often classified as one-time revenue.

## Requirements

Requirements are separated into six departments:

1. *Executive*: consists of the City Council, City Manager, Office Administrator/Recorder, and general office for the City. Additionally, Civic Center costs have been allocated to this department.
2. *Finance*: consists of the Finance and HR functions as well as utility billing and collections.
3. *Police*: consists of the Police Chief, Lieutenant, Patrol Officers, School Resource Officer, Code Enforcement Officer, and the Records Clerk. In addition to materials and services, capital outlay and debt service for vehicles are allocated to this department.
4. *Planning/Building*: consists of the Planning Director, Planning Manager, Assistant Planner and Building/Planning Administrative Assistant. Inspection fees are collected for the city, the State of Oregon, the City of Medford and the Phoenix/Talent School District.
5. *Parks*: consists of the Public Works Superintendent, Administrative Assistant, Utility Workers, and seasonal personnel costs. In addition to various park-related expenses, community event costs are assigned to this department.
6. *Capital*: Although managed as a separate fund, it is considered an integral part of the City's General Fund.

### Requirements by General Fund Department (Excluding Contingency/Ending Fund Balance)



## **Special Revenue Funds**

These funds account for revenue derived from specific taxes or other earmarked revenue sources, including federal and state grant awards, which are legally restricted to finance particular functions or activities. The following funds are included in this category:

1. *Street Fund* revenue consists of state and local fuel taxes and service charges of street user fees, storm water, and franchise fees. Personnel costs include City Manager, City Recorder, Finance/HR functions, PW Superintendent, PW Administrative Assistant, Utility Workers, and the Administrative Assistant – Utility Clerk. Operating expenditures are comprised of street maintenance and rehabilitation. Funds are transferred to the Capital Project Fund within the General fund to fund current and future capital outlay projects.
2. *Street System Development Charge (SDC) Fund* accounts for funds derived from new development within the City for street improvements. Revenues accrued in this fund are transferred to the Capital Projects Fund for current or future street projects.
3. *Parks System Development Charge (SDC) Fund* accounts for funds derived from new residential development within the City for park improvements. Funds accrued in this fund are transferred to the Capital Projects Fund for current or future park improvements.
4. *Phoenix Urban Renewal Agency (PHURA) Bond Fund* accounts for the bond issuances on behalf of PHURA. The proceeds of the issuances were recorded in this fund and the proceeds were transferred to PHURA for capital projects. PHURA transfers annual tax increment revenues back to the City to service debt obligations.
5. *Tourist Usage Fund* is the repository for transient lodging tax revenues whose use is restricted by state law. To comply with state law, the City must budget 70% of the revenue collected from lodging tax on RV parks for tourism promotion and tourism-related facilities.
6. *Phoenix Recovery Fund* is for the accounting of all rebuilding activities including the new Public Safety Building. Resources are from various assistance organizations including but not limited to the Municipal Wildfire Assistance Grant Program, the State of Oregon and FEMA.

## **Enterprise Funds**

These funds account for the acquisition, operation and maintenance of facilities and services, which are entirely or predominantly self-supporting through service charges to customers. The following funds are included in this category:

1. *Water Fund* accounts for the maintenance, operation, and construction of the City's water intake, purification, and delivery systems, as well as the City's wastewater collection and treatment system. Principal sources of revenue include fees from customer water bills and new meter installations. Personnel costs include employees directly associated with the Water function as well as City Overhead.
2. *Water System Development Charges (SDC) Fund* resources include system development charges. Funds accrued in this fund are transferred to the Water Capital Fund in the subsequent year.
3. *Storm Water System Development Charges (SDC) Fund* resources include system development charges. Funds accrued in this fund are transferred to the Water Capital Fund in the subsequent year for current and future capital outlay items.
4. *Water Capital Fund* (formerly Capital Reserve Fund) was set up to accumulate money from year to year for capital improvements in infrastructure and/or the purchase of new equipment. Revenues consist of budgeted transfers from the Water, Water SDC and Storm Water SDC funds. Expenditures budgeted are in line with water related projects designated for completion during the fiscal year that are included in the approved Capital Project Plan.

## **BUDGET CALENDAR**

### **October through December**

- ❖ City Manager and Finance develop budget goals and guidelines
- ❖ Present goals and guidelines to department heads

### **January and February**

- ❖ Preliminary budget drafts are prepared by Finance
- ❖ Finance distributes budget drafts to department heads to complete

### **March and April**

- ❖ Finance performs final review and reconciliations and prints proposed budgets

### **May**

- ❖ City Manager and Finance present the budget at the Budget Committee meeting
- ❖ Budget Committee discusses, deliberates, and approves the budget
- ❖ Budget is updated to reflect any approved changes

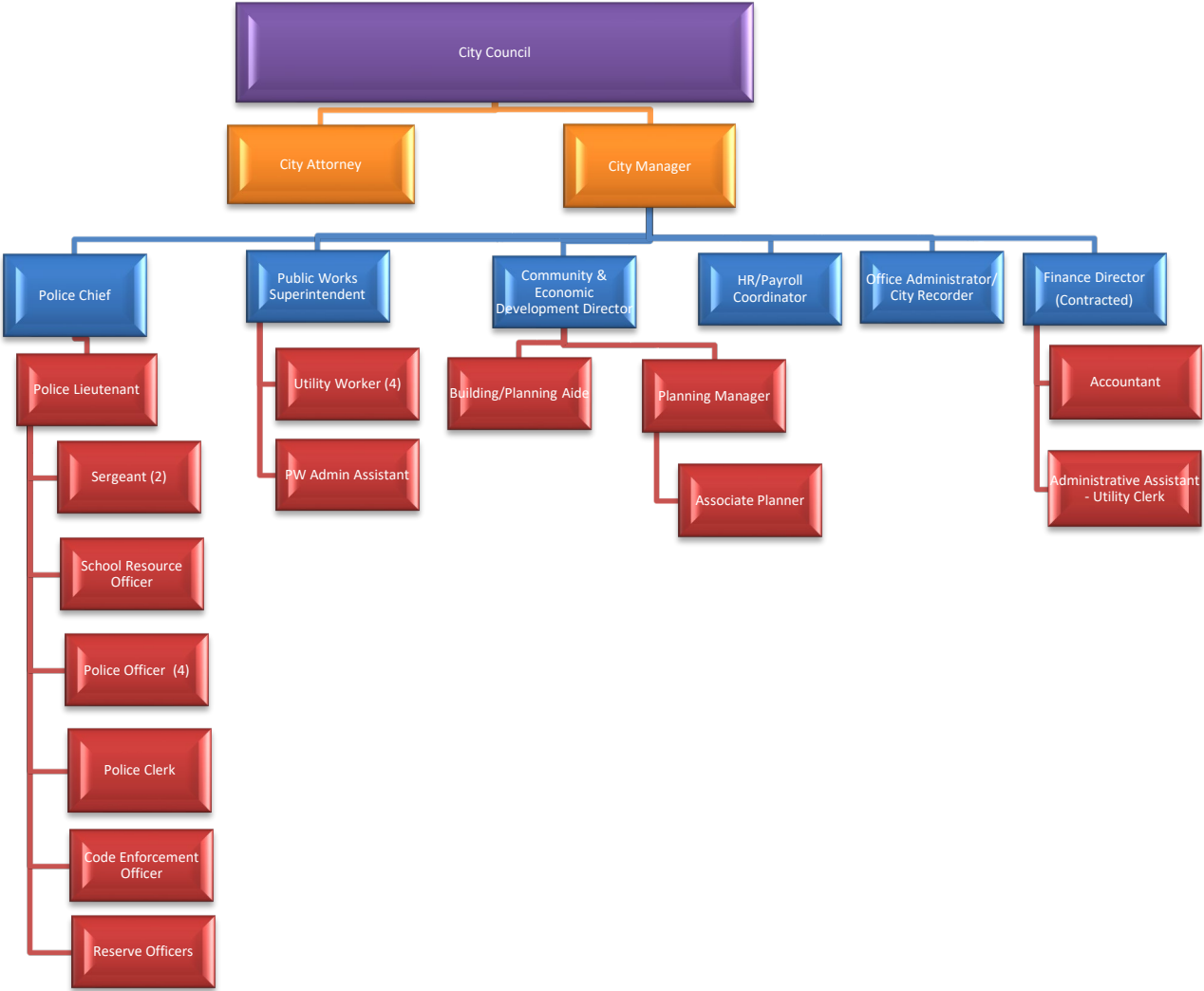
### **June**

- ❖ Prepare and publish financial summary and Notice of Budget Hearing for adoption of budget
- ❖ Council passes resolutions for state revenue sharing eligibility and proposed uses
- ❖ Council holds public hearing to allow citizen comment on the approved budget and adopts the budget, makes appropriations, and sets and classifies tax levies

### **July**

- ❖ The adopted budget takes effect
- ❖ Submit budget packet to Jackson County Clerk
- ❖ Submit LB-50 form to Jackson County Assessor

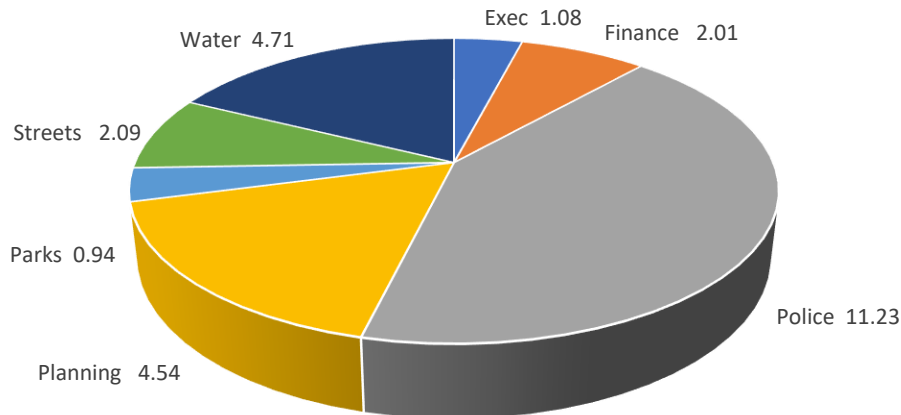
# ORGANIZATIONAL CHART



# FULL-TIME EQUIVALENT PROGRAM ALLOCATION

## FY 2023-24 Budget

	Executive	Finance	Police	Planning	Parks	Streets	Water	Total
City Manager	0.50	0.05	0.05	0.20	0.05	0.05	0.10	1.00
Finance Director	0.10	0.45	0.10	0.05	0.05	0.05	0.20	1.00
HR/Payroll	0.08	0.36	0.08	0.04	0.04	0.04	0.16	0.80
Accountant	0.05	0.45	0.05	0.10	0.05	0.05	0.25	1.00
Office Administrator	0.30	0.25	0.05	0.10	0.10	0.10	0.10	1.00
Front Desk City Hall	0.05	0.45	0.10	0.05	0.05	0.05	0.25	1.00
Police Chief			1.00				0.00	1.00
PW Superintendent					0.05	0.35	0.60	1.00
PW Admin					0.15	0.20	0.65	1.00
Building/Planning Admin				1.00				1.00
Sergeant			1.00					1.00
Sergeant			1.00					1.00
Lieutenant			1.00					1.00
Patrol Officer 1			1.00					1.00
Patrol Officer 2			1.00					1.00
Patrol Officer 3			1.00					1.00
Patrol Officer 4			1.00					1.00
Patrol Officer 5 - School Resource			1.00					1.00
Code Enforcement Officer			0.80					0.80
Police Clerk			1.00					1.00
Utility Worker 1					0.10	0.30	0.60	1.00
Utility Worker 2					0.10	0.30	0.60	1.00
Utility Worker 3					0.10	0.30	0.60	1.00
Lead Utility Worker					0.10	0.30	0.60	1.00
Building/Planning Director				1.00				1.00
Building/Planning Manager				1.00				1.00
Assistant Planner				1.00				1.00
<b>TOTAL</b>	<b>1.08</b>	<b>2.01</b>	<b>11.23</b>	<b>4.54</b>	<b>0.94</b>	<b>2.09</b>	<b>4.71</b>	<b>26.60</b>







