



Parks and Recreation Committee
Agenda
September 21, 2023
6:00 p.m. Public Meeting
Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

*A complete agenda packet is available on the city's website. This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to www.phoenixoregon.gov. To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Committee. **If you need special accommodations, please give the City Recorder 72-hours prior notice.***

Please click the link below to join the webinar:

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1. Call to Order / Roll Call / Confirmation of a Quorum

2. Approval of Minutes: August 17, 2023 (pg. 3)

3. Public Comments

This item is for persons wanting to present information or raise an issue, not on the agenda. Each person shall be limited to three minutes and may not allocate their time to others unless authorized by the Presiding Officer. To comment, please write your name on the sign-in sheet. When your name is called, step forward to the podium and state your name and address for the record. If attending virtually, please raise your hand and wait to be allowed to speak. When your name is called, please unmute yourself and state your name and address for the record. (In accordance with state law, a recording of the meeting will be available at city hall, but only your name will be included in the meeting minutes). While the Committee or staff may briefly respond to your statement or question, the law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances.

4. Old Business

- a. Council Liaison Report – Krista Peterson
- b. Bulb Planting
- c. Parks and Recreation Stored Items – Inventory and Organize

5. New Business

- a. Christmas Tree Lighting – December 02, 2023

6. Member Comments

7. Adjournment – Next meeting October 19, 2023

**City of Phoenix, Oregon
Parks and Recreation Committee
Minutes of August 17th, 2023 Meeting**

Public Meeting Hybrid Meeting in Person and Via Zoom
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

1. CALL TO ORDER / ROLL CALL / CONFIRMATION OF A QUORUM

Chair Nancy Peterson called the meeting to order at 6:00 p.m.

Present: Nancy Peterson, Chair; Melissa Schneyder, Vice Chair; Mark Peterson, Member; Krista Peterson, City Council Liaison; Sarah Spence, Public Works Administrative Assistant

2. APPROVAL OF MINUTES: MAY 18, 2023

Nancy P made the motion to accept the May minutes with a correction. Mark 2nd. Motion passed unanimously.

Mark made the motion to accept the July minutes. Nancy P 2nd. Motion passed unanimously.

3. PUBLIC COMMENTS – Carolyn Marshall announced that the First Presbyterian Community Center would be putting on an event to commemorate the Almeda fire on Friday, Sept 8th from 10:30am-2pm. She also mentioned that there would be a community dinner at the First Presbyterian Church on Sept 14th.

4. OLD BUSINESS

A. COUNCILOR REPORT

Councilor Peterson informed the committee that she will report to City Council on Monday August 21st regarding the Dog Days festival and that she needs a headcount of attendees. She also introduced a prospective member – Rosa Van Gordon. The City Council will be voting on her membership to the Parks Committee during the next meeting.

B. DOG DAYS

Sarah and Carolyn agreed that we had 37-42 people from the community attend the event with an additional 30-ish volunteers. The quantity of food consumed was discussed and it was generally agreed that the amount of food purchased this year was pretty close to what was needed.

The food started with and left over is as follows:

Hot dogs 96 (10 vegan) - 15 left (7 vegan)
Bags of Chips 54 - 4 left
Watermelons 5 – 1 left

PARKS - Draft minutes of 2023 August 17th meeting

Cases of Water 2 – 1.5 left
Soda 66 – 15 left

Next year we should only get 1 condiment pack instead of 2 and maybe we should get cookies. It was also discussed how the water and other beverages could be displayed better. The committee then went around the room discussing positive impressions from the festival as well as things that could be improved upon for next year.

5. NEW BUSINESS

A. BULB PLANTING

The committee started discussions on the upcoming bulb planting. Possible dates and locations were discussed, but nothing was decided yet. **Nancy made a motion to spend up to \$500 on bulbs and equipment, Mark 2nd – vote passed unanimously.**

B. INVENTORY

The need for an inventory of our various supplies was discussed. We need to figure out what we have and what needs to be replaced. It was agreed that it is currently too hot and that we should aim to do the inventory in late September or early October.

6. MEMBER COMMENTS

Member Mark Peterson commented that we had a good recap of Dog Days. He was happy that the event went well. He also asked if we are doing thank you cards for the people who were important to the event

Member Nancy Peterson also agreed that Dog Days was spectacular and agreed that we should do cards.

Member Schneyder thought that Dog Days was great and is looking forward to bulb planting. She would be happy to help with cards.

7. ADJOURNMENT – NEXT MEETING SEPTEMBER 21, 2023

Chair Peterson adjourned the meeting at 7:11 p.m.

Respectfully submitted,

Melissa Schneyder, Vice Chair