



Phoenix Urban Renewal Agency  
**Agenda**  
September 18, 2023  
6:00 p.m. Public Meeting  
**Hybrid Meeting in Person and Via Zoom**  
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

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*A complete agenda packet is available on the city's website. This meeting is being conducted in person and virtually to allow for public participation. A recording of the meeting in its entirety will be posted to [www.phoenixoregon.gov](http://www.phoenixoregon.gov). To comment on agenda items, please write your name on the sign-in sheet and include the item number, if attending via Zoom raise your hand when the topic is discussed by Council. **If you need special accommodations, please give the City Recorder 48-hours prior notice.***

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Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82399737494?pwd=L2pwYW40SDdlcWZ1bktqdWdkR1gwUT09>

Passcode: 906298

Or One tap mobile: +1 669 900 6833, 82399737494#, \*906298# US (San Jose) +1 719 359 4580, 82399737494#, \*906298# US

Or Telephone: Dial (for higher quality, dial a number based on your current location):

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- +1 253 215 8782 US (Tacoma)
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- +1 669 444 9171 US
- +1 312 626 6799 US (Chicago)
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- 1. Call to Order / Roll Call / Confirmation of a Quorum**
- 2. Consent Agenda**
  - 2.1 Approval of June 19, 2023 Minutes (pg. 3)
- 3. Citizens Heard on Non-Agenda Items:**

*Citizens will have an opportunity to speak on agenda items as each is discussed*
- 4. Administrative**
- 5. Public Hearing**
- 6. New Business**
  - 6.1 Urban Revitalization Grant Request – Jovick Construction 118 S. Main St. (pg. 5)
- 7. Close Regular Session & Recess to Open Executive Session\*(if needed)**
- 8. Close Executive Session & Adjourn to Open Session\*(if needed)**
- 9. Executive Director Comments**
  - 9.1 Urban Revitalization Grants Update
- 10. Board Member Comments**
- 11. Adjournment**

**Phoenix Urban Renewal Agency  
Regular Meeting**  
Monday, June 19, 2023 – 6:00 p.m.  
Phoenix Plaza Civic Center  
220 N. Main St. Phoenix, Oregon  
Hybrid Meeting

**AGENDA ITEM 1 CALL TO ORDER / ROLL CALL**

Chair Peterson called the meeting to order at 6:00 p.m.

**DIRECTORS PRESENT:**

Directors Peterson, Shrader, Snyder, Vermillion, Baker, and Clauson

**STAFF PRESENT:**

Eric Swanson, Executive Director  
Joe Slaughter, CEDEV Director  
Denise Woodman, Contracted Finance Director  
Jeff Wilcox, Associate Planner

**AGENDA ITEM 2 CONSENT AGENDA**

**2.1 Approval of Minutes: June 05, 2023**

*Baker/Clauson M/S, I move to approve the consent agenda as written.  
Motion approved by roll call vote 6-0. No further discussion*

**AGENDA ITEM 3 CITIZENS HEARD ON NON-AGENDA ITEMS**

No Comments

**AGENDA ITEM 4 ADMINISTRATIVE**

**AGENDA ITEM 5 PUBLIC HEARING**

**5.1 Resolution 23-03 A Resolution of the Phoenix Urban Renewal Agency Adopting the Supplemental Budget and Making Appropriations**

Denise Woodman, Contracted Finance Director, presented the Supplemental Budget to the Board.

Public hearing opened at 6:04 p.m.

No public comment

Public hearing closed at 6:04 p.m.

*Vermillion/Snyder M/S, I move to approve Resolution No. 23-03 – A Resolution of the Phoenix Urban Renewal Agency Adopting the Supplemental Budget and Making Appropriations. Motion approved by roll call vote 6-0. No further discussion*

**AGENDA ITEM 6 NEW BUSINESS**

**6.1 Grant Update – ETHOS Request**

Joe Slaughter, CEDEV Director, briefly updated the Urban Renewal Agency grant program.

Mr. Slaughter presented a grant request for ETHOS, noting the request is an amendment to their original request, not a new request. He noted that ETHOS is looking for creative ways to resolve parking issues. Mr. Slaughter answered questions from the Board regarding the grant process and procedures.

Jeffrey Crapo spoke about their request for additional funds to make the parking more accessible and safer for their customers. He noted that they have expanded quicker than expected.