# BUDGET SUMMARIES

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**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FOR Fiscal Year 2023-2024**

		RESOURCES					
Department		Beginning Balance	Revenue Budget	Transfers	Total	Percent of Total	Personnel Services
GENERAL FUND							
	Fiduciary	-		-	-	0.00%	
	Executive	200,400	268,000	-	468,400	1.25%	174,700
	Finance	174,400	275,800	-	450,200	1.21%	220,000
	Police	786,000	1,470,500	-	2,256,500	6.04%	1,385,900
	Planning/Building	680,000	514,500		1,194,500	3.20%	629,000
	Parks	55,850	158,200	-	214,050	0.57%	98,300
	Capital Projects	730,000	122,000	260,000	1,112,000	2.98%	
Total General Fund		2,626,650	2,809,000	260,000	5,695,650	15.25%	2,507,900
SPECIAL REVENUE FUNDS							
	Street Fund	500,000	731,000		1,231,000	3.30%	217,300
	Street SDC Fund	(95,000)	15,000		(80,000)	-0.21%	-
	PHURA Debt Service	100	369,000		369,100	0.99%	-
	Tourist Usage	6,000	7,000		13,000	0.03%	-
	Parks and Recreation SDC	12,000	2,400		14,400	0.04%	-
	Phoenix Recovery and Expansion	3,000,000	14,675,600		17,675,600	47.34%	1,000
SUBTOTAL GOVERNMENTAL FUNDS		6,049,750	18,609,000	260,000	24,918,750	66.74%	2,726,200
PUBLIC WORKS							
	Water	500,000	5,850,000	100,000	6,450,000	17.27%	485,500
	Water SDC	139,000	15,000		154,000	0.41%	
	Storm water SDC	60,000	15,000		75,000	0.20%	
	Capital Projects	1,135,000	-	4,605,000	5,740,000	15.37%	
SUBTOTAL ENTERPRISE FUNDS		1,834,000	5,880,000	4,705,000	12,419,000	33.26%	485,500
GRAND TOTALS		7,883,750	24,489,000	4,965,000	37,337,750	100.00%	3,211,700

EXPENDITURES					REQUIREMENTS			
Materials & Services	Debt Service	Transfers	Capital Outlay	Total Expenditures	Contingency	Unappropriated Ending Fund Balance	Total	Change in Balance
		-		-		-	-	-
118,700	-	125,000	-	418,400	29,500	20,500	468,400	(150,400)
180,000	-		-	400,000	40,000	10,200	450,200	(124,200)
333,200	-		140,000	1,859,100	172,000	225,400	2,256,500	(388,600)
387,600	-		-	1,016,600	101,600	76,300	1,194,500	(502,100)
75,750	-		-	174,050	17,500	22,500	214,050	(15,850)
20,000			447,000	467,000	100,000	545,000	1,112,000	(85,000)
<b>1,115,250</b>	<b>-</b>	<b>125,000</b>	<b>587,000</b>	<b>4,335,150</b>	<b>460,600</b>	<b>899,900</b>	<b>5,695,650</b>	<b>(1,266,150)</b>
282,500		125,000	40,000	664,800	100,000	466,200	1,231,000	66,200
				-		(80,000)	(80,000)	15,000
3,000	366,000			369,000		100	369,100	-
12,500				12,500		500	13,000	(5,500)
		10,000		10,000		4,400	14,400	(7,600)
175,600	2,685,000		14,500,000	17,361,600	314,000	-	17,675,600	(2,686,000)
<b>1,588,850</b>	<b>3,051,000</b>	<b>260,000</b>	<b>15,127,000</b>	<b>22,753,050</b>	<b>874,600</b>	<b>1,291,100</b>	<b>24,918,750</b>	<b>(3,884,050)</b>
814,115	258,000	4,605,000	50,000	6,212,615	130,000	107,385	6,450,000	(262,615)
		50,000		50,000		104,000	154,000	(35,000)
		50,000		50,000		25,000	75,000	(35,000)
17,000			4,605,000	4,622,000		1,118,000	5,740,000	(17,000)
<b>831,115</b>	<b>258,000</b>	<b>4,705,000</b>	<b>4,655,000</b>	<b>10,934,615</b>	<b>130,000</b>	<b>1,354,385</b>	<b>12,419,000</b>	<b>(297,615)</b>
<b>2,419,965</b>	<b>3,309,000</b>	<b>4,965,000</b>	<b>19,782,000</b>	<b>33,687,665</b>	<b>1,004,600</b>	<b>2,645,485</b>	<b>37,337,750</b>	<b>(4,181,665)</b>

# CITY OF PHOENIX OREGON

## ADOPTED BUDGET BY TYPE FOR Fiscal Year 2023-2024

	Adopted Budget 2022-23	Approved Budget 2023-24	Increase (decrease) from FY23 to FY24	
			\$ Change	%
<b>Revenues</b>				
Taxes	1,556,275	1,548,500	(7,775)	(0%)
Charges for Services	1,817,907	1,759,200	(58,707)	(3%)
Licenses & Permits	336,850	346,500	9,650	3%
Earnings on Investments	22,000	22,000	-	0%
Intergovernmental	14,873,254	14,729,300	(143,954)	(1%)
Franchise Fees	296,000	331,000	35,000	11%
Fines & Forfeits	74,000	156,500	82,500	53%
Public Safety Fee	75,000	75,000	-	0%
Parks Maintenance Fee	50,000	50,000	-	0%
Miscellaneous	5,100	147,000	141,900	97%
Other Financing Sources	-	4,955,000	4,955,000	100%
<b>Total Revenues</b>	<b>19,106,386</b>	<b>24,120,000</b>	<b>5,013,614</b>	<b>21%</b>
<b>Expenditures</b>				
Personnel Services	2,857,769	3,211,700	353,931	11%
Materials & Services	2,887,286	2,419,965	(467,321)	(19%)
Debt Service	264,850	3,309,000	3,044,150	92%
Capital Outlay	16,475,000	19,782,000	3,307,000	17%
<b>Total Expenditures</b>	<b>22,484,905</b>	<b>28,722,665</b>	<b>6,237,760</b>	<b>22%</b>
<b>Other Financing Sources (uses)</b>				
Transfers in	575,000	4,965,000	4,390,000	88%
Transfers out	(575,000)	(4,965,000)	(4,390,000)	88%
Loan repayment	131,807	369,000	237,193	64%
<b>Total Other Financing Sources</b>	<b>131,807</b>	<b>369,000</b>	<b>237,193</b>	<b>64%</b>
<b>Beginning Fund Balances</b>	<b>7,177,979</b>	<b>7,883,750</b>	<b>705,771</b>	<b>9%</b>
<b>Contingency &amp; Ending Fund Balance</b>	<b>3,931,267</b>	<b>3,650,085</b>	<b>(281,182)</b>	<b>(8%)</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET COMPARISON FOR Fiscal Year 2023-2024**

				2023-24 Fiscal Year		2022-23 Fiscal Year		Increase (decrease)	
	General Fund	Special Revenue Fund	Enterprise Funds	Approved Budget		Adopted Budget		from prior fiscal year	
				Total	%	Total	%	Change	%
Resources (by Revenue Type)									
Taxes	1,366,500	182,000		1,548,500	4%	1,556,275	6%	(7,775)	(1%)
Charges for services	166,800	237,400	1,355,000	1,759,200	5%	1,817,907	7%	(58,707)	(3%)
Licenses and Permits	346,500	-	-	346,500	1%	336,850	1%	9,650	3%
Earnings on Investments	22,000	-	-	22,000	0%	22,000	0%	-	0%
Intergovernmental	183,700	11,495,600	3,050,000	14,729,300	39%	14,873,254	55%	(143,954)	(1%)
Franchise Fees	315,000	16,000	-	331,000	1%	296,000	1%	35,000	11%
Fines and Forfeitures	156,500	-	-	156,500	0%	74,000	0%	82,500	53%
Public Safety Fee	75,000	-	-	75,000	0%	75,000	0%	-	0%
Parks Maintenance Fee	50,000	-	-	50,000	0%	50,000	0%	-	0%
Transfers	260,000		4,705,000	4,965,000	13%	575,000	2%	4,390,000	88%
Miscellaneous	127,000		20,000	147,000	0%	5,100	0%	141,900	97%
Other Financing Sources	-	3,500,000	1,455,000	4,955,000	13%		0%	4,955,000	100%
	3,069,000	15,431,000	10,585,000	29,085,000	78%	19,681,386	73%	9,403,614	32%
Scheduled Debt Service Transfers	-	369,000	-	369,000	1%	131,807	0%	237,193	64%
Beginning Fund Balance	2,626,650	3,423,100	1,834,000	7,883,750	21%	7,177,979	27%	705,771	9%
Total Resources	5,695,650	19,223,100	12,419,000	37,337,750	100%	26,991,172	100%	10,346,578	28%
Requirements (by Expense Function)									
General Government	1,730,000	189,100		1,919,100	5%	2,300,519	9%	(381,419)	(17%)
Public Safety	1,719,100			1,719,100	5%	1,480,081	5%	239,019	16%
Parks	174,050			174,050	0%	171,502	1%	2,548	1%
Streets		499,800		499,800	1%	512,111	2%	(12,311)	(2%)
Water			1,316,615	1,316,615	4%	1,279,542	5%	37,073	3%
Debt Service		3,054,000	258,000	3,312,000	9%	266,150	1%	3,045,850	1144%
Capital Outlay	587,000	14,540,000	4,655,000	19,782,000	53%	16,475,000	61%	3,307,000	20%
Transfers	125,000	135,000	4,705,000	4,965,000	13%	575,000	2%	4,390,000	763%
	4,335,150	18,417,900	10,934,615	33,687,665	90%	23,059,905	85%	10,627,760	46%
Contingency	460,600	414,000	130,000	1,004,600	3%	50,000	0%	954,600	1909%
Ending Fund Balance	899,900	391,200	1,354,385	2,645,485	7%	3,881,267	14%	(1,235,782)	-32%
Total Requirements	5,695,650	19,223,100	12,419,000	37,337,750	100%	26,991,172	100%	10,346,578	38%



