

City Council Meeting
Agenda
October 02, 2023
6:30 p.m. Public Meeting
Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

*A complete agenda packet is available on the city's website. This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to www.phoenixoregon.gov. To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Council. **If you need special accommodations, please give the City Recorder 72-hours prior notice.***

Please click the link below to join the webinar:

https://us06web.zoom.us/j/86848583769?pwd=q_f6UpYMGyOaLw2BYiykw6dm51QQng.MzNk7gMC8b6fDOao

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Or One tap mobile: +1 669 444 9171, 86848583769#, *932899# US +1 669 900 6833, 86848583769#, *932899# US (San Jose)

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- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
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- +1 646 931 3860 US

Webinar ID: 868 4858 3769

Passcode: 932899

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1. Call to Order / Roll Call / Confirmation of a Quorum

Except as provided in Section 33 of the City Charter, a minimum of four Council Members are needed for a quorum and to conduct city business. If the Mayor is needed to establish a quorum, then he/she may become a voting member for that meeting (Phoenix Municipal Code, Chap. 2.28.020.A.4).

2. Pledge of Allegiance

3. Presentations

4. Public Comments

*This item is for persons wanting to present information or raise an issue, not on the agenda. Each person shall be limited to three minutes and may not allocate their time to others unless authorized by the Presiding Officer. To comment, please write your name on the sign-in sheet. When your name is called, step forward to the podium and state your name and address for the record. If attending virtually, please raise your hand and wait to be allowed to speak. When your name is called, please unmute yourself and state your name and address for the record. (In accordance with state law, a recording of the meeting will be available at city hall, but only your name will be included in the meeting minutes). While the Council or staff may briefly respond to your statement or question, **the law does not permit action on, or extended discussion of, any item not on the agenda** except under special circumstances.*

5. Consent Agenda

*Items on the Consent Agenda are considered routine and will be adopted by one motion. **There will be no separate discussion of these items unless it is requested by a member of the Council or staff.** If so requested, that item will be pulled from the Consent Agenda and considered separately immediately following approval of the remaining items.*

a. Reports for Information & Possible Action:

- 1. Resolution No. 1115 – A Resolution Establishing City Officials for the Purpose of Signing on Behalf of the City of Phoenix for City Funds,.....5

b. Minutes to Approve and File:

- 1. Minutes from City Council Meeting September 18, 2023,.....6

6. Consent Agenda Items Pulled for Discussion

7. New Business

- a. Interviews of Candidates for the Open City Councilor Seats,.....11

8. Ordinance: Reading/Adoption

9. Staff Reports

- a. City Attorney
- b. City Manager20
- c. CEDEV Director

10. Mayor and Council Comments / Reports

Any Councilor may make an announcement or raise any item of business that is not on the agenda. While other Councilors or city staff may briefly respond or comment, the law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. If extended deliberation or potential action on a matter is desired, Council may direct staff to place the item on a future meeting agenda.

11. Adjournment



City of Phoenix

Heart of the Rogue Valley

Future agenda summary 10/02/23

To be scheduled: City Council

To be scheduled: PHURA

- Annual Report

Upcoming City of Phoenix Meetings:

October 09, 2023	Planning Commission Meeting 6:30 pm at 220 N. Main St.
October 16, 2023	City Council Meeting 6:30 pm at 220 N. Main St.
October 19, 2023	Parks and Recreation Committee 6:00 pm at 220 N. Main St.
November 06, 2023	City Council Meeting 6:30 pm at 220 N. Main St.
November 13, 2023	Planning Commission Meeting 6:30 pm at 220 N. Main St.
November 20, 2023	City Council Meeting 6:30 pm at 220 N. Main St.
December 02, 2023	Christmas Tree Lighting 220 N. Main St.
December 04, 2023	City Council Meeting 6:30 pm at 220 N. Main St.
December 11, 2023	Planning Commission Meeting 6:30 pm at 220 N. Main St.
December 18, 2023	PHURA Meeting 6:00 pm at 220 N. Main St.
December 18, 2023	City Council Meeting 6:30 pm at 220 n. Main St.