*Baker/Clauson M/S, I move to approve the requested parking lot reconstruction as a Category 3 project under the Urban Revitalization Grant Program and to Direct Staff to Amend the Grant Agreement with ETHOS to Provide for up to \$15,000 in reimbursement as provided for in the Grant Program Guidelines. Motion approved by roll call vote 6-0. No further discussion*

**AGENDA ITEM 7 CLOSE REGULAR SESSION & RECESS TO OPEN EXECUTIVE SESSION\* (if needed)**

**AGENDA ITEM 8 CLOSE REGULAR SESSION & RECESS TO OPEN EXECUTIVE SESSION**

**AGENDA ITEM 9 EXECUTIVE DIRECTOR COMMENTS**

**AGENDA ITEM 10 BOARD MEMBER COMMENTS**

**AGENDA ITEM 11 ADJOURNMENT**

*Chair Peterson adjourned the meeting at 6:20 p.m.*

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Krista Peterson, Chair

\_\_\_\_\_  
Eric Swanson, Executive Director



## Agenda Report to the PHURA Board

**Agenda item title:** Consideration of an Urban Revitalization Grant Program Application from Jovick Construction.

**Meeting Date:** September 18, 2023

**From:** Joe Slaughter, Phoenix Community and Economic Development Director

**Action:**   X   Motion,    Ordinance,    Resolution,    Information only,    Other

### SUMMARY

Consideration of a request from Jovick Construction for a total of \$15,000 in Urban Revitalization Grant Program funds for building improvements at 118 S Main Street.

### BACKGROUND AND DISCUSSION

Laurie and Dan Jovick, owners of Jovick Construction, are requesting a total of \$15,000 in Urban Revitalization Grant Program funds to install new windows, install exterior insulation, install new siding, and install a new business sign at 118 S Main Street. The total project cost is shown to be \$23,000.

Per the program guidelines, approved projects will be reimbursed as follows: First \$5,000 of project expenses reimbursed 100% with no match. Next \$7,500 of project cost reimbursed at a ratio of 2:1 with PHURA providing \$2 for every \$1 spent by the applicant. Next \$10,000 of project cost reimbursed at a ratio of 1:1 with PHURA providing \$1 for every \$1 spent by the applicant.

The new sign is a Category 1 improvement that has been approved by staff. The new windows, exterior insulation and siding fall under Category 3 and can only be approved by the PHURA Board. Per the grant guidelines: "Any work that does not meet the above specifications of Categories One or Two, but which the applicant believes furthers PHURA's goals of "curb-appeal", "place-making", "access", "greening", "resilience", "practicality", and "foresight" will be subject to project approval by a majority of the PHURA board. In the case that the work you are interested in using U.R.G. funds for differs from the eligible work specified under Category One, please be aware that you will be required to attend a PHURA meeting to discuss your proposed purchases / project and answer questions about the project's scope, aesthetic and functional value to Phoenix residents, visitors to town, and / or customers of your business."

Per PHURA Board policy, prior to executing a final grant agreement, the applicants will be required to submit a minimum of two bids for all portions of approved projects cost less than \$2,000 and a minimum of three bids for all portions of projects costing \$2,000 or more.

**FISCAL IMPACT**

As much as \$15,000 awarded to Jovick Construction. To date, approximately \$55,000 of the \$80,000 allocated to the URGP have been committed.

**RECOMMENDATION**

Staff recommends consideration of the request.

**PROPOSED MOTION**

I move to approve the requested grant request from Jovick Construction for (specify whether to approve funding for all or only portions of the project as presented).

**ATTACHMENTS**

- Jovick Grant Application
- Jovick Project Sketch
- Staff Review of Application
- Urban Revitalization Grant Program Guidelines



Dear Community Members of Phoenix, Oregon,

We are excited to share with you the plans for upgrading our storefront with new windows and siding, and we believe that this project will greatly benefit our community. The decision to undertake this renovation was made after careful consideration and evaluation of various factors, including the positive impact it will have on our neighborhood and the competitive pricing we obtained through subcontractor quotes.

First and foremost, the new windows and siding will enhance the overall aesthetics of our storefront. A visually appealing and well-maintained business not only improves the image of our community but also attracts more customers and visitors. By upgrading our storefront, we are contributing to the beautification of Phoenix and creating a more inviting environment for everyone.