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## General Fund

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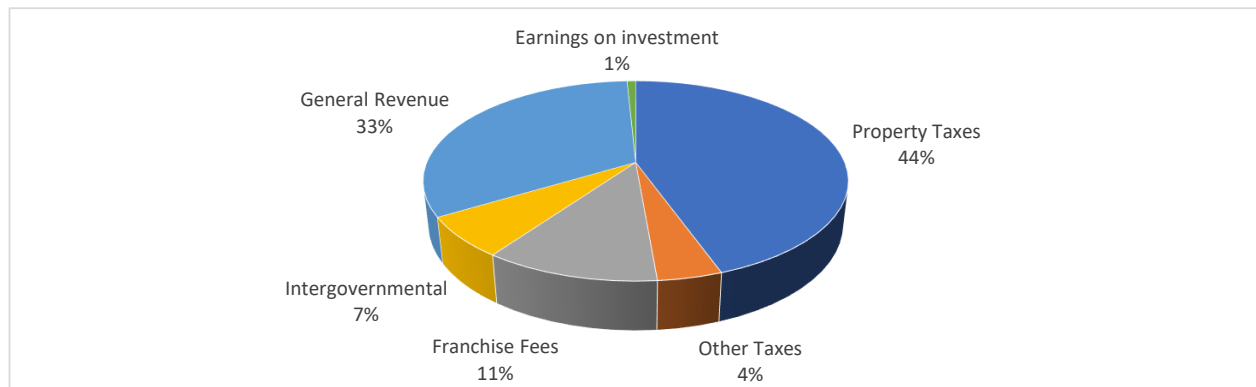
**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - GENERAL FUND**

	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	1,834,307	1,660,316	2,348,133	2,626,650	2,626,650	2,626,650
Property Taxes	1,202,732	1,688,243	1,259,275	1,250,000	1,250,000	1,250,000
Transfers In	600,000	227,000	320,000	260,000	260,000	260,000
Other Taxes	124,668	63,440	115,000	116,500	116,500	116,500
Charges for Services	190,375	128,280	195,800	166,800	166,800	166,800
Licenses and Permits	429,840	275,991	336,850	346,500	346,500	346,500
Fines and Forfeitures	53,193	80,899	74,000	156,500	156,500	156,500
Franchise Fees	302,669	256,375	280,000	315,000	315,000	315,000
Intergovernmental	258,202	128,409	153,200	183,700	183,700	183,700
Public Safety/Parks Maintenance Fee	115,174	118,747	125,000	125,000	125,000	125,000
Miscellaneous Revenues	4,976	350,211	5,000	127,000	127,000	127,000
Earnings on Investments	24,297	29,737	22,000	22,000	22,000	22,000
<b>TOTAL RESOURCES</b>	<b>5,140,433</b>	<b>5,007,648</b>	<b>5,234,258</b>	<b>5,695,650</b>	<b>5,695,650</b>	<b>5,695,650</b>
<b>REQUIREMENTS</b>						
Personnel Services	1,527,399	1,914,169	1,769,333	2,507,900	2,507,900	2,507,900
Materials and Services	807,982	1,254,735	1,053,019	1,115,250	1,115,250	1,115,250
Capital Outlay	1,144,736	207,705	320,000	587,000	587,000	587,000
Transfers	-	-	-	125,000	125,000	125,000
Contingency	-	-	-	460,600	460,600	460,600
Ending Fund Balance	1,660,316	1,631,039	2,091,906	899,900	899,900	899,900
<b>TOTAL REQUIREMENTS</b>	<b>5,140,433</b>	<b>5,007,648</b>	<b>5,234,258</b>	<b>5,695,650</b>	<b>5,695,650</b>	<b>5,695,650</b>

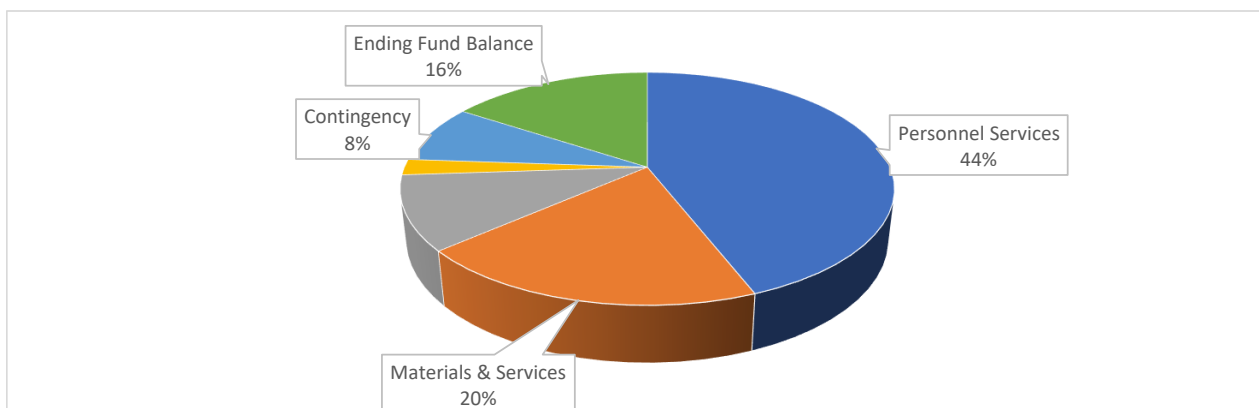


**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - GENERAL FUND**

	2020-2021 Actual	(Unaudited) 2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
<b>RESOURCES</b>						
Beginning Balance	1,834,307	1,660,316	2,348,133	2,626,650	2,626,650	2,626,650
Transfers	600,000	227,000	320,000	260,000	260,000	260,000
Property Taxes	1,202,732	1,688,243	1,259,275	1,250,000	1,250,000	1,250,000
Other Taxes	124,668	63,440	115,000	116,500	116,500	116,500
Franchise Fees	302,669	256,375	280,000	315,000	315,000	315,000
Intergovernmental	258,202	128,409	153,200	183,700	183,700	183,700
General Revenue	793,558	954,128	736,650	921,800	921,800	921,800
Earnings on investment	24,297	29,737	22,000	22,000	22,000	22,000
<b>TOTAL RESOURCES</b>	<b>5,140,433</b>	<b>5,007,648</b>	<b>5,234,258</b>	<b>5,695,650</b>	<b>5,695,650</b>	<b>5,695,650</b>



	2020-2021 Actual	(Unaudited) 2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2023-2024 Approved	2023-2024 Adopted
<b>REQUIREMENTS</b>						
Personnel Services	1,527,399	1,914,169	1,769,333	2,507,900	2,507,900	2,507,900
Materials & Services	807,982	1,254,735	1,053,019	1,115,250	1,115,250	1,115,250
Capital Outlay	1,144,736	207,705	320,000	587,000	587,000	587,000
Transfers	-	-	-	125,000	125,000	125,000
Contingency	-	-	-	460,600	460,600	460,600
Ending Fund Balance	1,660,316	1,631,039	2,091,906	899,900	899,900	899,900
<b>TOTAL REQUIREMENTS</b>	<b>5,140,433</b>	<b>5,007,648</b>	<b>5,234,258</b>	<b>5,695,650</b>	<b>5,695,650</b>	<b>5,695,650</b>





## **DEPARTMENTS AND PROGRAM BUDGETS**

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**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - GENERAL FUND - EXECUTIVE DEPARTMENT**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	45,997	78,203	-	200,400	200,400	200,400
From General Fund Fiduciary			-			
Department Revenues	28,219	52,830	25,000	26,500	26,500	26,500
General Revenues	209,034	225,519	210,957	241,500	241,500	241,500
<b>TOTAL RESOURCES</b>	<b>283,250</b>	<b>356,552</b>	<b>235,957</b>	<b>468,400</b>	<b>468,400</b>	<b>468,400</b>
<b>REQUIREMENTS</b>						
Personnel Services	150,651	165,945	137,707	174,700	174,700	174,700
Materials & Services	100,826	100,427	98,250	118,700	118,700	118,700
Transfers Out				125,000	125,000	125,000
Contingency/Ending Fund Balance	31,773	90,180		50,000	50,000	50,000
<b>TOTAL REQUIREMENTS</b>	<b>283,250</b>	<b>356,552</b>	<b>235,957</b>	<b>468,400</b>	<b>468,400</b>	<b>468,400</b>

**Budget Notes:**

Department revenue includes Civic Center rental fees, motel and RV tax and banner fees

General revenue includes property taxes, franchise fees, state revenues and earnings on investments

Department personnel costs consist of a portion of salary and benefits for the City Manager and Administrative staff.

