

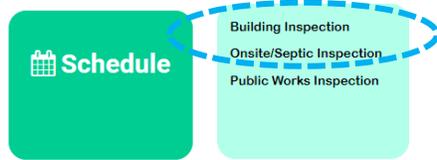
WELCOME!

How to SCHEDULE INSPECTIONS using your computer*

GO TO: BuildingPermits.Oregon.gov

You do **not** have to log in or create an account in ePermitting to schedule inspections.

STEP 1 Hover your mouse over the large green Schedule box at the top of the website. Then click on the Building Inspection link. You can also navigate mid-way down the webpage and click on the link "Schedule Inspection" under the type of inspection you want.



STEP 2 Under General Search enter either the Permit/Application # **or** the Street # and Street Name and hit SEARCH. (Do not enter both.)

General Search

Change the Start Date field to find permits over a year old.

Start Date: End Date:

Permit/Application #:

Street #: To Street Name: Unit Type: Unit #:

City: Zip: Parcel #:

STEP 3 Click on the SCHEDULE AN INSPECTION link.

Inspections

Click [here](#) to view a list of the Oregon Standard Model Inspection Codes.
[Modelo Estándar de Oregon Códigos de inspección](#)

Once scheduled, the inspection will move to the end of the list of Pending 'Scheduled'.

Upcoming (1)

[Schedule an Inspection](#)

You can also SCHEDULE INSPECTIONS by adding an Oregon ePermitting App to your smart phone. For more info:

<https://www.oregon.gov/bcd/epermitting/app/Pages/index.aspx>

If you see an inspection that has been attached to your record/permit, click on the Actions link next to the inspection type you are scheduling then click Schedule.

Upcoming (1)

Schedule an Inspection

Click the link above to schedule or request one.

TBD at TBD Pending 4999 Final Electrical

Inspector: unassigned

Actions ▾

View Details

Schedule

STEP 4

Select the type of inspection you are scheduling from the available inspection types, then click CONTINUE. The inspection types that will be available will differ based on the type of permit. You can only schedule one inspection type at a time.

Schedule an Inspection

Available Inspection Types (22)

- 4999 Final Electrical (required)
- 4500 Rough Electrical (required)
- 4000 Temporary Power Service (required)
- 4110 Grounding/Bonding (required)
- 4120 UFER Ground (required)
- 4140 Underground Electric (required)
- 4150 Under Slab Electric (required)
- 4155 Floor Heating (required)
- 4200 Reconnect Service (required)
- 4220 Electrical Service (required)

< Prev 1 2 3 Next >

Continue

Cancel

STEP 5

Next, select an appointment date by A) clicking a day on the calendar, B) clicking on All Day, and then C) clicking CONTINUE.

Schedule an Inspection

Inspection type: 1050 Excavation

To continue, select an appointment date and time range by clicking a link on the calendar below:

Mar 2020							Apr 2020							May 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4							1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
																				31

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Available Times for Wednesday, Mar 25 2020

All Day

A

B

C

Continue

Back

Cancel

STEP 6

Verify that the Location and Contact information is correct. If not, click on the Change Contact link and enter the First Name, Last Name and Phone number and click SUBMIT. Then Click CONTINUE.

Schedule an Inspection

Location and Contact

Verify whether the location and contact person for the selected inspection are correct.

Location
1131 NW DOGWOOD AVE
REDMOND OR 97756

Contact
Melissa Snell

Change Contact ▾

Select an existing contact

Melissa Snell ▾

Specify another person (for this inspection only)

*First Name Middle Name *Last Name

Bob Smith

*Phone Number

503-111-1111

Submit ← Cancel

Continue ← Back Cancel

STEP 7

Confirm your selection and details. To add any additional information and/or notes for your inspector, click on the **Include Additional Notes** link and type into the text box. If any of the information is incorrect, click on the Back or Cancel link, otherwise click FINISH.

NOTE: Additional Notes only show in in the back office to the inspector. If you need to change the comments you must reschedule the inspection to re-enter comments.

Schedule an Inspection

Confirm Your Selection

Please confirm the details below and click the Finish button to schedule the inspection. Requested time is subject to Inspector availability.

Inspection Type: 1050 Excavation
Date and Time: 03/25/2020
Location: 1131 NW DOGWOOD AVE
REDMOND OR 97756
Contact: Bob Smith 5031111111

Include Additional Notes

Optional Comments or Instructions for your Inspector:

Gate code is 0123.

spell check

(Please include an alternate phone number if different from the contact information provided in your application.)

Cancellation and Reschedule Policy:

Reschedule must be made before 07:00 AM.
Cancellations must be made before 07:00 AM.

STEP 8

You have now successfully scheduled an inspection! To Cancel or Reschedule click on the Actions link.

Inspections

Click [here](#) to view a list of the Oregon Standard Model Inspection Codes.
[Modelo Estándar de Oregon Códigos de inspección](#)

Once scheduled, the inspection will move to the end of the list of Pending or Scheduled inspections, and its status will change to 'Scheduled'.

Upcoming (1)

[Schedule an Inspection](#)

Click the link above to schedule or request one.

03/25/2020 at TBD Scheduled 1050 Excavation
Inspector: James Butler

Actions ▼

- View Details
- Reschedule
- Cancel

Completed (1)

Information Only - 1

Information Only 1925 Consultation - Building (4139777)
Result by: James Butler on 10/23/2019 at 02:20 PM

View Details

NOTE: You can return to this screen after your inspection has been completed to view the status. Under the Completed inspections section click on View Details next to the inspection you are inquiring about.