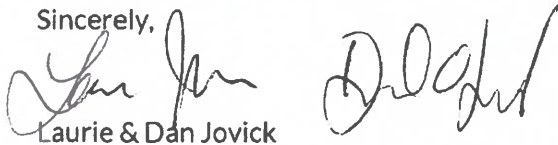
Furthermore, the new windows and siding will offer numerous practical advantages. Energy-efficient windows will help reduce heating and cooling costs, benefiting both the environment and our business's bottom line. The improved insulation will enhance indoor comfort and minimize outside noise. Additionally, durable, fire resistant, siding will ensure the longevity of our storefront, reducing the need for frequent repairs and maintenance.

As for the cost of the project, we diligently sought out competitive pricing from reputable subcontractors. Through a thorough bidding process, we received multiple quotes, enabling us to select the most cost-effective option without compromising on quality. By working with experienced professionals, we can ensure that the project is completed efficiently and to the highest standards, delivering long-term value to our business and the community.

In summary, the storefront upgrade with new windows and siding will bring numerous benefits to the community of Phoenix, Oregon. It will enhance the visual appeal of our neighborhood, improve energy efficiency, and contribute to the overall revitalization of our area. The decision to obtain subcontractor quotes for pricing reflects our commitment to cost-effective solutions while maintaining the highest quality standards.

Thank you for your support, and we look forward to the positive impact this renovation will have on our community.

Sincerely,



Laurie & Dan Jovick

Jovick Construction, LLC  
118 Main Street  
Phoenix, OR 97535  
CCB# 161421 7



PHOENIX URBAN RENEWAL AGENCY

Urban Revitalization Grant Program

PO Box 330 • Phoenix, OR 97535
(541) 535-2050 • FAX (541) 535-5769

PROPERTY OWNER/APPLICANT INFORMATION

Property Owner Name: Lehara Properties LLC Phone: [redacted] E-Mail: [redacted]
Address: [redacted] City [redacted] Zip [redacted]
Applicant's Name: Lehara Properties LLC Phone: [redacted] E-Mail: [redacted]
Address: [redacted] City [redacted] Zip [redacted]
Business Name: Jovick Construction Phone: [redacted] E-Mail: [redacted]
Address: [redacted] City [redacted] Zip [redacted]

PROPERTY INFORMATION

- 1. Location (address): 118 S. Main Street
2. Assessor's ID: Township: 38 Range: 01W Section: 10CC Tax Lot(s): 3200
3. Present Zoning: Commercial
4. Grant Category: One, Two, or Three (circle all that apply)

PROJECT DESCRIPTION

Please provide responses to the following questions on a separate sheet:

- 1. Describe in detail the improvements / repairs you would like to receive funding for in detail.
2. Describe in detail the benefit that the above work will provide to your customers and the Phoenix community.
3. Describe how you intend to complete the work detailed above.
4. Describe your method for estimating costs of the work detailed above.

PROJECT COSTS/BUDGET

Please provide a comprehensive list of all costs you anticipate for the completion of your project(s) that you are interested in receiving PHURA funding for. Please note that (if approved) you will only receive funding based on your actual costs. If you intend to complete the work in-house, please note that your time, and the time of any of your employees who complete the work, are not eligible for reimbursement and should not be counted below as an anticipated cost.



Provide amounts in the left column, and descriptions of each cost in the space to the right.

\$ <u>5800</u>	<u>Install new windows</u>
\$ <u>1600</u>	<u>Install exterior insulation</u>
\$ <u>11,600</u>	<u>Install new siding (METAL + redwood)</u>
\$ <u>4000</u>	<u>Install business signage</u>
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

\$ 23,000 Total Anticipated Costs for which Funding is Requested

By signing you affirm that the application and any attachments submitted as supplement to this application are accurate to the best of your knowledge. The statements made in this application and its attachments are true and constitute a thorough account of all appropriate information as of this date. Applicant understands that PHURA will retain this application and any further information provided by applicant, regardless of whether the applicant's project(s) is funded. Applicant understands that this grant application may become public information, but that applicant's financial information, tax returns and business information will be kept confidential. Applicant recognizes that in order to obtain funding, they may be required to appear before the PHURA Board to present their project(s) in detail and answer questions or make adjustments to their project plans in order to receive funding. Applicant agrees to work cooperatively with PHURA / City staff and elected representatives throughout the course of the application and funding process.

