

# Exhibit “A”



# City of Phoenix 2022 Master Fees and Charges

**2022 City of Phoenix  
Master Fees and Charges Handbook**

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**FEE WAIVER**

It is the policy of the City of Phoenix that no fees shall be waived for any purpose, except as described below.

The City Manager may waive the late payment fee or disconnect/reconnect fee on a utility bill for a City utility customer with at least six (6) months of billing history. To be eligible for such a waiver, a customer with between six (6) and twelve (12) months billing history must pay all amounts due within 72 hours of the due date and have incurred no more than one prior late payment during their billing history. A customer with more than twelve (12) months billing history must pay all amounts due within 72 hours of the due date and have incurred no more than two late payments in the prior twelve (12) months. Fees will be waived through a credit to a customer account.

Any utility account that has received a waiver shall not be eligible for subsequent waivers.

The City Manager may waive penalties and interest for transient room tax owed to the City under PMC 3.16 if the operator submits a report that is complete and paid in full no more than seventy-two (72) hours or three work days delinquent, whichever is longer, and the operator has reported and paid all monies due to the City on or before the due date for each reporting period for the each of the prior twenty-four (24) consecutive months or eight (8) consecutive quarters.

## SECTION I: GENERAL

### 1. BUSINESS LICENSE:

Business License Fees	3 or fewer employees	Each additional employee	Business outside of Phoenix
Initial use fee	\$84	\$6	\$60
Renewal fee	\$60	\$6	\$60

#### **Initial application:**

Applications for new business licenses within the City of Phoenix should be submitted at least 30 days before the business opens. If the business opens within 6 months of the annual renewal date, the fee may be prorated.

#### **Renewal period:**

New business licenses are in effect until June 30<sup>th</sup> of each year. They are renewed annually thereafter.

### 2. LIQUOR LICENSE:

The Oregon Liquor Control Commission (OLCC) solicits the City’s recommendation on applications for new, renewed, or changed liquor licenses. ORS.471 and OAR.845 provide that, in order to change certain processing fees, the basis for such recommendations must be consistent with current OLCC regulations. Council has determined that the following fees are (1) reasonable and necessary to pay the expenses of processing written recommendations and (2) incorporate current statutory provisions and OLCC rules and regulations.

Summary of Liquor License fees:	
Original application	\$50
Change in ownership	\$50
Change in location	\$50
Change in privilege	\$50
Renewal of license	\$35
Temporary license	\$25

### 3. PUBLIC RECORDS REQUEST FEES:

Oregon Public Records Law Grants each person the right to inspect the records of a public body (unless exempt from disclosure).

Photocopies	\$.25 per page
Returned / NSF Checks	\$25
Faxes	\$5 for first page, \$1 thereafter
Research Fee	Cost + Overhead

ORS 192.440(3) authorizes a public body to establish fees to reimburse for actual cost in making public records available. The actual cost may include: a charge for the time spent by the public body staff in locating the public records; reviewing the records in order to delete exempt material; supervising a person’s inspection of original documents in order to protect the records; copying records, certifying documents as true copies; or sending records

by special methods such as express mail. The City of Phoenix adopted Resolution No. 559, establishing a system of recovering City expenses incurred in responding to public documents and records request.

**4. LIEN SEARCH FEE: \$25.00 per request**

A Lien Search through the City of Phoenix is research to discover unrecorded municipal liens regarding water account balances associated with residential or commercial real estate commonly requested by a title company.

## **SECTION II: MUNICIPAL COURT**

The following additional fees shall be charged for the Municipal Court delayed payments to the City:

**DELAYED PAYMENT FEES:**

This fee is assessed in order to help defray the cost of deferred payment of fines.