Materials and Service costs include the Civic Center building, GaPS building, grants, donations, City Attorney fees and various community events

Transfers out is to the General Capital Fund for the purchase property currently owned by Phoenix Urban Renewal



**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**GENERAL FUND - EXECUTIVE DEPARTMENT**

	2020-2021 ACTUAL	2021-2022 ACTUAL (UNADUITED)	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>REVENUE</b>						
Property Taxes	132,299	185,707	164,457	160,000	160,000	160,000
Other Taxes	29,570	36,177	25,000	26,500	26,500	26,500
Charges for Services	(1,351)	16,653	-	-	-	-
Franchise Fees	33,276	29,191	30,000	35,000	35,000	35,000
Intergovernmental	40,786	7,350	14,500	44,500	44,500	44,500
Earnings on Investments	2,673	3,271	2,000	2,000	2,000	2,000
<b>TOTAL REVENUE</b>	<b>237,253</b>	<b>278,349</b>	<b>235,957</b>	<b>268,000</b>	<b>268,000</b>	<b>268,000</b>
<b>EXPENDITURES</b>						
<b>Personnel Services</b>						
Salaries	103,499	119,929	96,975	120,600	120,600	120,600
City Taxes & Benefits	47,152	46,016	40,732	54,100	54,100	54,100
<b>Subtotal Personnel Services</b>	<b>150,651</b>	<b>165,945</b>	<b>137,707</b>	<b>174,700</b>	<b>174,700</b>	<b>174,700</b>
<b>Materials &amp; Services</b>						
General Materials & Supplies	8,409	17,801	2,450	36,000	36,000	36,000
Dues/Subscriptions/Fees	9,874	6,403	6,500	6,500	6,500	6,500
Professional & Contract Services	20,184	31,040	36,000	40,000	40,000	40,000
Computer Equip/Maint	32,857	-	10,000	5,000	5,000	5,000
Development and Training	475	220	4,000	4,000	4,000	4,000
Insurance	2,053	2,300	2,000	2,000	2,000	2,000
Website	-	-	1,000	1,000	1,000	1,000
Mayor's Expense	1,460	1,400	1,200	1,200	1,200	1,200
Civic Center Costs	20,922	38,927	15,000	15,000	15,000	15,000
The Voice	1,592	-	10,000	-	-	-
Contributions	3,000	-	10,100	3,000	3,000	3,000
Community Events	-	2,336	-	5,000	5,000	5,000
<b>Materials &amp; Services Total</b>	<b>100,826</b>	<b>100,427</b>	<b>98,250</b>	<b>118,700</b>	<b>118,700</b>	<b>118,700</b>
<b>Transfer Out</b>				<b>125,000</b>	<b>125,000</b>	<b>125,000</b>
<b>TOTAL EXPENDITURES</b>	<b>251,477</b>	<b>266,372</b>	<b>235,957</b>	<b>418,400</b>	<b>418,400</b>	<b>293,400</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - GENERAL FUND - FINANCE DEPARTMENT**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	(79,525)	(82,547)	(68,676)	174,400	174,400	174,400
From General Fund Fiduciary			97,246	-	-	
Department Revenues	6,886	305,192	17,150	17,300	17,300	17,300
General Revenues	145,059	191,056	258,429	258,500	258,500	258,500
<b>TOTAL RESOURCES</b>	<b>72,420</b>	<b>413,701</b>	<b>304,149</b>	<b>450,200</b>	<b>450,200</b>	<b>450,200</b>
<b>REQUIREMENTS</b>						
Personnel Services	77,134	179,449	159,776	220,000	220,000	220,000
Materials & Services	77,833	158,886	115,803	180,000	180,000	180,000
Contingency/Fund Balance	(82,547)	75,366		50,200	50,200	50,200
<b>TOTAL REQUIREMENTS</b>	<b>72,420</b>	<b>413,701</b>	<b>275,579</b>	<b>450,200</b>	<b>450,200</b>	<b>450,200</b>

**Budget Notes:**

Department revenue includes lien searches and reimbursement from PHURA for financial services.

Personnel Services Include portions of the City Manager and administrative staff.

Materials and services includes external auditor expenses and all other general costs associated with City Hall that cannot be linked to a specific department



**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**GENERAL FUND - FINANCE DEPARTMENT**

	2020-2021	(Unaudited) 2021-2022	2022-2023	2023-2024	2023-2024	2023-2024
	ACTUAL	ACTUAL	ADOPTED BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
<b>REVENUE</b>						
Property Taxes	108,255	151,942	219,929	220,000	220,000	220,000
Charges for Services	1,015	1,610	11,300	11,300	11,300	11,300
Licenses & Permits	895	865	850	1,000	1,000	1,000
Franchise Fees	27,225	23,884	25,000	25,000	25,000	25,000
Intergovernmental	7,392	12,554	11,500	11,500	11,500	11,500
Miscellaneous Revenue	4,976	302,717	5,000	5,000	5,000	5,000
Earnings on Investments	2,187	2,676	2,000	2,000	2,000	2,000
<b>TOTAL REVENUE</b>	<b>151,945</b>	<b>496,248</b>	<b>275,579</b>	<b>275,800</b>	<b>275,800</b>	<b>275,800</b>
<b>EXPENDITURES</b>						
<b>Personnel Services</b>						
Full-time salaries	58,021	106,970	99,038	137,000	137,000	137,000
Temporary Labor	2,195	19,396	6,000	6,000	6,000	6,000
City Taxes & Benefits	16,918	53,083	54,738	77,000	77,000	77,000
<b>Subtotal Personnel Services</b>	<b>77,134</b>	<b>179,449</b>	<b>159,776</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>
<b>Materials &amp; Services</b>						
General Materials & Supplies	2,910	45,269	23,678	21,500	21,500	21,500
Utilities	8,651	7,971	13,125	14,000	14,000	14,000
Professional & Contract Services	15,280	68,728	36,500	96,500	96,500	96,500
Computer Equip/Maint	41,325	-	10,000	5,000	5,000	5,000
Development and Training	3,687	3,659	5,000	5,000	5,000	5,000
Repairs & Maintenance	5,980	32,635	25,000	37,000	37,000	37,000
Employee Recognition	-	-	2,000	500	500	500
Miscellaneous	-	624	500	500	500	500
<b>Materials &amp; Services Total</b>	<b>77,833</b>	<b>158,886</b>	<b>115,803</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>
<b>TOTAL EXPENDITURES</b>	<b>154,967</b>	<b>338,335</b>	<b>275,579</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - GENERAL FUND - POLICE DEPARTMENT**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	289,565	224,789	94,658	786,000	786,000	786,000
From General Fund Fiduciary		-	-			
Department Revenues	230,852	182,015	265,000	352,500	352,500	352,500
General Revenues	1,184,012	1,379,850	1,120,423	1,118,000	1,118,000	1,118,000
<b>TOTAL RESOURCES</b>	<b>1,704,429</b>	<b>1,786,654</b>	<b>1,480,081</b>	<b>2,256,500</b>	<b>2,256,500</b>	<b>2,256,500</b>
<b>REQUIREMENTS</b>						
Personnel Services	999,530	1,064,083	1,188,837	1,385,900	1,385,900	1,385,900
Materials & Services	245,204	262,876	291,244	333,200	333,200	333,200
Capital Outlay	-	149,165	-	140,000	140,000	140,000
Contingency/Fund Balance	459,695	310,530	-	397,400	397,400	397,400
<b>TOTAL REQUIREMENTS</b>	<b>1,704,429</b>	<b>1,786,654</b>	<b>1,480,081</b>	<b>2,256,500</b>	<b>2,256,500</b>	<b>2,256,500</b>

**Budget Notes:**

Department revenue consists of fines and forfeitures, marijuana tax, public safety fee and SRO Officer reimbursement





**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**GENERAL FUND - POLICE DEPARTMENT**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>REVENUE</b>						
Property Taxes	781,752	1,097,357	782,423	780,000	780,000	780,000
Marijuana Tax	95,098	27,263	90,000	90,000	90,000	90,000
Charges for Services	10,203	2,600	26,000	31,000	31,000	31,000
Fines & Forfeitures	53,193	80,899	74,000	156,500	156,500	156,500
Franchise Fees	195,928	172,494	215,000	215,000	215,000	215,000
Intergovernmental	190,541	90,670	108,000	108,000	108,000	108,000
Public Safety Fee	72,358	71,253	75,000	75,000	75,000	75,000
Miscellaneous Revenue	-	-	-	-	-	-
Earnings on Investments	15,791	19,329	15,000	15,000	15,000	15,000
<b>TOTAL REVENUE</b>	<b>1,414,864</b>	<b>1,561,865</b>	<b>1,385,423</b>	<b>1,470,500</b>	<b>1,470,500</b>	<b>1,470,500</b>
<b>EXPENDITURES</b>						
<b>Personnel Services</b>						
Full-time salaries	585,311	641,867	720,425	801,400	801,400	801,400
Part-time salaries	42,744	34,588	29,919	47,000	47,000	47,000
Overtime salaries	28,837	31,989	35,000	46,000	46,000	46,000
City Taxes & Benefits	342,638	355,639	403,493	491,500	491,500	491,500
<b>Subtotal Personnel Services</b>	<b>999,530</b>	<b>1,064,083</b>	<b>1,188,837</b>	<b>1,385,900</b>	<b>1,385,900</b>	<b>1,385,900</b>
<b>Materials &amp; Services</b>						
General Materials & Supplies	7,889	12,078	13,500	18,500	18,500	18,500
Professional & Contract Services	89,480	99,177	108,700	111,000	111,000	111,000
Development and Training	8,612	9,585	12,500	15,000	15,000	15,000
Utilities	11,496	13,532	13,200	15,200	15,200	15,200
Equipment & Small Tools	34,909	16,872	23,744	42,000	42,000	42,000
Insurance	50,018	39,152	50,000	50,000	50,000	50,000
Uniforms	5,046	12,185	12,700	10,000	10,000	10,000
Fuel	15,556	25,934	30,000	30,000	30,000	30,000
Repairs & Maintenance	22,198	34,361	26,900	41,500	41,500	41,500
<b>Materials &amp; Services Total</b>	<b>245,204</b>	<b>262,876</b>	<b>291,244</b>	<b>333,200</b>	<b>333,200</b>	<b>333,200</b>
<b>Debt Service</b>		-	-	-		
<b>Capital Outlay</b>						
Capital Outlay	149,165	51,037	-	140,000	140,000	140,000
Software	-	-	-	-		
<b>Capital Outlay Total</b>	<b>149,165</b>	<b>51,037</b>	<b>-</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>
<b>Transfer to Capital Projects</b>	<b>-</b>			-		
<b>TOTAL EXPENDITURES</b>	<b>1,393,899</b>	<b>1,377,996</b>	<b>1,480,081</b>	<b>1,859,100</b>	<b>1,859,100</b>	<b>1,859,100</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - GENERAL FUND - PLANNING DEPARTMENT**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	215,043	447,419	437,059	680,000	680,000	680,000
Department Revenues	609,220	381,818	492,000	467,500	467,500	467,500
General Revenues	183,856	233,513	16,500	47,000	47,000	47,000
<b>TOTAL RESOURCES</b>	<b>1,008,119</b>	<b>1,062,750</b>	<b>945,559</b>	<b>1,194,500</b>	<b>1,194,500</b>	<b>1,194,500</b>
<b>REQUIREMENTS</b>						
Personnel Services	226,943	404,761	190,983	629,000	629,000	629,000
Materials & Services	333,757	356,081	468,250	387,600	387,600	387,600
Contingency/Fund Balance	447,419	301,908	286,326	177,900	177,900	177,900
<b>TOTAL REQUIREMENTS</b>	<b>1,008,119</b>	<b>1,062,750</b>	<b>945,559</b>	<b>1,194,500</b>	<b>1,194,500</b>	<b>1,194,500</b>

**Budget Notes:**

Department revenue consists of plan checking , permits, land use application and business licenses

Personnel expenses includes salaries and benefits for the Planning Director, Planning Manager, Assistant Planner and Planning/Building Aide, less amount allocated to MWAP grant.