All of the above meetings are tentative and are subject to change.

**CITY OF PHOENIX
PHOENIX, OREGON**

RESOLUTION NO.1115

**A RESOLUTION ESTABLISHING CITY OFFICIALS FOR THE PURPOSE OF
SIGNING ON BEHALF OF THE CITY OF PHOENIX FOR CITY FUNDS**

WHEREAS, the City Council of the City of Phoenix deems it necessary to designate depositories for city funds and who shall sign in behalf of the city for city funds:

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Phoenix Oregon designates the following as depositories for city funds:

Umpqua Bank, Phoenix, Oregon

BE IT FURTHER RESOLVED that the City Council of the City of Phoenix, Oregon hereby designates the elected and appointed officials listed below by name, title, and signature, as authorized to sign on behalf of the City of Phoenix for city funds:

Terry Baker, Mayor

Angie Vermillion, Council President

Krista Peterson, Council Vice-President

Eric Swanson, City Manager

PASSED AND APPROVED by the City Council of the City of Phoenix and signed in authentication thereof at a regular meeting on the 02nd day of October 2023.

Terry Baker, Mayor

ATTEST:

Bonnie Pickett, City Recorder

City Council Meeting Hybrid Meeting in Person and Via Zoom Monday, September 18, 2023

1. CALL TO ORDER:

Mayor Baker called the City Council's hybrid meeting to order on Monday, September 18, 2023, at 6:30 p.m.

ROLL CALL:

PRESENT: Terry Baker, Karen Shrader, Angie Vermillion, Scott Clauson, Krista Peterson

STAFF PRESENT: Eric Swanson, City Manager
Bonnie Pickett, City Recorder
Joe Slaughter, CEDEV Director
Derek Bowker, Chief of Police
Matias Mendez, PW Superintendent
Doug McGeary, City Attorney

2. PLEDGE OF ALLEGIANCE:

3. PRESENTATION:

- a. Colleen Padilla, Executive Director – Southern Oregon Regional Economic Development, Inc. (SORED) Update.

Eric Swanson introduced Randy Jones with Arrowhead Ranch, and Colleen Padilla, Executive Director of SORDI, noted their presentation topics to the Council.

Randy Jones spoke about the proposed future for the PH5 and MD5 area mostly owned by Arrowhead Ranch. He noted the build-out of land will take up to 20 years to complete.

Colleen Padilla presented to the application SOREDI has applied for 40% of Economic Revitalization to help the business continue to recover from the Alameda Fire. She explained how they plan to use the money to get the hands of the businesses.

Ms. Padilla spoke about the requirements of businesses in the Jackson County area, including PH5 in Phoenix. She spoke about businesses opening up in the Rogue Valley and their ribbon cuttings.

Mr. Swanson spoke about the CDBG – DR where the PEIR Funding comes from, noting that the State of Oregon determined that 90% of the funding should go to housing and the other 10% to PEIR. He noted that the PEIR group has received more requests for funds than what Jackson County has been allotted.

Ms. Padilla noted that SOREDI is willing to work with other applicants offering the same services as SOREDI requesting PEIR funds.

Mr. Swanson spoke about PAC Wall coming to Phoenix and the family-wage jobs they bring. He noted that he would like to work on a ribbon cutting for the new business and link the school with PAC Wall to learn skills.

Mayor Baker spoke about a conversation with Brent Barry about possible work experience for Phoenix High School Seniors by working with PAC Wall.

Ms. Padilla noted that she has been working with Pac Wall on their ribbon cutting and facilitating student learning experiences. She spoke about the reason SOREDI uses code names for businesses that are looking to make moves to Oregon or expand in the Rogue Valley so they can do their due diligence.

b. New City Phoenix Website

Bonnie Pickett, City Recorder, presented the new city website to the Council, pointing out various improvements.

4. PUBLIC COMMENT:

Tony Chavez, Phoenix, noted that he supports the Phoenix Police Department and Fire District No. 5. Still, he is concerned that the overages for the new Government and Public Safety Center will fall to the taxpayers.