<b>Duration of payments</b>	<b>Amount added to fine</b>
<b>1-14 days</b>	\$10.00
<b>15-30 days</b>	\$20.00
<b>Over 30 days</b>	\$50.00

## **SECTION III: PARKS AND RECREATION**

**1. PARK AMENITIES:**

**Blue Heron Park – Approximately 24 Acres**

- Community Stage (see below for rental information)
- Two Picnic Shelters, each is 20’ by 40’ with picnic tables (see below for rental information)
- Picnic Shelters have BBQ grills, picnic tables, electricity and lighting.
- Restroom building
- Access to Bear Creek Greenway
- Large Playground with several play structures
- Paved Parking (limited) Open space for passive recreation

**Colver Park – Approximately 5 Acres**

- Sports Field
- Concession Stand
- Five Picnic Shelters, the large Shelter is available for reservation (see below for rental information)
- Restroom building
- Horseshoe Pits (12) – Immediately adjacent to the large shelter

- Access to paved Pedestrian/Bike Path
- Paved Parking (limited) Open space for passive recreation

**Otto Caster (City Hall) PARK – ½ Acre**

- Playground
- Picnic Tables

**2. SPECIAL EVENTS RENTAL FEES:**

Daily fees include exclusive use of facility in four hour blocks the day of reservation. Facility reservations can be made Year-round from 9am to 8pm or dusk (whichever comes first). Reservations give renters exclusive use of the Facility and access to utilities (if available). The remainder of the park is open to the public, including the parking and restrooms.

**Blue Heron Community Stage - \$50.00/4 hours Capacity: 200**

Includes: Stage access, electricity, event parking near the Stage, garbage dumpster available (seasonal).

**Blue Heron North Picnic Shelter - \$50.00/4 hours Capacity: 100**

Includes: Exclusive use, 7 picnic tables, 1 small BBQ grill, electricity, lighting, water, garbage dumpster available (seasonal)

**Blue Heron South Picnic Shelter - \$50.00/4 hours Capacity: 100**

Includes: Exclusive use, 1 large BBQ grill, 8 picnic tables, electricity, lighting, water and garbage dumpster available (seasonal)

**Colver Park Concession Stand - \$50.00/Day**

Includes: Exclusive access, 2 large serving windows with roll-up doors, sink with water, electricity and lighting, refrigerator, microwave. Interior space is 175 square ft. Garbage dumpsters available (seasonal)

**Colver Park Large Picnic Shelter - \$50.00/4 hours Capacity: 100**

Includes: Exclusive use, 2 small BBQ grills, 4 picnic tables, electricity, lighting, garbage dumpster available (seasonal)

**3. PHOENIX PLAZA CIVIC CENTER RENTAL RATES**

**Weekday:**

	<b>Multi-purpose E or W:</b>	<b>Multi-purpose E&amp;W combined:</b>	<b>Kanner's Korner 2 hr. min. 25 ppl max.</b>	<b>Kitchen Charge:</b>	<b>Cleaning Deposit:</b>	<b>Alcohol Security:</b>
Non Profit/Civic	\$35/hr.	\$50/hr.	\$15/hr.	\$60 plus addt'l \$55 Cleaning Fee	\$110	\$500
Private Event	\$45/hr.	\$60/hr.	\$15/hr.	\$85 plus addt'l \$55 Cleaning Fee	\$110	\$500
Commercial Use	\$60/hr.	\$85/hr.	\$15/hr.	\$110 plus addt'l \$55 Cleaning Fee	\$110	\$500

**Weekends:**

	<b>Multi-purpose E or W:</b>	<b>Multi-purpose E&amp;W combined:</b>	<b>Kanner's Korner 2 hr. min. 25 ppl max.</b>	<b>Kitchen Charge:</b>	<b>Cleaning Deposit:</b>	<b>Alcohol Security:</b>
Non Profit/Civic	\$35/hr.	\$50/hr.	\$15/hr.	\$60 plus addt'l \$55 Cleaning Fee	\$110	\$500
Private Event	\$60/hr.	\$85/hr.	\$15/hr.	\$110 plus addt'l \$55 Cleaning Fee	\$110	\$500
Commercial Use	\$85/hr.	\$110/hr.	\$15/hr.	\$160 plus addt'l \$55 Cleaning Fee	\$110	\$500

**4. OTHER FEES/DISCOUNTS:**

<b>Amplified Sound Permit</b>	\$25	Non- refundable
<b>Special Use Permit</b>	Fees determined case-by-case, based on actual cost	Non- refundable
<b>Cancellation Fee</b>	\$10 or half the permit fee	For facility reservations cancelled more than 14 days out. Half the rental fee for facility reservations cancelled less than 14 days out
<b>Impact Fee</b>	\$100.00 per hour may be charged to restore the area	If the facility is left dirty or in disrepair
<b>Disabled Veteran Discount</b>	50% off reservation fees	Proof required

**5. BANNERS: \$270 Installation & Removal Fee**

Banners on Main Street shall be scheduled on a first-come, first-served basis. Organizations wishing to hang a banner must make sure their banner meets City of Phoenix specifications. Banners shall only be hung for a two-week period. Banners must be delivered a minimum of 5 working days prior to installation and picked up not more than 5 days from the date the banner is removed.