Applicant

[Signature]  
Signature

Laurie Jovick  
Print Name

Property Owner

[Signature]  
Signature

Laurie Jovick  
Print Name

<b>FOR OFFICE USE ONLY</b>	
RECEIVED BY: _____	DATE: _____
FILE NO. ASSIGNED: PHURA - _____	



# Urban Revitalization Grant Program

## Overview:

The Phoenix Urban Renewal Agency recognizes the importance of Phoenix's local businesses to the wellbeing of the community. In light of the devastation wrought by the 2020 Almeda Fire, PHURA has reinstated its grant program under a new name. The purpose of the Urban Revitalization Grant Program is to support local business owners and empower them to present their business' best face to the community and potential customers.

PHURA will support revitalization by making grant funds available to locally owned businesses located in the Urban Renewal District for capital improvement projects related to the goals of "curb-appeal", "place-making", "access", "greening", "resilience", "practicality", and "foresight".

## Participant Eligibility:

This program is for local business owners whose business is located within the Phoenix Urban Renewal District Boundary (see map on pg. 4). National franchises / corporations with multiple locations outside Phoenix are not eligible for this grant program. Franchises that operate solely within Oregon and have fewer than ten locations are eligible to apply.

## Eligible Work:

The scope of this program is not intended to cover design and construction of buildings, or extensive structural repairs to buildings.

This program is designed to make funds readily available to Phoenix's business owners and is not intended to be cumbersome. Yet, the purpose of the program is chiefly to combat aesthetic and functional blight in Phoenix's Urban Renewal District. As such, eligible projects must be structured to create a lasting benefit experienced by visitors of Phoenix's downtown or customers of the business, rather than a short-term benefit primarily felt by the business owner or its employees. Routine maintenance of existing assets is not eligible work unless the expected useful life of the maintenance exceeds ten years. Examples of these distinctions follow:

- E.g. A new patio with outdoor seating at a café would be an asset to the café primarily based on increased customer use and enjoyment. New kitchen equipment, while still an asset, would be primarily of benefit to the café's employees and owner, and thus would be less likely to be eligible.
- E.g. Design and implementation of a new front walk and accompanying landscaping would be a long-term functional and aesthetic asset to a business. Routine maintenance (weeding, pruning, mowing, etc.) would have a useful life of less than five years and would not be eligible. Fresh paint for the handrail on the steps would be expected to last five years or more and would be more likely to be eligible.

Due to the complexity and subjectivity of "blight" as a condition, and to PHURA's position as a government agency, projects of certain types will not be eligible for PHURA funding, and projects of a more complex nature will be required to receive direct approval by the sitting PHURA Board.

Funding is not granted retroactively; work completed prior to the submission and approval of an application for U.R.G. funding is not eligible to be funded.

Category One – funding of the following work will be automatically approved by City / PHURA staff:

- Fire Resistance / Hardening
- Increased compliance with ADA standards
- Exterior paint (non-mural)
- Signage intended to inform the public of the business' presence and purpose
- Landscaping
- Parking lot resurfacing / painting
- Exterior lighting

The cost to place these assets into service will be included in the amount eligible to be covered by U.R.G. funds. Work is not required to be completed in any particular way as far as PHURA is concerned regarding funding (i.e., owners may complete the work themselves or contract for the work). That said, all work will be subject to building and land use codes and regulation, and must be approved by planning staff or, as applicable, the Planning Commission.

Category Two – funding of the following work will be automatically disapproved by City / PHURA staff:

- Advertising (insofar as it exceeds reasonable signage to designate a business' location and function)
- Signage endorsing or promoting an ideology, person, credo, etc.
- Imagery of a violent or sexual nature
- The covering of perpetual / routine costs (e.g. landscape maintenance, payroll costs, property taxes)
- Intangible assets

Category Three – the following work types must be presented to the PHURA Board and approved by majority vote:

Any work that does not meet the above specifications of Categories One or Two, but which the applicant believes furthers PHURA's goals of "curb-appeal", "place-making", "access", "greening", "resilience", "practicality", and "foresight" will be subject to project approval by a majority of the PHURA board. In the case that the work you are interested in using U.R.G. funds for differs from the eligible work specified under Category One, please be aware that you will be required to attend a PHURA meeting to discuss your proposed purchases / project and answer questions about the project's scope, aesthetic and functional value to Phoenix residents, visitors to town, and / or customers of your business.