Chris Morgan, Medford, spoke about the legality of the City of Phoenix moving land from a special district to another special district. He noted that they were not notified of the public hearing and questioned if the City had gotten the authority of the property owners.

Dan Sylvester, Medford, questioned who completed the study for annexing properties into Phoenix. He stated that the District No. 2 did not receive notice of the public hearing. Mr. Sylvester noted that the insurance rates are higher for District No. 5 than District No. 2.

Dan Marcisz, Medford, noted that he doesn't believe that the City has the authority to remove properties from a special district and move them to another special district. He stated that the City might be in litigation if they move forward with the annexation.

5. CONSENT AGENDA:

a. Reports for Information & Possible Action:

1. Phoenix Police Department Surplus Vehicle.
2. Resolution No. 1114 – Adopting Medford Water Commission Resolution 1902 Modifying the SDC Rate.
3. Intergovernmental Agreement Between Jackson County, the City of Talent, and the City of Phoenix for Fuel Reduction Work on the Bear Creek Greenway.

b. Minutes to Approve and File:

1. Minutes from City Council Meeting August 21, 2023.
2. Minutes from City Council Executive Session August 21, 2023.

Motion: I Move to Approve the Consent Agenda. **MOVED BY VERMILLION, SECONDED BY CLAUSON.**

ROLL CALL VOTE AS FOLLOWS:

Ayes: Vermillion, Clauson, Peterson, Shrader
MOTION APPROVED WITH FOUR AYES

6. CONSENT AGENDA ITEMS PULLED FOR DISCUSSION:

7. NEW BUSINESS

- a. Appointment of the 2023 City Council Vice-President.

Motion: I Move to Nominate Councilor Peterson as Council Vice-President. **MOVED BY VERMILLION, SECONDED BY SHRADER.**

ROLL CALL VOTE AS FOLLOWS:

Ayes: Vermillion, Shrader, Clauson, Peterson
MOTION APPROVED WITH FOUR AYES

- b. Appointment of Councilors as Committee and Commission Liaisons.

Mayor Baker nominated himself for the RVCOG and LOC until the end of the year.

- c. Interviews of Candidates for Open City Council Seats.

Mayor Baker noted that interviews for the Council open seats will be done on October 02, 2023, enabling all candidates to be present.

8. ORDINANCE: READING / ADOPTION:

- a. Ordinance No. 1033 – An Ordinance Annexing 353 Acres Within the City’s Urban Growth Boundary Pursuant to ORS 222.140, Removing the Area from Jackson County Fire District No. 2 Pursuant to ORS 222.524 and annexing the area to Jackson County Fire District No. 5 Pursuant to ORS 198.867 (3)

Joe Slaughter, CEDEV Director, noted this is the second reading of Ordinance 1033, in addition to changing the effective date that all properties will be annexed to January 01, 2024. He noted all the legal descriptions of the properties have been included with the ordinance for a second reading. Mr. Slaughter spoke to the legality of transferring the annexed properties to Fire District No. 5.

Motion: I Move to Approve for Second Reading on Reading by Title Only, Ordinance 1033, An Ordinance Annexing 353 Acres within the City’s Urban Growth Boundary Pursuant to

ORS 222.170, Removing the Area from Jackson County Fire District No. 2 Pursuant to ORS 222.524 and Annexing the Area to Jackson County Fire District No. 5 Pursuant to ORS 198.867 (3). **MOVED BY PETERSON, SECONDED BY VERMILLION.** No further discussion.