**SECTION VI - PUBLIC WORKS**

**WATER UTILITY RATES: SET BY RESOLUTON 1040**

**STREET USER FEES:**

<b>Single Family</b>	<b>\$ 2.40</b>
<b>Each Unit in a Multi-Family *Approximate*</b>	<b>\$ 1.63</b>
<b>Each Unit in a Mobile Home Park *Approximate*</b>	<b>\$ 1.21</b>
<b>Churches, Schools, Commercial, and Industrial</b>	<b>Based on Traffic Flow</b>
<b>Highway Utility Maintenance Fee</b>	<b>\$ .75</b>

**WATER LATE / DISCONNECTION FEE:**

Accounts are delinquent if not paid by 5:00 p.m. on the 20<sup>th</sup> of each month. If an account becomes delinquent a \$10 late fee will automatically be added to the account.

Water accounts cannot be more than 30 days delinquent. A 48-hour shut off notice will be posted as a door hanger requiring the full balance to be paid on the water account and will include a \$2.50 fee. If payment is not received as required on the shutoff notice, the water will be shut off and a \$30 service fee will be added to the account. If the water is shut off, then the full balance is required, plus a \$40 service fee must be paid before the water service will be reinstated.

Additional fees:	
Late fee	\$10.00
Returned check (NSF fee or closed account)	\$25.00
After hours callout	\$100.00
Shutoff notice (door hanger): Nonpayment	\$5.00
Shutoff: Nonpayment	\$30.00
Turn on: Nonpayment	\$40.00
Turning on water without authority	\$100.00

**WATER SERVICE CONNECTION:**

Size	Materials +	Paved Street / ft +	Unpaved Street / ft
5/8" X 3/4"	Material + Labor + Equipment + 10%	\$70.68	\$41.38
1"	Material + Labor + Equipment + 10%	\$70.68	\$41.38
1 1/2"	Material + Labor + Equipment + 10%	\$76.30	\$45.05
2"	Material + Labor + Equipment + 10%	\$79.86	\$45.57

Size	Rate
3"	Material + Labor + Equipment + 10%
4"	Material + Labor + Equipment + 10%
6"	Material + Labor + Equipment + 10%
8"	Material + Labor + Equipment + 10%
10"	Material + Labor + Equipment + 10%
12"	Material + Labor + Equipment + 10%

**RENTAL FEES AND CHARGES:**

Sweeping	\$125/ hour	1 Hour Minimum
Flushing	\$125/ hour	1 Hour Minimum
Backhoe	\$95/ hour	1 Hour Minimum
Labor	\$35/ hour	Average of Salary & Benefits



**HYDRANT METER/BACKFLOW DEVICE RENTAL POLICY:**

Water service from a fire hydrant is provided via a City owned meter/ backflow device to meet needs of a temporary nature only, such as construction or other similar need, as approved by the Public Works Director/Superintendent or his designee.

Applicant must submit an application and pay a \$1500.00 deposit for each hydrant meter/backflow device setup.

Hydrant Meter/Backflow Setup Fees:	
<b>Deposit</b>	\$1,500
<b>Installation</b>	\$35
<b>Relocation</b>	\$35
<b>Daily Rental</b>	\$5
<b>Consumption Charges</b>	\$2.55 / 1000 gallons
<b>Backflow Testing</b>	\$26

**ENCROACHMENT PERMIT:** Permit Fee: \$135

This permit is issued for construction within the right-of-way or for the private long-term use of public right-of-way and easements, including but not limited to landscaping, parking, utilities, accesses, sidewalks, driveway aprons, etc. The applicant must submit an application along with the site map detailing the type of encroachment in regards to the right-of-way or public easement.