Materials and Services expense includes fees paid to state agencies for plans and permits, contracted planning services and general department expenses



**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**GENERAL FUND - PLANNING DEPARTMENT**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUALS	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>REVENUE</b>						
Property Taxes	132,303	185,707	-	-	-	
Charges for Services	180,275	106,692	156,000	122,000	122,000	122,000
Licenses and Permits	428,945	275,126	336,000	345,500	345,500	345,500
Franchise Fees	33,974	29,191	-	30,000	30,000	30,000
Intergovernmental	14,906	15,344	14,000	14,500	14,500	14,500
Earnings on Investments	2,673	3,271	2,500	2,500	2,500	2,500
<b>TOTAL REVENUE</b>	<b>793,076</b>	<b>615,331</b>	<b>508,500</b>	<b>514,500</b>	<b>514,500</b>	<b>514,500</b>
<b>EXPENDITURES</b>						
<b>Personnel Services</b>						
Full-time salaries	162,942	295,195	408,017	437,500	437,500	437,500
Temporary Personnel	20,063	-				
Allocation to Recovery Grant			(394,523)			
City Taxes & Benefits	43,938	109,566	177,489	191,500	191,500	191,500
<b>Subtotal Personnel Services</b>	<b>226,943</b>	<b>404,761</b>	<b>190,983</b>	<b>629,000</b>	<b>629,000</b>	<b>629,000</b>
<b>Materials &amp; Services</b>						
General Materials & Supplies	1,709	16,240	5,500	5,600	5,600	5,600
Professional & Contract Services	323,784	332,755	429,750	364,000	364,000	364,000
Development and Training	4,000	3,122	10,000	5,000	5,000	5,000
Utilities	2,165	3,174	3,000	3,000	3,000	3,000
Other	2,099	-	-	5,000	5,000	5,000
Computer Hardware & Software	-	790	20,000	5,000	5,000	5,000
<b>Materials &amp; Services Total</b>	<b>333,757</b>	<b>356,081</b>	<b>468,250</b>	<b>387,600</b>	<b>387,600</b>	<b>387,600</b>
<b>TOTAL EXPENDITURES</b>	<b>560,700</b>	<b>760,842</b>	<b>659,233</b>	<b>1,016,600</b>	<b>1,016,600</b>	<b>1,016,600</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - GENERAL FUND - PARKS DEPARTMENT**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	38,511	23,996	39,826	55,850	55,850	55,850
From General Fund Fiduciary						
Department Revenues	43,049	48,749	52,500	52,500	52,500	52,500
General Revenues	65,939	73,356	108,166	105,700	105,700	105,700
<b>TOTAL RESOURCES</b>	<b>147,499</b>	<b>146,101</b>	<b>200,492</b>	<b>214,050</b>	<b>214,050</b>	<b>214,050</b>
<b>REQUIREMENTS</b>						
Personnel Services	73,141	99,931	92,030	98,300	98,300	98,300
Materials & Services	50,362	376,465	79,472	75,750	75,750	75,750
Transfers			5,000	-	-	-
Contingency/Fund Balance	23,996	(330,295)	10,836	40,000	40,000	40,000
<b>TOTAL REQUIREMENTS</b>	<b>147,499</b>	<b>146,101</b>	<b>187,338</b>	<b>214,050</b>	<b>214,050</b>	<b>214,050</b>

**Budget Notes:**

Revenue consists of Park Maintenance Fees and Park Facility Reservations

Personnel expenses include a portion of salary and benefits for the Public Works Superintendent, Public Works Administrative Assistant and Utility Crew, as well as seasonal temporary help.

Material and Services include community events, repairs and maintenance on park grounds and utilities



**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**GENERAL FUND - PARKS DEPARTMENT**

	2020-2021	(Unaudited) 2021-2022	2022-2023	2023-2024	2023-2024	2023-2024
	ACTUAL	ACTUAL	ADOPTED BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
<b>REVENUE</b>						
Property Taxes	48,123	67,530	92,466	90,000	90,000	90,000
Charges for Services	233	725	2,500	2,500	2,500	2,500
Franchise Fees	12,266	1,615	10,000	10,000	10,000	10,000
Intergovernmental	4,577	2,491	5,200	5,200	5,200	5,200
Parks Maintenance Fee	42,816	47,494	50,000	50,000	50,000	50,000
Miscellaneous Revenue	-	530	-	-	-	-
Earnings on Investments	973	1,190	500	500	500	500
<b>TOTAL REVENUE</b>	<b>108,988</b>	<b>121,575</b>	<b>160,666</b>	<b>158,200</b>	<b>158,200</b>	<b>158,200</b>
<b>EXPENDITURES</b>						
<b>Personnel Services</b>						
Full-time salaries	44,952	65,400	55,637	62,400	62,400	62,400
Temporary Salaries	185	-	5,000	-	-	-
Overtime Salaries	305	276	1,000	1,000	1,000	1,000
City Taxes & Benefits	27,699	34,255	30,393	34,900	34,900	34,900
<b>Subtotal Personnel Services</b>	<b>73,141</b>	<b>99,931</b>	<b>92,030</b>	<b>98,300</b>	<b>98,300</b>	<b>98,300</b>
<b>Materials &amp; Services</b>						
General Materials & Supplies	7,727	12,156	13,650	16,750	16,750	16,750
Utilities	6,515	8,389	13,251	12,800	12,800	12,800
Repairs and Maintenance	10,090	11,007	17,698	15,200	15,200	15,200
Professional & Contract Service	1,787	2,163	8,505	15,000	15,000	15,000
Greenway Maintenance	10,333	10,333	10,868	11,000	11,000	11,000
Community Events	4,310	1,430	15,500	5,000	5,000	5,000
FEMA	9,600	330,987	-	-	-	-
<b>Materials &amp; Services Total</b>	<b>50,362</b>	<b>376,465</b>	<b>79,472</b>	<b>75,750</b>	<b>75,750</b>	<b>75,750</b>
<b>CAPITAL OUTLAY</b>	-	-				
<b>TRANSFERS</b>	35,000	-	5,000	-	-	
<b>TOTAL EXPENDITURES</b>	<b>158,503</b>	<b>476,396</b>	<b>176,502</b>	<b>174,050</b>	<b>174,050</b>	<b>174,050</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - CAPITAL PROJECTS FUND - GENERAL**

		(Unaudited)	2022-2023	2023-2024	2023-2024	2023-2024
	2020-2021	2021-2022	ADOPTED	PROPOSED	APPROVED	ADOPTED
	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	811,004	585,228	367,923	730,000	730,000	730,000
Transfers	600,000	227,000	320,000	260,000	260,000	260,000
Misc Revenue/ Insurance Proceeds	318,960			122,000	122,000	122,000
<b>TOTAL RESOURCES</b>	<b>1,729,964</b>	<b>812,228</b>	<b>687,923</b>	<b>1,112,000</b>	<b>1,112,000</b>	<b>1,112,000</b>

<b>REQUIREMENTS</b>						
Materials & Services	-	20,000	-	20,000	20,000	20,000
Capital Outlay	1,144,736	58,540	320,000	447,000	447,000	447,000
Contingency				100,000	100,000	100,000
Unappropriated Ending Fund Balance	585,228	733,688	367,923	545,000	545,000	645,000
<b>TOTAL REQUIREMENTS</b>	<b>1,729,964</b>	<b>812,228</b>	<b>687,923</b>	<b>1,112,000</b>	<b>1,112,000</b>	<b>1,212,000</b>

**Budget Notes:**

Resources consist of transfers in from other Funds: General, Street, Street SDC, Parks SDC

***Capital Outlay consists of the following projects:***

**Land Acquisition** 125,000

Purchase of Property owned by the Phoenix Urban Renewal District

**Parks Master Plan** 10,000

**Equipement** 122,000

Wildfire Reduction Grant funding has been awarded to purchase a Trailer with a Woodchipper and a Tractor with a Brush Hog.

**2nd Street Project** 200,000

Completion of the paving portion of Project



**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**CAPITAL PROJECTS - GENERAL**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>RESOURCES</b>						
<b>GRANTS/MISC</b>	1,626			122,000	122,000	122,000
<b>TRANSFERS</b>						
General Fund				125,000	125,000	125,000
Parks SDC Fund	-			10,000	10,000	10,000
Street Fund	600,000	227,000	320,000	125,000	125,000	125,000
Street SDC Fund						
<b>SUBTOTAL TRANSFERS</b>	600,000	227,000	320,000	260,000	260,000	260,000
<b>Insurance Proceeds</b>	317,334					
<b>TOTAL RESOURCES</b>	601,626	227,000	320,000	382,000	382,000	382,000
<b>EXPENDITURES</b>						
<b>MATERIALS AND SERVICES</b>		20,000		20,000	20,000	20,000
<b>CAPITAL OUTLAY</b>	1,144,736	58,540	320,000	447,000	447,000	447,000
Land Acquisition - PHURA Property				125,000	125,000	125,000
2nd Street Project				200,000	200,000	200,000
Equipment				122,000	122,000	122,000
Contingency				100,000	100,000	100,000
<b>TOTAL EXPENDITURES</b>	1,144,736	78,540	320,000	467,000	467,000	467,000





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# Special Revenue Funds

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**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - PUBLIC WORKS FUND - STREETS**

	2020-2021	(Unaudited) 2021-2022	2022-2023	2023-2024	2023-2024	2023-2024
	ACTUAL	ACTUAL	ADOPTED BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	783,815	771,743	642,738	500,000	500,000	500,000
Charges for Services	222,299	189,152	220,000	220,000	220,000	220,000
Franchise Fees	16,422	-	16,000	16,000	16,000	16,000
Intergovernmental	478,702	256,629	295,000	320,000	320,000	320,000
Diesel Tax	214,562	231,229	175,000	175,000	175,000	175,000
Miscellaneous Revenues	3	43,100	100	-	-	-
Earnings on Investments	7,310	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>1,723,113</b>	<b>1,491,853</b>	<b>1,348,838</b>	<b>1,231,000</b>	<b>1,231,000</b>	<b>1,231,000</b>
<b>REQUIREMENTS</b>						
Personnel Services	181,540	174,721	202,612	217,300	217,300	217,300
Materials & Services	169,830	297,548	309,499	282,500	282,500	282,500
Capital Outlay			-	40,000	40,000	40,000
Transfers to Other Funds	600,000	16,237	320,000	125,000	125,000	125,000
Contingency			50,000	100,000	100,000	100,000
Unappropriated Ending Fund Balance	771,743	1,003,347	466,727	466,200	466,200	466,200
<b>TOTAL REQUIREMENTS</b>	<b>1,723,113</b>	<b>1,491,853</b>	<b>1,348,838</b>	<b>1,231,000</b>	<b>1,231,000</b>	<b>1,231,000</b>

**Budget Notes:**

Revenue includes ODOT gas tax, local diesel tax, franchise fees and stormwater utility fees.