ROLL CALL VOTE AS FOLLOWS:

Ayes: Peterson, Vermillion, Clauson, Shrader

MOTION APPROVED WITH FOUR AYES

9. STAFF REPORT:

a. City Manager Eric Swanson thanked Jeff Wilcox and Mr. Slaughter's crew for making the Phoenix Rising Event successful. He highlighted how well the dunk tank went with all the kids. He noted Richard Randleman will be here in October to give an update on the Government and Public Safety Center. Mr. Swanson spoke about his meeting with Rogue Disposal and Recycling and their exciting news regarding the changes to recycling. He also noted that Rogue Disposal informed the City of their annual 3.8% rate increase.

b. CEDEV Director Joe Slaughter spoke about the Phoenix Rising Event, thanking the Council for attending the event. He thanked all the staff who volunteered their time to make the event a success. Mr. Slaughter thanked Jeff Wilcox for taking the reins and running the Phoenix Rising Event.

c. City Attorney Doug McGeary noted that he plans to attend the LOC Conference for continued education. He noted that it was terrific that city staff volunteered their time with the Phoenix citizens.

10. MAYOR AND COUNCIL COMMENT / REPORTS:

Councilor Clauson noted that he was invited to another event this evening and was told when he declined, "It's on the City of Phoenix ." Councilor Clauson then informed the person of all the things that were happening in Phoenix. He thanked the staff for all they do to make the City better. Councilor Clauson stated that he is proud to be on the City Council.

Councilor Peterson noted that amazing things are happening in Phoenix. She stated we have the right staff and Council. Councilor Peterson noted she is grateful to be on the Council.

Councilor Vermillion noted there have been a lot of accomplishments in Phoenix over the last few years. She noted how warm and welcoming the Phoenix Rising Event was to attend. Councilor Vermillion said she fondly remembers Jim Snyder while putting on her name badge.

Councilor Shrader spoke about the open house she attended for the Oregon Drivers Association in Phoenix. She noted they offer teen driver education, beside-the-wheel

education for adults getting their license for the first time, and refresher classes for adults. Councilor Shrader spoke about the fun times at the well-attended Phoenix Rising Event.

Mayor Baker spoke about how fantastic the Phoenix Rising Events turned out. He noted the event shows how dedicated the staff are to the community of Phoenix. Mayor Baker said he is pleased to hear the community dinners are happening again. He expressed how fantastic the new website turned out. He thanked the Council for their patience in selecting the new City Councilors. Mayor Baker spoke about our incredible staff in public works, police, and other departments. He noted he attended the Southern Oregon Drivers Association open house and was pleasantly impressed. Mayor Baker spoke about how the City does all things above board, so there is no question of the legality of its actions.

11. ADJOURNMENT

The meeting adjourned at 8:09 p.m.

Respectfully submitted by,

Bonnie Pickett
City Recorder



Agenda Report to Mayor and Council

Agenda item title: Interview/Appointment to Fill the Open City Council Seat

Meeting Date: October 02, 2023

From: Bonnie Pickett, City Recorder

Action: Motion, Ordinance, Resolution, Information only, Other

SUMMARY

City Code Section 33:1 of Chapter VI Elections stipulates that a vacancy in the Council shall be filled by appointment by a majority of the remaining Council members. The appointee's term of office runs from appointment until the expiration of the last person's term of office elected to that office.

BACKGROUND AND DISCUSSION

In order to serve on the Council, an applicant must be a registered voter who has lived in Phoenix for at least 12 months prior to his or her appointment and a qualified elector under the State Constitution.

City Council consists of a mayor (elected to a two-year term) and six Councilors (elected to four-year terms). The Council two seats to be filled by these appointments will end on December 31, 2026. Councilors are volunteers who set policy and direction for the City, appoint and supervise the city manager and city attorney, and adopt the annual budget.

Questions to consider for those applying to City Council that can be addressed in the Motivation section of the application:

What do you think are the biggest issues facing the City of Phoenix?

What is your primary motivation for seeking the vacant City Council seat?

What community and city activities have you been involved in recently?

COUNCIL GOALS SUPPORTED

Goal #3 Work as a team. Respect teammates; listen and support.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends Council appoints an individual to fill the open City Council seat.

PROPOSED MOTION

I move to appoint _____ to the open City Council seat ending December 31, 2026.

I move to appoint _____ to the open City Council seat ending December 31, 2026.

ATTACHMENTS

Applications for Open City Council seat.

