

UTILITY WORKER

JOB DESCRIPTION

CITY OF PHOENIX

Last updated: October 2023

Employee Group: Represented

FLSA: Non-exempt

Salary: \$19.71|\$20.70|\$21.72|\$22.82|\$23.96|\$25.17

POSITION SUMMARY

The Utility worker is responsible for performing skilled and semi-skilled assignments for the installation, operation, maintenance, and repair of the water distribution system, streets, parks, storm drains, meter reading and manual labor in general public works and maintenance operations and other duties as required.

EXAMPLES OF ESSENTIAL POSITION DUTIES

- Knowledge of rules, policies and procedures of the department.
- Responsible in responding to emergency call outs.
- Responsible to be on-call and perform weekend rounds on a rotating basis
- Operate water distribution systems, including water service and main repair and service installation.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to operate machinery safely.
- Street maintenance including, but not limited to, pothole repair, street sweeping, etc.
- Assist skilled and semi-skilled workers in varied construction and maintenance activities.
- Load and unload rock, dirt, gravel, sweepings and other materials.
- Operate automotive equipment, dump trucks, flatbed trucks, flusher and less complex machinery as part of regular duties.
- Make minor repairs to buildings, fixtures, fences, etc. in all city buildings.
- Read water meters.
- Operate backhoe to dig and backfill ditches and/or trenches.
- Vehicle and Equipment maintenance checks.
- Mow grass, rake leaves and trim weeds on city property, ROW's and city parks.
- Dig flower beds and plant flowers.
- Utility locating.
- Parks maintenance including, but not limited to, cleaning restrooms and emptying park trashes.
- Load fallen tree limbs, roadside trash, etc. onto truck and deliver to landfill.
- Remove, replace and maintain street signs.
- Storm drain maintenance.
- Herbicide application on city property, ROW's and city parks.

- Minor concrete work and sidewalk repair.
- Cross Connection Inspection.
- Erosion control.
- Use and operate flagging equipment to control traffic in vicinity of work crews.
- Other duties as required.

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

MINIMUM REQUIREMENTS

- Two (2) years' experience working in a public works field or water utility/construction field, or any combination of both. Landscape and irrigation maintenance experience is preferred.
- Valid Oregon Commercial Driver's License, Class B, is required, or must be obtained within six 18 months from date of hire.
- An ODOT flagging certificate must be obtained within six (6) months.
- Must attain Level I state certification in water distribution within 18 months from date of hire.
- Must attain Level II certification in water distribution within 3 years.
- Must attain Erosion and Sediment Control certification within one (1) year from date of hire.
- Must attain Cross Connection Inspector license within three (3) years from date of hire.
- Must live no more than 20 miles from the City of Phoenix.

PHYSICAL DEMANDS

Work may include climbing, stooping, kneeling, crouching, reaching, standing, walking, sitting, lifting, grasping, talking, hearing, seeing, and repetitive motions including typing. Requires exerting up to 50 pounds alone and up to 100 pounds with assistance. May require driving and travel.

WORKING CONDITIONS

All weather conditions. The noise level in the work environment is usually loud. Employee is regularly exposed to moving mechanical parts. Occasionally exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; risk of electrical shock and vibration. Where appropriate personal protective equipment will be issued and the employee will be trained in its proper application and use.

ADDITIONAL INFORMATION

This position description is not intended to be an exhaustive list of duties, knowledge, skills, abilities or requirements. The various duties, responsibilities and/or assignments of this position may be unevenly balanced and change from time to time based upon matters such as, but not limited to, variations in the shift, work demands, seasons, service levels and activities at the City.