Personnel costs include a portion of salary & benefits for all Public Works staff as well as Executive and Finance

Department staff

Capital Outlay is for a Service Truck. This vehicle is budgeted in the Water Fund and the Street

Fund.

Transfers to the Capital Project Fund are for budgeted year projects.



**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**PUBLIC WORKS FUND - STREETS**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>REVENUE</b>						
Charges for Services	222,299	189,152	220,000	220,000	220,000	220,000
Licenses and Permits	3,240	7,965	-	-	-	-
Franchise Fees	16,422	-	16,000	16,000	16,000	16,000
Intergovernmental	478,702	256,629	295,000	320,000	320,000	320,000
Diesel Tax	214,562	231,229	175,000	175,000	175,000	175,000
Miscellaneous Revenue	3	43,100	100	-	-	-
Earnings on Investments	7,310	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>942,538</b>	<b>728,075</b>	<b>706,100</b>	<b>731,000</b>	<b>731,000</b>	<b>731,000</b>
<b>EXPENDITURES</b>						
<b>Personnel Services</b>						
Full-time salaries	100,971	99,795	131,642	140,200	140,200	140,200
Temporary Salaries	29,245	25,278	-	-	-	-
Overtime Salaries	908	4,428	1,000	5,000	5,000	5,000
City Taxes & Benefits	50,416	45,220	69,970	72,100	72,100	72,100
<b>Subtotal Personnel Services</b>	<b>181,540</b>	<b>174,721</b>	<b>202,612</b>	<b>217,300</b>	<b>217,300</b>	<b>217,300</b>
<b>Materials &amp; Services</b>						
General Materials & Supplies	12,050	4,538	9,975	12,500	12,500	12,500
Dues/Subscriptions/Fees	1,839	3,190	1,071	1,000	1,000	1,000
Utilities/Telephone	49,188	55,904	76,020	56,000	56,000	56,000
Repairs and Maintenance	22,861	112,259	113,655	110,000	110,000	110,000
Professional and Contract Services	19,613	46,452	56,753	37,000	37,000	37,000
Insurance	23,011	6,885	15,000	27,000	27,000	27,000
Small Tools and Equipment	6,777	9,504	11,025	15,000	15,000	15,000
Street Signs/Traffic Markings	5,497	9,555	13,000	13,500	13,500	13,500
Street Trees	-	7,200	8,000	8,000	8,000	8,000
Other Miscellaneous	28,994	42,061	5,000	2,500	2,500	2,500
<b>Materials &amp; Services Total</b>	<b>169,830</b>	<b>297,548</b>	<b>309,499</b>	<b>282,500</b>	<b>282,500</b>	<b>282,500</b>
<b>CAPITAL OUTLAY</b>	6,192	-	-	40,000	40,000	40,000
<b>CONTINGENCY</b>	-	-	-	100,000	100,000	100,000
<b>TRANSFERS</b>						
Capital Project Fund	600,000	16,237	320,000	125,000	125,000	125,000
<b>TOTAL TRANSFERS</b>	<b>600,000</b>	<b>16,237</b>	<b>320,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>
<b>TOTAL EXPENDITURES</b>	<b>957,562</b>	<b>488,506</b>	<b>832,111</b>	<b>764,800</b>	<b>764,800</b>	<b>764,800</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - STREET SDC FUND**

	2020-2021	(Unaudited) 2021-2022	2022-2023	2023-2024	2023-2024	2023-2024
	ACTUAL	ACTUAL	ADOPTED BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	(197,990)	(195,300)	(185,299)	(95,000)	(95,000)	(95,000)
Charges for Services	2,690	98,320	15,000	15,000	15,000	15,000
<b>TOTAL RESOURCES</b>	<b>(195,300)</b>	<b>(96,980)</b>	<b>(170,299)</b>	<b>(80,000)</b>	<b>(80,000)</b>	<b>(80,000)</b>
<b>REQUIREMENTS</b>						
Transfers to Other Funds						
Unappropriated Ending Fund Balance	(195,300)	(96,980)	(170,299)	(80,000)	(80,000)	(80,000)
<b>TOTAL REQUIREMENTS</b>	<b>(195,300)</b>	<b>(96,980)</b>	<b>(170,299)</b>	<b>(80,000)</b>	<b>(80,000)</b>	<b>(80,000)</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - PARKS AND RECREATION SDC FUND**

		<i>(Unaudited)</i>	2022-2023	2023-2024	2023-2024	2023-2024
	2020-2021	2021-2022	ADOPTED	PROPOSED	APPROVED	ADOPTED
	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	6,088	7,664	11,465	12,000	12,000	12,000
Charges for Services	1,576	3,084	5,000	2,400	2,400	2,400
<b>TOTAL RESOURCES</b>	<b>7,664</b>	<b>10,748</b>	<b>16,465</b>	<b>14,400</b>	<b>14,400</b>	<b>14,400</b>
<b>REQUIREMENTS</b>						
Transfers to Other Funds				10,000	10,000	10,000
Unappropriated Ending Fund Balance	7,664	10,748	16,465	4,400	4,400	4,400
<b>TOTAL REQUIREMENTS</b>	<b>7,664</b>	<b>10,748</b>	<b>16,465</b>	<b>14,400</b>	<b>14,400</b>	<b>14,400</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - WATER SDC FUND**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	36,042	36,042	71,017	139,000	139,000	139,000
Charges for Services	-	62,687	15,000	15,000	15,000	15,000
<b>TOTAL RESOURCES</b>	<b>36,042</b>	<b>98,729</b>	<b>86,017</b>	<b>154,000</b>	<b>154,000</b>	<b>154,000</b>
<b>REQUIREMENTS</b>						
Transfers to Other Funds	-		50,000	50,000	50,000	50,000
Unappropriated Ending Fund Balance	36,042	98,729	36,017	104,000	104,000	104,000
<b>TOTAL REQUIREMENTS</b>	<b>36,042</b>	<b>98,729</b>	<b>86,017</b>	<b>154,000</b>	<b>154,000</b>	<b>154,000</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - STORM WATER SDC FUND**

		<i>(Unaudited)</i>	2022-2023	2023-2024	2023-2024	2023-2024
	2020-2021	2021-2022	ADOPTED	PROPOSED	APPROVED	ADOPTED
	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	9,098	9,098	44,073	60,000	60,000	60,000
Charges for Services	-	50,240	15,000	15,000	15,000	15,000
<b>TOTAL RESOURCES</b>	<b>9,098</b>	<b>59,338</b>	<b>59,073</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>REQUIREMENTS</b>						
Transfers to Other Funds	-		50,000	50,000	50,000	50,000
Unappropriated Ending Fund Balance	9,098	59,338	9,073	25,000	25,000	25,000
<b>TOTAL REQUIREMENTS</b>	<b>9,098</b>	<b>59,338</b>	<b>59,073</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**PHURA DEBT SERVICE**

	2020-2021	(Unaudited) 2021-2022	2022-2023	2023-2024	2023-2024	2023-2024
	ACTUAL	ACTUAL	ADOPTED BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	94	98	94	100	100	100
Payments received for Bond Debt	368,994	194,330	131,807	369,000	369,000	369,000
<b>TOTAL RESOURCES</b>	<b>369,088</b>	<b>194,428</b>	<b>131,901</b>	<b>369,100</b>	<b>369,100</b>	<b>369,100</b>
<b>EXPENDITURES</b>						
Materials and Services	1,300	650	1,300	3,000	3,000	3,000
Debt Service	367,690	193,680	130,507	366,000	366,000	366,000
Contributions - Phoenix Cemetary						
Contracted Servcies						
<b>TOTAL EXPENDITURES</b>	<b>368,990</b>	<b>194,330</b>	<b>131,807</b>	<b>369,000</b>	<b>369,000</b>	<b>369,000</b>
<b>ENDING FUND BALANCE</b>	<b>98</b>	<b>98</b>	<b>94</b>	<b>100</b>	<b>100</b>	<b>100</b>



**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**TOURIST USAGE FUND**

	2020-2021	(Unaudited) 2021-2022	2022-2023	2023-2024	2023-2024	2023-2024
	ACTUAL	ACTUAL	ADOPTED BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	417	7,495	13,083	6,000	6,000	6,000
Taxes	7,078	1,296	7,000	7,000	7,000	7,000
<b>TOTAL RESOURCES</b>	<b>7,495</b>	<b>8,791</b>	<b>20,083</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>
<b>EXPENDITURES</b>						
Contributions	-	3,500	6,000	-	-	
Community Events	-		2,500	-	-	
Other Miscellaneous	-		2,500	12,500	12,500	12,500
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>3,500</b>	<b>11,000</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>
<b>ENDING FUND BALANCE</b>	<b>7,495</b>	<b>5,291</b>	<b>9,083</b>	<b>500</b>	<b>500</b>	<b>500</b>

Other Miscellaneous is for the Main Street flower baskets.

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**PHOENIX RECOVERY FUND**

	2020-2021	(Unaudited) 2021-2022	2022-2023	2023-2024	2023-2024	2023-2024
	ACTUAL	ACTUAL	ADOPTED BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance			2,693,696	3,000,000	3,000,000	3,000,000
Grants/Contributions			14,425,054	11,175,600	11,175,600	11,175,600
Other financing Sources				3,500,000	3,500,000	3,500,000
<b>TOTAL RESOURCES</b>	-	-	<b>17,118,750</b>	<b>17,675,600</b>	<b>17,675,600</b>	<b>17,675,600</b>

<b>EXPENDITURES</b>						
Personnel Services			394,523	1,000	1,000	1,000
Materials & Services			724,227	175,600	175,600	175,600
Capital Outlay			16,000,000	14,500,000	14,500,000	14,500,000
Debt Service				2,685,000	2,685,000	2,685,000
Contingency				314,000	314,000	314,000
<b>TOTAL EXPENDITURES</b>	-	-	<b>17,118,750</b>	<b>17,675,600</b>	<b>17,675,600</b>	<b>17,675,600</b>

<b>ENDING FUND BALANCE</b>	-	-	-	-	-	-
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Budget Notes:



**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**PHOENIX RECOVERY FUND**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>REVENUE</b>						
Grants/Contributions			-	125,600	125,600	125,600
Municipal Wildfire Assistance Program			320,518	50,000	50,000	50,000
HB5006 - Public Service Building			13,804,536	11,000,000	11,000,000	11,000,000
HB5006 -Charlotte Ann Water District Disbanding			300,000			
Other Financing Sources				3,500,000	3,500,000	3,500,000
<b>TOTAL REVENUE</b>	-	-	<b>14,425,054</b>	<b>14,675,600</b>	<b>14,675,600</b>	<b>14,675,600</b>
<b>EXPENDITURES</b>						
<b>Personnel Services</b>						
Full-time salaries			394,523	1,000	1000	1000
<b>Subtotal Personnel Services</b>	-	-	<b>394,523</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>Materials &amp; Services</b>						
<b>Planning &amp; Building</b>						
Materials & Services			-			
Wildfire Recovery Assistance Admin Support			83,200	50,000	50,000	50,000
Contracted Planning Services - Code Amendments			75,000			
Contracted Planning Services - Code Audit			47,496			
Planning and Permit Scanning			3,531			
<b>Subtotal Planning &amp; Building</b>	-	-	<b>209,227</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Public Works</b>						
Charlotte Ann - Engineering			425,000			
Charlotte Ann - Legal			15,000			
Charlotte Ann - Permit/Fees			75,000			
Wildfire Risk Reduction Services				125,600	125,600	125,600
<b>Subtotal Public Works</b>	-	-	<b>515,000</b>	<b>125,600</b>	<b>125,600</b>	<b>125,600</b>
<b>Materials &amp; Services Total</b>			<b>724,227</b>	<b>175,600</b>	<b>175,600</b>	<b>175,600</b>
<b>Capital Outlay</b>						
Public Service Building			16,000,000	14,500,000	14,500,000	14,500,000
<b>Subtotal Capital Outlay</b>	-	-	<b>16,000,000</b>	<b>14,500,000</b>	<b>14,500,000</b>	<b>14,500,000</b>
<b>Transfers</b>						
<b>Debt Service</b>			<b>31,431</b>	<b>2,685,000</b>	<b>2,685,000</b>	<b>2,685,000</b>
Public Safety Facility S/T Financing			31,431	2,520,000	2,520,000	2,520,000
Long Term Debt Financing				165,000	165,000	165,000
<b>TOTAL EXPENDITURES</b>	-	-	<b>17,118,750</b>	<b>17,361,600</b>	<b>17,361,600</b>	<b>14,676,600</b>



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## Public Works Enterprise Funds

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**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - PUBLIC WORKS - WATER**

	2020-2021	(Unaudited) 2021-2022	2022-2023 ADOPTED	2023-2024 PROPOSED	2023-2024 APPROVED	2023-2024 ADOPTED
	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	793,243	746,232	327,258	500,000	500,000	500,000
Charges for Services	1,137,755	1,407,270	1,295,107	1,325,000	1,325,000	1,325,000
Grants	408,242			3,050,000	3,050,000	3,050,000
Miscellaneous Revenues	22,047	1,471	37,000	20,000	20,000	20,000
Other Financing Sources	19,863			1,455,000	1,455,000	1,455,000
Transfers	-	-	100,000	100,000	100,000	100,000
<b>TOTAL RESOURCES</b>	<b>2,381,150</b>	<b>2,154,973</b>	<b>1,759,365</b>	<b>6,450,000</b>	<b>6,450,000</b>	<b>6,450,000</b>
<b>REQUIREMENTS</b>						
Personnel Services	358,563	328,520	491,301	485,500	485,500	485,500
Materials & Services	826,738	750,069	771,241	814,115	814,115	814,115
Capital Outlay	18,574	18,295	-	50,000	50,000	50,000
Transfers to Other Funds	300,000	160,000	155,000	4,605,000	4,605,000	4,605,000
Debt Service	131,043	131,043	134,343	258,000	258,000	258,000
Contingency				130,000	130,000	130,000
Unappropriated Ending Fund Balance	746,232	767,046	227,480	107,385	107,385	107,385
<b>TOTAL REQUIREMENTS</b>	<b>2,381,150</b>	<b>2,154,973</b>	<b>1,779,365</b>	<b>6,450,000</b>	<b>6,450,000</b>	<b>6,450,000</b>

**Budget Notes:**

Revenue includes fees from customer water bills based on usage and new meter installations

Grant and Other Financing Sources include funding for the Charlotte Ann Water Line Relocation and Reservoir.

Personnel costs include a portion of salary for Public Works, Executive and Finance Department staff

Capital Outlay is for a Service Truck. This vehicle is budgeted in the Water Fund and the Street Fund.

Transfers to the Capital Project Fund are for budgeted projects:

Charlotte Ann Water Line Relocation Project

Reservoir construction project

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**PUBLIC WORKS - WATER**

	2020-2021 ACTUAL	(Unaudited) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>REVENUE</b>						
Grants and contributions	408,242			3,050,000	3,050,000	3,050,000
Charges for Services	1,137,755	1,376,778	1,295,107	1,325,000	1,325,000	1,325,000
Connection and Late Fees	-	30,492	20,000	20,000	20,000	20,000
Miscellaneous Revenues	22,047	1,471	37,000			
Other Financing Sources				1,455,000	1,455,000	1,455,000
Transfers		-	100,000	100,000	100,000	100,000
<b>TOTAL REVENUE</b>	<b>1,159,802</b>	<b>1,408,741</b>	<b>1,452,107</b>	<b>5,950,000</b>	<b>5,950,000</b>	<b>5,950,000</b>
<b>EXPENDITURES</b>						
<b>Personnel Services</b>						
Full-time salaries	207,210	175,791	278,058	294,100	294,100	294,100
Temporary Salaries	37,094	32,037	5,000	6,000	6,000	6,000
Overtime Salaries	9,466	11,879	15,000	15,000	15,000	15,000
Stand-by Pay	11,654	11,951	15,000	15,000	15,000	15,000
City Taxes & Benefits	93,139	96,862	178,243	155,400	155,400	155,400
<b>Subtotal Personnel Services</b>	<b>358,563</b>	<b>328,520</b>	<b>491,301</b>	<b>485,500</b>	<b>485,500</b>	<b>485,500</b>
<b>Materials &amp; Services</b>						
General Materials & Supplies	69,665	37,982	44,100	48,000	48,000	48,000
Dues/Subscriptions/Fees	3,458	5,309	6,300	6,615	6,615	6,615
Utilities/Telephone	44,953	50,035	53,603	62,100	62,100	62,100
Repairs and Maintenance	41,191	36,478	58,800	64,500	64,500	64,500
Professional and Contract Services	125,924	232,705	152,408	182,900	182,900	182,900
Small Tools and Equipment	18,525	19,510	21,105	25,800	25,800	25,800
Travel/Training	5,310	6,684	10,500	12,000	12,000	12,000
Uniforms	4,249	3,650	3,675	3,700	3,700	3,700
Skyline Pump	6,687	7,446	4,725	4,700	4,700	4,700
Lost Creek Reservoir O&M	34,970	37,175	26,250	26,000	26,000	26,000
Water Transmission	202,606	170,818	288,750	275,000	275,000	275,000
TAP - Water Treatment	55,550	9,859	48,000	45,000	45,000	45,000
FEMA Related Expense	103,364	116,487				
Other Miscellaneous	110,286	15,931	53,025	57,800	57,800	57,800
<b>Materials &amp; Services Total</b>	<b>826,738</b>	<b>750,069</b>	<b>771,241</b>	<b>814,115</b>	<b>814,115</b>	<b>814,115</b>
<b>CAPITAL OUTLAY</b>						
Vehicle	18,574	18,295	-	50,000	50,000	50,000
<b>CAPITAL OUTLAY Total:</b>	<b>18,574</b>	<b>18,295</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>TRANSFERS</b>						
Capital Project Fund	300,000	160,000	155,000	4,605,000	4,605,000	4,605,000
<b>TOTAL TRANSFERS</b>	<b>300,000</b>	<b>160,000</b>	<b>155,000</b>	<b>4,605,000</b>	<b>4,605,000</b>	<b>4,605,000</b>
<b>DEBT SERVICE</b>						
Contract - Lost Creek Lake	10,643	10,643	10,643	11,000	11,000	11,000
Refunding Bonds - Series 2015	120,400	120,400	123,700	122,000	122,000	122,000
Charlotte Ann Water Relocation				125,000	125,000	125,000
<b>Debt Service Total</b>	<b>131,043</b>	<b>131,043</b>	<b>134,343</b>	<b>258,000</b>	<b>258,000</b>	<b>258,000</b>
<b>TOTAL EXPENDITURES</b>	<b>1,634,918</b>	<b>1,387,927</b>	<b>1,551,885</b>	<b>6,212,615</b>	<b>6,212,615</b>	<b>6,212,615</b>

**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**SUMMARY - CAPITAL PROJECTS FUND - PROPRIETARY**

	2020-2021	(Unaudited) 2021-2022	2022-2023	2023-2024	2023-2024	2023-2024
	ACTUAL	ACTUAL	ADOPTED BUDGET	PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
<b>RESOURCES</b>						
Beginning Fund Balance	1,302,072	1,220,520	1,210,521	1,135,000	1,135,000	1,135,000
Transfers	300,000	-	155,000	4,605,000	4,605,000	4,605,000
<b>TOTAL RESOURCES</b>	<b>1,602,072</b>	<b>1,220,520</b>	<b>1,365,521</b>	<b>5,740,000</b>	<b>5,740,000</b>	<b>5,740,000</b>
<b>REQUIREMENTS</b>						
Materials & Services	48,328	8,728	17,000	17,000	17,000	17,000
Capital Outlay	333,224	136,913	155,000	4,605,000	4,605,000	4,605,000
Unappropriated Ending Fund Balance	1,220,520	1,074,879	1,193,521	1,118,000	1,118,000	1,118,000
<b>TOTAL REQUIREMENTS</b>	<b>1,602,072</b>	<b>1,220,520</b>	<b>1,365,521</b>	<b>5,740,000</b>	<b>5,740,000</b>	<b>5,740,000</b>

**Budget Notes:**

Resources consist of transfers in from Water Fund

Materials and Services consists of Water tank inspection and cleaning and other expenses associated with capital projects

**Capital Outlay consists of the following projects:**

Charlotte Ann Water Line Relocation and Reservoir





**CITY OF PHOENIX OREGON**  
**ADOPTED BUDGET FISCAL YEAR 2023-2024**  
**CAPITAL PROJECTS - PROPRIETARY FUND (WATER IMPROVEMENTS)**

	2020-2021 ACTUAL	( <i>unaudited</i> ) 2021-2022 ACTUAL	2022-2023 ADOPTED BUDGET	2023-2024 PROPOSED BUDGET	2023-2024 APPROVED BUDGET	2023-2024 ADOPTED BUDGET
<b>RESOURCES</b>						
Transfer from water fund	300,000	160,000	155,000	4,605,000	4,605,000	4,605,000
<b>TOTAL RESOURCES</b>	<b>300,000</b>	<b>160,000</b>	<b>155,000</b>	<b>4,605,000</b>	<b>4,605,000</b>	<b>4,605,000</b>
<b>EXPENDITURES</b>						
Materials and Services	48,327	8,728	17,000	17,000	17,000	17,000
Capital Outlay/Construction	333,224	136,913	155,000	4,605,000	4,605,000	4,605,000
<b>TOTAL EXPENDITURES</b>	<b>381,551</b>	<b>145,641</b>	<b>172,000</b>	<b>4,622,000</b>	<b>4,622,000</b>	<b>4,622,000</b>