**SECTION IV: POLICE DEPARTMENT**

Service	Cost	Additional
<b>Police Report</b>	\$10 (per report)	
<b>Impound release fee</b>	\$125	

**SECTION V – BUILDING DEPARTMENT**

<p style="color: red;">All permit fees subject to 12% State Surcharge and a 1% Technology Fee. The Technology Fee applies to all record types regardless of payment method. The City of Phoenix retains the right to identify what fees are included in the Technology fee calculation.</p>	
Building Permit Fees	FEE
Valuation: <i>In accordance with OAR 918-050-0100(1)( c) and (2)(c)(A), Building Valuation is determined per the ICC Building Valuation Data Table current as of April 1 of each year.)</i>	Proposed
Structural Minimum Fee	\$85.00
\$1-\$2000	\$85.00

\$2,001-\$25,000	\$85.00 for the first \$2,000 plus \$8.78 each additional \$1,000 or fraction thereof up to and including \$25,000
\$25,001-\$50,000	\$286.94 for the first \$25,000 plus \$6.60 for each additional \$1,000 or fraction thereof up to and including \$50,000
\$50,001-\$100,000	\$451.94 for first \$50,000 plus \$4.40 for each additional \$1,000 or fraction thereof up to and including \$100,000
\$100,001 and above	\$671.94 for the first \$100,000 plus \$3.66 for each additional \$1,000 or fraction thereof
Inspection outside of normal business hours	\$85.00/hr.
Inspection/re-inspection fees	\$85.00/hr.
Inspections for which no fee is specified	\$85/hr. 1 hr. minimum
Structural Plan Review Services (when applicable)	65% of permit fee
Fire & Life Safety plan review (when applicable)	40% of permit fee
Additional plan review required by changes, additions, or revisions	\$85.00/hr.
Temporary Certificate of Occupancy	\$50 per discipline/permit. Renewal required every 30 days.
Change of Occupancy (without additional work done)	\$150.00
<b>Deferred Submittal and Phased Plan Review Fees</b>	
Commercial Deferred Submittal Plan Review Fees <i>(Payable at building plan review and is in addition to plan review of deferred work).</i>	65% of the permit fee calculated using the total valuation of the deferred portion with a \$100 minimum
Residential Deferred Submittal Plan Review Fees, per deferral, in addition to standard plan review fees	65% of the value of the building permit fee calculated using the value of the deferred portion with a \$100 minimum
Phased Plan Review Fee, per phase, in addition to standard plan review fees	\$275.00 + 10% of the total building permit fee. Not to exceed \$1,500 for each phase.

<b>Other Building Fees</b>	
Foundation Only Permit	Permit fee based on a building valuation of 10% of the total project building ICC valuation.

Demolition Permit fee	\$170/ea
<b>Structural Solar Panels</b>	
<b>PRESCRIPTIVE PATH SYSTEMS **</b>	
Qualifying roof installations on conventional light-framed construction. See checklist on PV installation form.	
Includes plan review	\$257.50
<b>NON-PRESCRIPTIVE - ENGINEERED SYSTEMS**</b>	
Permit fees are based on the fair market value of the work performed. Indicate the value of the structural elements for the solar panels, including racking, mounting elements, rails, and the cost of the labor to install. The cost of the solar electrical equipment, including collector panels and inverters, shall be excluded from the permit valuation.	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
Based on valuation of installation costs and materials and requires plan review. Refer to Building Permit Fees	
**Electrical (Separate Electrical application required)	
Plan Review	See Building plan review fees
Re-inspection Fee	See Building inspection fees.
<b>RESIDENTIAL FIRE SYSTEM PERMIT FEES</b>	
<b>Residential Fire System</b> (fee includes plan review) – Standalone System – see <i>Plumbing Fees for Multipurpose System</i>	
Square Footage	
0 – 2,000 sf	\$212.20
2,001-3,600 sf	\$264.70
3,601-7,200 sf	\$344.80
7,201 sf +	\$434.95
<b>COMMERCIAL FIRE ALARM &amp; SPRINKLER SYSTEM PERMIT FEES</b>	
Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.