\* Please note that applications which include multiple projects that fall into different categories (e.g. a request for \$500 for exterior paint on the building and a request for \$10,000 in funding to build and furnish an outdoor patio at a restaurant) will only require PHURA approval for that work which falls into Category Three. Any work that falls into Category One or Two will be approved or denied by City / PHURA staff without going to the PHURA Board for review.

\*\* Please further note that approval of funding from Urban Revitalization Grant funding is not the same as project approval by the planning department. Projects that require city permits will be subject to the same process of planning department approval regardless of whether they are funded by PHURA or not. Inquire with the planning department for further detail about the permitting process for your intended project.

Grant Awards: Each property is eligible to receive up to \$15,000 of grant funding, based on a sliding scale of matching as follows:

- Base Grant (up to \$5,000) – no match is required for the first funding level
- 2:1 Matching (up to \$5,000) – for the second level of funding (given in addition to the base grant) the recipient will be required to match every \$2 spent by PHURA with \$1 of their own
- 1:1 Matching (up to \$5,000) – for the third level of funding (in addition to funds received in the first two levels of funding) the recipient will be required to match each \$1 spent by PHURA with \$1 of their own

Properties are eligible to reapply for funding 5 years after finishing an approved project. Property owners with multiple business properties are only eligible for the first level of funding for one property. They may apply to receive funding for multiple properties, and their overall cap per-property will also be \$15,000, but the first \$5,000 will be a 2:1 match, with the remaining \$10,000 subject to a 1:1 matching structure. The five-year limit on reapplication will be on a per-property basis.

Examples of the Funding Structure:

Urban Renewal Spends	Recipient Spends	Total Investment Value
\$5,000 + \$3,000 (2:1 match)	\$1,500 (2:1 match)	\$9,500
\$5,000 + \$5,000 (2:1) + \$2500 (1:1)	\$2,500 (2:1) + \$2,500 (1:1)	\$17,500

Application Process:

Business owners interested in receiving grant funds should complete the attached paperwork with their contact and business information. One element of the application is a short answer regarding the applicant’s intended use of the funds. It is important for the applicant to be thorough and accurate about their intentions in this section of the application. While the grant program is designed to be open and accessible for business owners to use it for the work they see as most important or pressing for their business, PHURA reserves the right to rescind funding if the applicant’s use of PHURA funds differs from the stated purpose given on their application and approved for funding.

Funding Process:

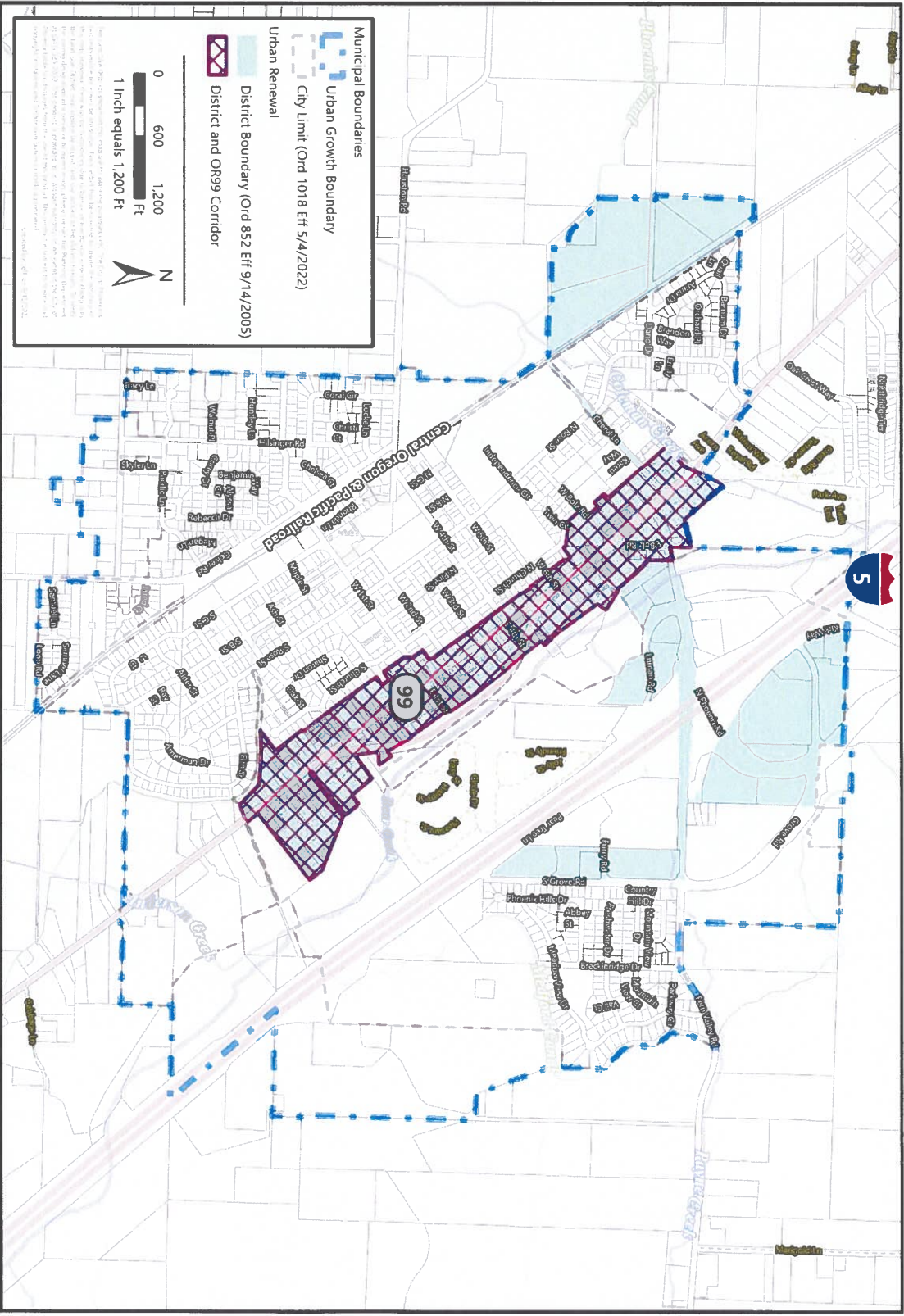
Approval of a project will set a grant cap for the project(s). The award letter will specify the maximum amount that PHURA will fund based on the initial application. As the recipient completes work relevant to the project, (s)he should submit receipts for reimbursement. PHURA will only disburse funds up to the amount approved in the award letter or the total cost of the project(s), whichever is lower. The grant recipient does not have to wait until the project is complete to submit receipts. However, all receipts for reimbursable expenses must be submitted for reimbursement within 18 months of the date of the award letter. Any reimbursable expenses not submitted within 18 months may still qualify for reimbursement, based on availability of funds, but reimbursement is not guaranteed outside of the 18-month window.

Examples of the funding process follow:

- E.g. The two owners of a restaurant are approved for a grant to replace the siding on their building, including the cost to paint the new siding. They decide to complete the work themselves. After purchasing the siding, they submit receipts and are reimbursed. They install the siding. Later, they buy paint, submit those receipts, and are reimbursed.
- E.g. Rather than build the patio themselves, the business owners’ contract for the work. When the contractor sends an invoice for the work completed, the owners pay the invoice and request a receipt. They submit the receipt and are reimbursed for the cost according to the sliding scale.

\*Please note that PHURA will not disburse funds directly to contractors or any party besides the grant recipient(s) named on the grant documents. Further, after the first \$5,000 of grant funding is disbursed, PHURA will only fund further costs at 66.7% and 50%, according to the matching scale.

Community & Economic Development Department  
**Urban Renewal**





**PHOENIX URBAN  
RENEWAL AGENCY**

**Urban Revitalization Grant Program**

PO Box 330 • Phoenix, OR 97535  
(541) 535-2050 • FAX (541) 535-5769

**PROPERTY OWNER/APPLICANT INFORMATION**

Property Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**PROPERTY INFORMATION**

1. Location (address): \_\_\_\_\_
2. Assessor's ID: Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ Tax Lot(s): \_\_\_\_\_
3. Present Zoning: \_\_\_\_\_
4. Grant Category: One; Two; or Three (circle all that apply)

**PROJECT DESCRIPTION**

Please provide responses to the following questions on a separate sheet:

1. Describe in detail the improvements / repairs you would like to receive funding for in detail.
2. Describe in detail the benefit that the above work will provide to your customers and the Phoenix community.
3. Describe how you intend to complete the work detailed above.
4. Describe your method for estimating costs of the work detailed above.