Application for City Council



Contact Information

Name: Jillian Shainholtz
Street Address: [REDACTED]
Mailing Address: same as above
City/State/Zip: Phoenix, OR, 97535
Home Phone: [REDACTED]
Work Phone: n/a
E:Mail Address: [REDACTED]

Background

Years of Residence in Phoenix: 3.5
Place of Employment: Phoenix Elementary School
Occupation: Speech Language Pathologist Assistant
City/State/Zip: Phoenix, OR, 97535
Educational Background: <ul style="list-style-type: none">- Bachelors of Arts in Classics and Speech, Language and Hearing Sciences from the University of Colorado - Boulder, Colorado- Speech Language Pathology Assistant Certification - Metropolitan State University - Denver, Colorado
Prior Civic Activities: I have been involved in school districts for the last 10 years.

Position of Interest

Please circle the following that interest you:

- Mayor
- City Councilor

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Special Skills or Qualification

As a Speech Language Pathologist Assistant, I have cultivated great interpersonal skills over the last ten years of my career. I have served both parents and students in this role and feel it would translate well into local government. I pride myself on my ability to work well with others. I have strong leadership skills and I work well under pressure.

Motivation

I am passionate about the Phoenix community and in upholding the meritocratic values of our nation. I believe that Phoenix is a great place to live and work. I would be honored to represent my fellow citizens in important decisions affecting our town.

Special Notice

Please be advised that members of the City Council are required to file an annual Statement of Economic Interest with the State of Oregon. A sample reporting form is available at City Hall.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions or other misrepresentations made by me on the application may result in my immediate dismissal.

Name (printed): Jillian Shainholtz Date: 8/24/2023

Signature: Jillian Shainholtz

Our Policy

It is the policy of the City of Phoenix to provide equal opportunities without regard to race, color, religion, nation origin, gender, sexual preference, age or disability. The City of Phoenix accepts applications from potential board/commission members throughout the year and will hold applications until vacancies exist on specific boards/commissions.

Application for City Council



Contact Information

Name:	Larry L. Dickson
Street Address:	[REDACTED] Phoenix, Or 97535
Mailing Address:	SAME
City/State/Zip:	Phoenix Or 97535
Home Phone:	[REDACTED]
Work Phone:	N/A
E:Mail Address:	[REDACTED]

Background

Years of Residence in Phoenix:	9 years
Place of Employment:	N/A
Occupation:	retired CPA
City/State/Zip:	
Educational Background:	B.S. in mathematics & Accounting from University of Oregon
Prior Civic Activities:	Budget Committee & planning Committee for city of Phoenix. Volunteer with Joni & Friends; Mercy Gate;

Position of Interest

Please circle the following that interest you:

- Mayor
- City Councilor

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Special Skills or Qualifications

I have served on the city Budget Committee & planning committee for several years. I have a good understanding of how the city functions & have a broad perspective of where the city is moving forward.

Motivation

The city of Phoenix is in the middle of significant change. I would like to participate in the development of the city

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Agreement and Signature

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Name (printed): LARRY L DICKSON

Date: 8/25/2023

Signature: *Larry L Dickson*

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Application for City Council



Contact Information

Name:	Bonnie Roberts
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip:	Phoenix OR 97535
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E:Mail Address:	[REDACTED]

Background

Years of Residence in Phoenix:	2005-2012 + 2018-present
Place of Employment:	Uber
Occupation:	driver
City/State/Zip:	Jackson County OR
Educational Background:	Healthcare, Sales, Real Estate PCC
Prior Civic Activities:	Volunteer @ FOTAS (previous)

Position of Interest

Please circle the following that interest you:

- Mayor
- City Councilor

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City of PHOENIX

Special Skills or Qualifications

I am respectful, fair, an effective communicator as well as honest and committed to this community. I also have only a part time job and therefore have the time to dedicate to service.

Motivation

Phoenix, as well as Oregon, is changing. Citizens need to stay involved in their community in order to make effective changes.