<b>MECHANICAL PERMIT FEES</b>	
<b>Residential Mechanical Fees</b>	
Residential Mechanical minimum permit fee	\$60.00
See standardized residential mechanical fees attached	\$20.00
<b>Commercial Mechanical Fees</b>	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees
Mechanical Plan Review Fee	25% of mechanical permit fee
<b>Mechanical - Other Inspections &amp; Fees</b>	
Inspection outside of normal business hours (per hour-min charge 2 hours plus mileage)	\$85.00/hr.
Re-inspection Fee	\$85.00/hr.
Additional Mechanical Plan Review required by changes, additions or revisions to approved plans (minimum 1 hour)	\$85.00/hr.
<b>PLUMBING PERMIT FEES</b>	
<b>New One- and Two-Family Dwelling</b>	
Plumbing - Minimum Fee	\$71.00
<i>this fee includes the first 100 feet of water, storm and sewer lines, hose bibbs, icemakers, underfloor low-point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system. Half bath counted as full.</i>	
One Bathroom and 1 Kitchen	\$409.80
Two Bathrooms and 1 Kitchen	\$535.45
Three Bathrooms and 1 Kitchen	\$595.55
Each Addl Bathroom or Kitchen	\$85.00/ea
Each additional 100 ft or fraction thereof of site utilities – water, sewer, storm (which includes rain, footing, trench, and leach) – <i>first 100 ft included in bathroom/kitchen fee above</i>	\$48.30
<b>Plumbing - Commercial &amp; All Other Residential</b>	
Fixtures	\$18.75/fixture
<b>COMMERCIAL PLUMBING - MEDICAL GAS PERMIT FEES</b>	
Fees based on valuation of installation costs and system equipment, including but not limited to, inlets, outlets, fixtures and appliances	Fee based on valuation of installation cost and system

	equipment. Refer to Building Permit Fees.
Med Gas Minimum Permit Fee	See Plumbing fees for Commercial Plumbing Minimum Fee
Med Gas Plumbing Plan Review - required	See Plumbing fees for Commercial Plumbing Plan Review
<b>Plumbing Site Utilities</b>	
<b>Sanitary Sewer Services</b>	
First 100 ft	\$81.95
Each Additional 100 ft or fraction thereof	\$48.30
<b>Storm Services</b> (includes rain drain, perimeter, footing, trench)	
First 100 ft	\$81.95
Each Additional 100 ft or fraction thereof	\$48.30
<b>Water Services</b>	
First 100 ft	\$81.95
Each Additional 100 ft or fraction thereof	\$48.30
<b>Residential Fire System Permit</b> – Multipurpose/Continuous Loop systems – fee includes plan review ( <i>see Structural fees for Standalone system</i> )	
Square Footage	
0 – 2,000 sf	\$212.20
2,001-3,600 sf	\$264.70
3,601-7,200 sf	\$344.80
7,201 sf +	\$434.95
<b>Other Plumbing</b>	
MH Park Sewer collection and water distribution system; service connections; sewer, water and storm	\$55.00/space
Additional Plumbing Plan Review required by changes, additions or revisions to approve plans (minimum 1 hour)	\$85.00/hour
Re-inspection Fee	\$85.00/hour
Inspection outside normal business hours (2-hour minimum charge)	\$85.00/hour
Plumbing Plan Review, when applicable	25% of plumbing permit fee
<b>PLUMBING - RAINWATER HARVESTING PERMIT FEES</b>	
Fees based on valuation of installation costs and system equipment, including but not limited to, inlets, outlets, fixtures and appliances (rounded up to the nearest dollar)	<i>See Building Permit fees, by valuation</i>
<b>MANUFACTURED DWELLING PLACEMENT PERMIT FEE</b>	

<b>Installation Fee</b>	\$424.35
<b>State Fee</b>	\$30.00

*Includes three inspections – including the stand and lot preparation, all support blocking, flood and wind anchoring devices, perimeter skirting, underfloor access and ventilation, mechanical crossovers & terminations, and temporary steps NOTE: All decks 30” above ground, carports, garages, porches, and patios shall be based on the valuation of the installation cost and materials. Sewer, Storm and Water lines beyond 30 feet shall be based on plumbing permit fees.*

A municipality shall charge a single fee for the installation and setup of manufactured homes. This fee shall include the concrete slab, runners or foundations when they comply with the prescriptive requirements of the **Oregon Manufactured Dwelling and Park Specialty Code**, electrical feeder and plumbing connections and all cross-over connections. Decks, other accessory structures and foundations that do not comply with the prescriptive requirements of the **Oregon Manufactured Dwelling and Park Specialty Code**, utility connections beyond 30 lineal feet (sewer, storm, water), new electrical services or additional branch circuits, new plumbing, and other such items that fall under the building code may require separate permits.