## FORM OR-LB-1

## NOTICE OF BUDGET HEARING

A public meeting of the City of Phoenix Council will be held on June 5, 2023 at 6:30 pm at Phoenix Civic Center Plaza at 210 N Main Street Phoenix, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the City of Phoenix Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 220 North Main Street, Phoenix, Oregon, between the hours of 8:00 a.m. and noon, and 1:00 p.m. and 5:00 p.m. or online at phoenixoregon.gov. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Denise Woodman, Contract Finance Director

Telephone: 541-535-1955 ext 319 Email: denise.woodman@phoenixoregon.gov

## FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2021-22	Adopted Budget This Year 2022-23	Approved Budget Next Year 2023-24
Beginning Fund Balance/Net Working Capital	4,263,908	7,177,979	7,883,750
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,974,975	2,946,757	3,016,700
Federal, State & all Other Grants, Gifts, Allocations & Donations	579,368	14,873,254	14,729,300
Revenue from Bonds and Other Debt			4,955,000
Interfund Transfers / Internal Service Reimbursements	176,237	706,807	5,334,000
All Other Resources Except Current Year Property Taxes	424,519	27,100	169,000
Current Year Property Taxes Estimated to be Received	1,688,243	1,259,275	1,250,000
<b>Total Resources</b>	<b>10,107,250</b>	<b>26,991,172</b>	<b>37,337,750</b>

## FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	2,417,410	2,857,769	3,211,700
Materials and Services	2,335,230	2,887,286	2,419,965
Capital Outlay	264,785	16,475,000	19,782,000
Debt Service	324,723	264,850	3,309,000
Interfund Transfers	176,237	575,000	4,965,000
Contingencies		50,000	1,004,600
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	4,588,865	3,881,267	2,645,485
<b>Total Requirements</b>	<b>10,107,250</b>	<b>26,991,172</b>	<b>37,337,750</b>

## FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM \*

Name of Organizational Unit or Program FTE for that unit or program			
Administration & Finance			
FTE	1.75	2.65	3.20
Police			
FTE	10.75	9.95	11.45
Community Development			
FTE	1.00	4.50	4.55
Public Works			
FTE	7.04	6.60	6.85
Parks			
FTE	0.71	0.90	0.95
Non-Departmental/Non-Program			
FTE			
<b>Total Requirements</b>			
<b>Total FTE</b>	<b>21</b>	<b>25</b>	<b>27</b>

## STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \*

Estimated debt authorized but not incurred is for financing of a water line relocation project to be completed in FY 2023/24.

## PROPERTY TAX LEVIES

	Rate or Amount Imposed 2021-22	Rate or Amount Imposed This Year 2022-23	Rate or Amount Approved Next Year 2023-24
Permanent Rate Levy (rate limit 3.6463 per \$1,000)	3.6463	3.6463	3.6463
Local Option Levy			
Levy For General Obligation Bonds			

## STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$4,725,829	
Other Bonds		
Other Borrowings	\$2,500,000	\$1,455,000
<b>Total</b>		

\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

CITY OF PHOENIX  
PHOENIX, OREGON

RESOLUTION NO. 1105

**A RESOLUTION CERTIFYING THAT THE CITY OF PHOENIX PROVIDES FOUR OR MORE MUNICIPAL SERVICES IN ACCORDANCE WITH THE REQUIREMENTS OF ORS 221.760, SECTION 1.**

**WHEREAS**, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 336.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire Protection
- (3) Street Construction, Maintenance and Lighting
- (4) Sanitary Sewer
- (5) Storm Sewers
- (6) Planning, Zoning and Subdivision control
- (7) One or more utility services; and,

**WHEREAS**, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 271.760.

**THE CITY OF PHOENIX RESOLVES AS FOLLOWS**, that the City of Phoenix hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- (1) Police Protection
- (2) Street Construction, Maintenance and Lighting
- (3) Planning, Zoning and Subdivision Control
- (4) One or more utility services.
- (5) Storm Sewers

**APPROVED** by the City of Phoenix, Oregon, this 05th day of June 2023.

  
\_\_\_\_\_  
Terry Baker, Mayor

ATTEST:

  
\_\_\_\_\_  
Bonnie Pickett, City Recorder

**CITY OF PHOENIX  
PHOENIX, OREGON**

**RESOLUTION NO. 1106**

**A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE  
SHARED REVENUES**

**THE CITY OF PHOENIX RESOLVES AS FOLLOWS:**

Section 1. Pursuant to ORS 221.770, the City hereby elects to receive state revenues for fiscal year 2023-2024.

Passed by the City Council this 05th day of June, 2023.

  
\_\_\_\_\_  
Terry Baker, Mayor

ATTEST:

  
\_\_\_\_\_  
Bonnie Pickett, City Recorder

I certify that a public hearing before the Budget Committee was held on May 09, 2023, and a public hearing before the City Council was held on June 05, 2023, giving citizens an opportunity to comment on the use of State Revenue Sharing.

  
\_\_\_\_\_  
Bonnie Pickett, City Recorder

CITY OF PHOENIX  
PHOENIX, OREGON

RESOLUTION NO. 1107

**A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS AND  
LEVYING AND CATEGORIZING TAXES FOR FISCAL YEAR 2023/2024 FOR CITY  
OF PHOENIX.**

**ADOPTING THE BUDGET**

**THE CITY OF PHOENIX RESOLVES AS FOLLOWS**, following a public hearing on June 05, 2023, adopts the budget for fiscal year 2023/24 in the sum of \$37,337,750 now on file in the office of the City Manager at 220 N. Main Street, Phoenix, Oregon or online at phoenixoregon.gov.

**MAKING APPROPRIATIONS**

**THE CITY OF PHOENIX RESOLVES AS FOLLOWS**, that the amounts for the fiscal year beginning July 1, 2023, and for the purpose shown below are hereby appropriated:

**GENERAL FUND,**

Executive .....	\$ 293,400
Finance .....	\$ 400,000
Police Department .....	\$ 1,859,100
Planning/Building Department.....	\$ 1,016,600
Parks Department .....	\$ 174,050
Transfers.....	\$ 125,000
Capital Projects.....	\$ 467,000
Contingency .....	\$ 460,600
<b>TOTAL GENERAL FUND .....</b>	<b>\$ 4,795,750</b>

**STREET FUND:**

Personnel Services .....	\$ 217,300
Materials & Services .....	\$ 282,500
Capital Outlay .....	\$ 40,000
Transfers.....	\$ 125,000
Contingency .....	\$ 100,000
<b>TOTAL STREET FUND .....</b>	<b>\$ 764,800</b>

**PARKS AND RECREATION SDC FUND:**

Transfers.....	\$ 10,000
<b>TOTAL PARKS AND RECREATION SDC FUND.....</b>	<b>\$ 10,000</b>

**WATER FUND:**

Personnel Services .....	\$ 485,500
Materials & Services .....	\$ 814,115

Capital Outlay .....	\$ 50,000
Transfers.....	\$ 4,605,000
Debt Service .....	\$ 258,000
Contingency .....	\$ 130,000
TOTAL WATER FUND .....	\$ 6,342,615
WATER SDC FUND:	
Transfers.....	\$ 50,000
TOTAL WATER SDC FUND .....	\$ 50,000
STORM WATER SDC	
Transfers.....	\$ 50,000
TOTAL STORM WATER SDC.....	\$ 50,000
CAPITAL PROJECTS FUND:	
Materials & Services .....	\$ 17,000
Capital Outlay .....	\$ 4,605,000
TOTAL CAPITAL PROJECTS FUND .....	\$ 4,622,000
TOURIST USAGE FUND:	
Materials & Services .....	\$ 12,500
TOTAL TOURIST USAGE FUND .....	\$ 12,500
PHURA BOND FUND:	
Materials & Services .....	\$ 3,000
Debt Service .....	\$ 366,000
TOTAL PHURA BOND FUND .....	\$ 369,000
PHOENIX RECOVERY AND EXPANSION	
Personnel Service .....	\$ 1,000
Materials & Service .....	\$ 175,600
Capital Outlay .....	\$14,500,000
Debt Service .....	\$ 2,685,000
Contingency .....	\$ 314,000
TOTAL PHOENIX RECOVERY AND EXPANSION .....	\$17,675,600
*Total Appropriations, All Funds.....	
Total Unappropriated, All Funds .....	\$ 2,645,485
TOTAL ADOPTED BUDGET .....	\$37,337,750

**\*Note that the total appropriation amount is not equal to the amount of the total adopted budget. This is explained by the fact that there are unappropriated ending balances and/or amounts reserved for future expenditure in some of the funds. Such amounts are not appropriated, accounting for the difference.**

### IMPOSING THE TAX

**THE CITY OF PHOENIX RESOLVES AS FOLLOWS**, hereby imposes the taxes provided for in the adopted budget at the rate of **\$3.6463** per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2023/24 upon the assessed value of all taxable property within the City of Phoenix. This is the same rate that was used in the prior fiscal year.

### CATEGORIZING THE TAX

	Subject to the General Government Limitation	Excluded From the Limitation
General Fund	<b>\$3.6463</b>	-0-

The above resolution statements were approved and declared adopted on this 5th day of June, 2023.

  
\_\_\_\_\_  
Terry Baker, Mayor

ATTEST:

  
\_\_\_\_\_  
Bonnie Pickett, City Recorder



# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Jackson County

**FORM OR-LB-50**  
**2023-2024**

• Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

☐ Check here if this is an amended form.

The City of Phoenix has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.

Mailing Address of District PO Box 330 City Phoenix State OR ZIP code 97535 Date 07/03/2023  
Contact Person Eric Swanson Title City Manager Daytime Telephone 541-535-1955 Contact Person E-Mail eric.swanson@phoenixoregon.gov

**CERTIFICATION** - You must check one box if your district is subject to Local Budget Law.

- ☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.  
☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

## PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits Rate -or- Dollar Amount	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . . . .	1	3.6463	
2. Local option operating tax . . . . .	2		
3. Local option capital project tax . . . . .	3		
4. City of Portland Levy for pension and disability obligations . . . . .	4		
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 . . . . .	5a.		
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001 . . . . .	5b.		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	5c.	0	

## PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	3.6463
7. Election date when your new district received voter approval for your permanent rate limit . . . . .	7	
8. Estimated permanent rate limit for newly merged/consolidated district . . . . .	8	

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

## Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES\*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

\*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

\*\*The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.