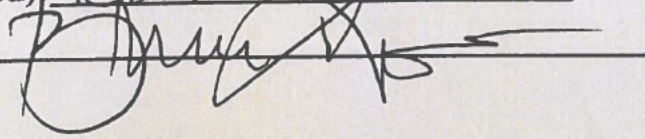
Special Notice

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Agreement and Signature

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Name (printed): Bonnie Roberts Date: 8/30/23

Signature: 

Our Policy

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Application for City Council



Contact Information

Name:	AL MUELHOEFER
Street Address:	[REDACTED]
Mailing Address:	[REDACTED]
City/State/Zip:	PHOENIX OR 97535
Home Phone:	[REDACTED]
Work Phone:	—
E:Mail Address:	[REDACTED]

Background

Years of Residence in Phoenix:	12
Place of Employment:	RETIRED
Occupation:	US AIR FORCE
City/State/Zip:	—
Educational Background:	BS UNIVERSITY OF WISCONSIN MS WEBSTER UNIVERSITY
Prior Civic Activities:	PRESIDENT, PHOENIX CITY COUNCIL CHAIR, PHOENIX URBAN RENEWAL AGENCY

Position of Interest

Please circle the following that interest you:

- Mayor
- City Councilor

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Special Skills or Qualifications

INVOLVED WITH CIVIC CENTER AND PHOODERY DEVELOPMENT
BUILDING AND SUPPORTING A TEAM EFFORT
UNDERSTANDING ROLE OF CITY MANAGER AND STAFF
SENSITIVE TO THE NEEDS OF THE COMMUNITY

Motivation

DESIRE TO IMPROVE ECONOMIC DEVELOPMENT
OF DOWNTOWN PHOENIX
BUILD A STRONGER AND MORE VIBRANT CITY
SUPPORT ANNEXATION OF PH 3/5
SUPPORT COMPLETION OF GOVERNMENT CENTER

Special Notice

Please be advised that members of the City Council are required to file an annual Statement of Economic Interest with the State of Oregon. A sample reporting form is available at City Hall.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions or other misrepresentations made by me on the application may result in my immediate dismissal.

Name (printed): AR MUELHOEFER

Date: Sept 6, 2023

Signature: 

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Agenda Report to Mayor and Council

Agenda item title: City Organization Chart Changes

Meeting Date: October 2, 2023

From: Eric Swanson, City Manager

Action: Motion, Ordinance, Resolution, Information only, Other

SUMMARY

Report of changes to City staff organizational chart to create a new Deputy City Manager position, change the Finance Director to Finance and Administrative Services Director, create a Community Development Manager position, add a Long-Range Planner position and eliminate the Community and Economic Development Director and Planning Manager positions.

BACKGROUND AND DISCUSSION

These changes to the organization are made to:

1. Reduce the number of direct reports to City Manager (from 6 to 4).
2. Add Emergency Management to organizational chart under Deputy CM (not currently accounted for).
3. Create unified management of all Administrative services and for all Development services.
4. Provide a long-range planner position to take on tasks from current CEDEV Director to provide capacity for Deputy CM to take on expanded role in organizational leadership/management.

These changes are being made now because:

1. The increased complexity in organization and tasks after the Alameda Fire has required current CEDEV Director to assist with city-wide projects that affect multiple departments. Complexity expected to increase with continued annexation, infrastructure projects and growth.
2. Changes will formalize need for Deputy CM position to coordinate Emergency Management, Economic Development, Community Development and infrastructure (parks, streets, water) to facilitate rapid growth of city boundaries.
3. Changes will formalize need to have all Administrative Services managed together.
4. The proposed changes provide a better organizational structure to match current and expected complexity.

Funding consideration related to the changes at this time include:

1. The changes are needed because of the growth of the city, but these changes will also provide needed funding for the changes.
2. Annexation: Phase 1 (January 2024) \$5 million assessed value, Phase 2 (April 2024) \$22.8 million assessed value, Phase 3 (April 2027) \$56.8 million assessed value.