Factory Manufactured Awning/Carport – requires a Structural permit	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
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*See Building Permit Fees by valuation for non-dwelling modular placements (modular classrooms, job trailers, etc)*

<b>ELECTRICAL PERMIT FEES</b>	
<b>NEW Residential construction</b> <i>This residential fee covers services, feeders and all branch circuits on and inside each dwelling unit and includes garages that are attached to the dwelling unit, including the limited energy systems for the doorbell, garage door opener, and the heating and air conditioning control wiring in one- and two-family dwellings only.</i>	
1,000 sf or less	\$153.00
Each additional 500 sf or portion thereof	\$32.80
Limited Energy – with new construction	\$32.80
New Multifamily Construction	Fee for largest unit calculated using above sq ft rates - plus 50% of permit fee for each additional unit
Multifamily, new construction – Limited Energy System – per floor	\$54.65
Multifamily, new construction – Protective Signaling – per floor	\$54.65
Each Manufactured Home/Modular Dwelling Service	\$81.95
<b>Service Feeders - Installation, Alteration, Relocation</b>	
200 amps or less	\$81.95
201 – 400 amps	\$103.80
401-600 amps	\$163.90

601-1000 amps	\$218.55
Over 1000 amps or volts	\$480.80
Reconnect Only	\$65.55
<b>Temporary Services/Feeders - Installation, Alteration, Relocation</b>	
200 amps or less	\$65.55
201 – 400 amps	\$76.50
401-600 amps	\$136.60
601-1000 amps	\$207.60
Over 1000 amps or volts	\$437.10
<b>Branch Circuits <u>with</u> purchase of service or feeder - New Alteration, &amp; Relocation</b>	
Each Branch Circuit	\$5.45
<b>Branch Circuits <u>without</u> purchase of service or feeder fee</b>	
First Branch Circuit	\$65.55
Each Additional Branch Circuit	\$5.45
<b>Miscellaneous (Service of feeder not included)</b>	
Each pump or irrigation circuit	\$54.65
Each sign or outline lighting	\$54.65
Signal Circuit(s) or low voltage system, alteration, or extension (each system)	\$54.65

Master Electrical Permit – application fee, one time at initial application; renews annually as applicable	\$85
Master Electrical Permit – inspection fee – per hour; includes travel time, inspection, and report writing	\$85.00, minimum one hour
Each additional inspection over the allowable in any of the above, for those not covered under residential inspections caps per Inspection	\$85/hr.
Reinspection	\$85/hr.
Electrical Minimum permit fee	\$85.00
<b>Renewable Energy Systems</b>	
5 KVA or less	\$79.00
5.01 KVA to 15 KVA	\$94.00
15.01 KVA to 25 KVA	\$156.00
Renewable energy - solar generation over 25 kva	\$6.25 per kva over 25 kva, \$156.00 for first 25 kva – <i>maximum fee at 100 kva</i>
Renewable energy for wind systems - 25.01kva through 50kva	\$204.00
Renewable energy for wind systems - 50.01kva through 100kva	\$469.00

Electrical Plan Review	25% of Electrical Permit fee
Additional Electrical Plan Review, hourly - required by changes, additions or revisions to approve plans (minimum 1 hour)	\$85/hr
<b>INVESTIGATION FEES – ALL DISCIPLINES</b>	\$170/hr – 2-hr minimum, per discipline
<b>Investigation Fee A</b>	
<i>Low effort to determine compliance</i>	
<b>Investigation Fee B</b>	
<i>Medium effort to gain compliance. Stop Work order posted. Applicant obtains required within 10 business days.</i>	
<b>Investigation Fee C</b>	
<i>High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in 12 months for starting work without permits.</i>	