**PROJECT COSTS/BUDGET**

Please provide a comprehensive list of all costs you anticipate for the completion of your project(s) that you are interested in receiving PHURA funding for. Please note that (if approved) you will only receive funding based on your actual costs. If you intend to complete the work in-house, please note that your time, and the time of any of your employees who complete the work, are not eligible for reimbursement and should not be counted below as an anticipated cost.

Provide amounts in the left column, and descriptions of each cost in the space to the right.

\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____
\$ _____	_____

\$ \_\_\_\_\_ Total Anticipated Costs for which Funding is Requested

By signing you affirm that the application and any attachments submitted as supplement to this application are accurate to the best of your knowledge. The statements made in this application and its attachments are true and constitute a thorough account of all appropriate information as of this date. Applicant understands that PHURA will retain this application and any further information provided by applicant, regardless of whether the applicant's project(s) is funded. Applicant understands that this grant application may become public information, but that applicant's financial information, tax returns and business information will be kept confidential. Applicant recognizes that in order to obtain funding, they may be required to appear before the PHURA Board to present their project(s) in detail and answer questions or make adjustments to their project plans in order to receive funding. Applicant agrees to work cooperatively with PHURA / City staff and elected representatives throughout the course of the application and funding process.

Applicant \_\_\_\_\_  
Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Property Owner \_\_\_\_\_  
Signature \_\_\_\_\_ Print Name \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
RECEIVED BY: _____	DATE: _____
FILE NO. ASSIGNED: PHURA - _____	



# URBAN REVITALIZATION GRANT PROGRAM

Phoenix Urban Renewal Agency  
PO Box 330  
Phoenix, OR 97535  
(541) 535-2050  
FAX (541) 535-5769

**SITE LOCATION:** 118 S Main St

**APPLICANT:** Lehara Properties LLC

**FILE:** PHURA-09

<b>ELIGIBILITY</b>	Property is within PHURA District URG boundary	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
	Property has not received URG funds in past 5 years	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
	Local business/franchise is solely within Oregon	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
	Franchise has fewer than 10 locations	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
	Requesting funds for design & construction of buildings -or- extensive structural repairs to buildings	<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO
	Comments				

**NOTICE TO APPLICANT: A SIGNED GRANT AGREEMENT IS REQUIRED PRIOR TO PROJECT START**

**PROPOSAL:**

APPROVED BY CITY/PHURA STAFF (CATEGORY 1)		
Cost	Work	Comments
	Exterior lighting	
	Exterior paint (non-mural)	
	Fire Resistance/Hardening	
	Increased compliance with ADA standards	
	Landscaping	
	Parking lot resurfacing/painting	
<b>\$ 4,000.00</b>	Signs intended to inform the public of the business' presence	<b>subject to zoning and building permit review</b>
<b>\$ 4,000.00 Total</b>		

DISAPPROVED BY CITY/PHURA STAFF (CATEGORY 2)		
<input type="checkbox"/>	Advertising exceeding reasonable signage	
<input type="checkbox"/>	Covering of perpetual / routine costs	
<input type="checkbox"/>	Imagery of a violent or sexual nature	
<input type="checkbox"/>	Intangible assets	
<input type="checkbox"/>	Signage endorsing or promoting an ideology, person, credo, etc.	

SUBJECT TO PHURA BOARD & APPROVED BY MAJORITY VOTE (CATEGORY 3)		
Cost	Work	Comments
<b>\$ 5,800.00</b>	<b>install new exterior windows</b>	
<b>\$ 1,600.00</b>	<b>install new exterior insulation</b>	
<b>\$ 11,600.00</b>	<b>install new siding</b>	
<b>\$ 19,000.00 Total</b>		

Please be advised, in order to be awarded funding for CATEGORY 3 work, you must attend a PHURA board meeting to discuss your proposed purchases/project and answer questions about the project's scope, aesthetic and functional value to Phoenix residents, visitors to town, and/or customers of your business. The meeting will be held at:

9/18/2023 @ 6PM  
Phoenix Plaza Civic Center, 220 N Main St.

If you wish to attend a different meeting, please contact the Community and Economic Development Director as soon as possible at 541-535-2050 Ext. 316 or [joe.slaughter@phoenixoregon.gov](mailto:joe.slaughter@phoenixoregon.gov)

STAFF SIGNATURE:	DATE: 7/28/2023
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3/4" = 1'