3. The following projects are in the development pipeline within the PHURA boundary: Garrison's, Exit 24 Storage addition, Phoodery, Blackbird, VS Apartments, Golf Garage, Starbucks, Blue Heron RV Park, Indigo Creek, and Main Street Apartments. A rough estimate of the assessed value based on building permit value is about \$25 million. City staff has been doing a lot of work on behalf of PHURA and the City needs to reevaluate what PHURA should be paying the City for this work.
4. All development within PH-3 and PH-5 once annexed will be in City and not PHURA. The PH-3 properties were requested to annex based on owner desire to develop the land. Expect another \$10-\$15 million in assessed value within the next 5 years.
5. We have the following revenue streams to support increased staffing currently: \$300,000 carryover from HB 5006 and MWAP for staffing capacity, PIER application to include \$600,000 for engineering/legal/administration, infrastructure funding request for PH-5 included \$900,000 for administrative soft costs.
6. With the addition of Emergency Management, we intend to apply for funding for hazard mitigation planning, emergency response planning and/or emergency management to fund the long-range planning position. We will also continue to seek other revenue streams to fund staff (economic development, affordable housing, fire recovery, natural resource, etc.).
7. Building permit revenue has been up due to fire rebuild activity. We are now transitioning to increased building permit revenue based on new construction (i.e., the \$25 million in new projects listed earlier). Annexation of PH-3 and PH-5 will help to keep permit revenues up.
8. We have to do the work ahead of time to be able to realize the benefits. We can only reap the rewards of grant revenue and new development if we invest in the people/processes that allow us to be prepared to take advantage of the opportunities. This is the approach we have taken over the past three years and it has made all of the difference in allowing us to progress so quickly. The City has received more than \$30 million in grant funding in the past three years using this approach.
9. We will continue to request support from the State Legislature for MWAP funding.

COUNCIL GOALS SUPPORTED

- Goal 1:** Concise, transparent and frequent communication to build a culture of respect, accountability and excellence. Leadership that is accessible, responsive and proactive.
- Goal 2:** Hire and retain knowledgeable, educated and trained staff. Set standards for excellence.
- Goal 5:** Facilitate the highest and best use of Urban Renewal Agency properties.
- Goal 8:** Promote and encourage developers. Maintain responsive and effective planning and building services.
- Goal 9:** Continue to advocate for PH-3 and PH-5 inclusion.
- Goal 14:** Create and maintain the best disaster preparedness and fire -resistant community in the Rogue valley. Enhance public participation.
- Goal 16:** Continue pursuit of all available grant funding – public and private.

FISCAL IMPACT

Minor potential budget impact based on position and position title changes. Largest potential budget impact for addition of long-range planner position. The addition of this position will be based on availability of funding for the position.