## SECTION VI – PLANNING DEPARTMENT

Ministerial Procedures (Type I)	Fee	Notes
Access Permit (public street)	50	
Addressing Assignment	150	
Cannabis Facility License - Initial application	1,100	See LDC Chapter 5.4
Cannabis Facility License - Annual renewal	300	See LDC Chapter 5.4
Code Interpretation	0	By Planning Director. See LDC Chapter 4.8
Extension of Time	250	See LDC 4.1.9
Fence Permit	50	See LDC 3.3.5
Final Plat Review/Signing - Minor Land Partition	515	flat fee
Final Plat Review/Signing - Subdivision	350	plus 50 per lot, maximum \$750
Flood Plain Development Permit	2,000	City Engineering Review; CFM review \$200/ hour + time & materials
Flood Plain Development Permit - staff review	500	
Home Occupation Permit	75	City Business License required
Home Occupation Permit - Low Impact	15	City Business License required
Improvement Plan Review/ Inspection		2% Plan Check/ 3% Inspection
Land Use Compatibility Statement (DEQ, OLCC, etc.)	50	Fee waived if no research involved
Lot Line Adjustment	300	See LDC 4.3.12
Mobile Food / Temporary Vendor	75	See LDC 4.9.1.D



Pre - Application Conference (Land Division)	300	
Pre - Application Meeting	150	
Sign Permit	130	See LDC Chapter 3.6
Sign Permit - Master Sign Program	500	See LDC Chapter 3.6
Sign Permit - Temporary Sign	50	Requires annual renewal. See LDC Chapter 3.6
Site Plan Review	500	See LDC Chapter 4.2
Small Wireless Facilities Application	500	Includes up to five small wireless facilities
Small Wireless Facilities – Recurring Fee	270	Yearly
Small Wireless Facilities – New Pole	1000	Non-recurring fee
Street Name Review	250	
Temporary Use Permit	150	See LDC Chapter 4.9
Tree Removal	50	See LDC Chapter 3.3
Zoning Information Letter	hourly	Additional research may warrant a public information request
<b>Administrative (Type II)</b>	<b>Fee</b>	<b>Notes</b>
Minor Lot Partition (three or fewer lots)	800	See LDC Chapter 4.3
Minor Modification to Approval	350	See LDC Chapter 4.6
Variance	600	See LDC Chapter 5.2
Site Design Review	1,000	See LDC Chapter 4.2
Any other type II Review	600	Staff approval with notice per LDC 4.1.4
<b>Quasi-Judicial (Type III)</b>	<b>Fee</b>	<b>Notes</b>
Code Interpretation	300	By Planning Commission. See LDC Chapter 4.8
Conditional Use Permit	2,500	See LDC Chapter 4.4
Major Modification to approval	1,000	See LDC Chapter 4.6
Planned Unit Development	4,200	See LDC Chapter 4.5
Site Design Review	2,500	See LDC Chapter 4.2
Subdivision Tentative Plan	2,500	4-10 lots; \$100 for each lot >10. See LDC Chapter 4.3
Variance	2,500	See LDC Chapter 5.2
Any other Type III review	2,500	Planning Commission review per LDC 4.1.5
<b>Legislative (Type IV)</b>	<b>Fee</b>	<b>Notes</b>
Annexation	1,000	See ORS Chapter 222. Applicant must provide legal description.
Comprehensive Plan / Development Code Change	5,000	
Comprehensive Plan / Zoning Map Change	5,000	

Vacation of Right-of-Way	1,000	Applicant responsible for advertising and recording costs
<b>Appeals</b>	<b>Fee</b>	<b>Notes</b>
Appeals – Commission/ Council	250	plus 1/2 of original fee
LUBA remand		1/2 of original fee
<b>Engineering</b>	<b>Fee</b>	<b>Notes</b>
Engineering Fees (Type III/IV Review)	1,000	
Engineering Fees (Type II Review)	350	
<b>Miscellaneous</b>	<b>Fee</b>	<b>Notes</b>
Copies	0	per page
Colored 8 1/2 x 11 maps	2	per page
Large format prints	25	per page
Recorded documents		All applicable Jackson County Recording fees
<b>Hourly Billing Rates</b>	<b>Fee</b>	<b>Notes</b>
Community & Economic Development Director	70	
Planning Manager	50	
Planner	44	
<b>Public Notice</b>	<b>Fee</b>	<b>Notes</b>
Public Notice (Type II/III/IV)	148	