RECOMMENDATION

N/A

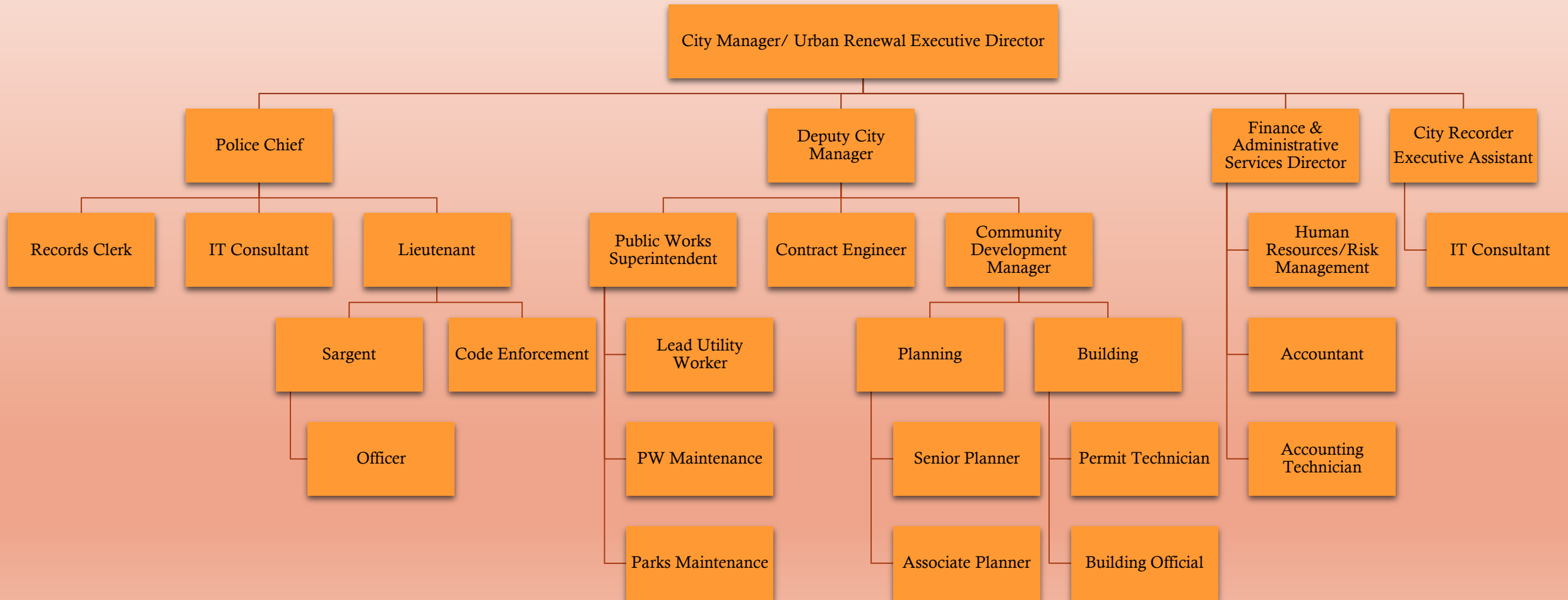
PROPOSED MOTION

N/A

ATTACHMENTS

- Revised Organization Chart
- List of Post Fire Funding Support

City of Phoenix Organizational Chart



City of Phoenix - Post Fire Funding Support

Major Grant Awards – Total \$30,485,691

- \$250,000 provided through Oregon Department of Administrative Services for immediate fire recovery needs not otherwise funded.
- \$25,000 from Rogue Credit Union for preliminary design of the Phoenix Government and Public Safety Center (GaPSC).
- \$13,600,00 provided through Oregon House Bill 5006 for construction of the GaPSC.
- \$518,860 from State of Oregon for Wildfire Distribution (intended to offset lost property tax revenue from the fire).
- \$250,000 from Rogue Valley Metropolitan Organization for transportation system repairs/enhancements.
- \$677,755 provided through Oregon House Bill 5006 for additional Building and Planning Staff.
- \$5,000,000 provided through Oregon House Bill 5006 for the dissolution of the Charlotte Ann Water District (funds used to construct water reservoir and transmission line).
- \$843,154 provided through the Municipal Wildfire Assistance Program (MWAP) for additional staff capacity.
- \$750,000 provided through Business Oregon Water/Wastewater Fund grant for Hwy 99 waterline relocation.
- \$2,534,000 provided through Oregon House Bill 5202 for the GaPSC.
- \$895,000 received from FEMA Public Assistance to replace damaged City infrastructure and property.
- \$75,000 in private and corporate donations for reconstruction of Blue Heron Park.
- \$319,322 received from FEMA for alternate project (generator) to replace destroyed portion of fire station.
- \$247,600 from Oregon State Fire Marshall for hazard fuel reduction project and equipment.
- \$4,500,000 provided through Oregon Senate Bill 5506 to develop infrastructure into the South Valley Employment Center (economic development/recovery).

Other Grant Awards Coordinated with Phoenix – Total \$32,000,000

- \$28,800,000 of Local Innovation Fast Track (LIFT) funds provided to two affordable housing projects in Phoenix.
- \$3,200,000 provided through Oregon House Bill 5006 to City of Ashland for Talent-Ashland-Phoenix (TAP) water system improvements.