

**City of Phoenix, Oregon  
Parks and Recreation Committee  
Minutes of August 17th, 2023 Meeting**

Public Meeting Hybrid Meeting in Person and Via Zoom  
Phoenix Plaza Civic Center 220 N. Main St./Via Zoom

**1. CALL TO ORDER / ROLL CALL / CONFIRMATION OF A QUORUM**

Chair Nancy Peterson called the meeting to order at 6:00 p.m.

Present: Nancy Peterson, Chair; Melissa Schneyder, Vice Chair; Mark Peterson, Member; Krista Peterson, City Council Liaison; Sarah Spence, Public Works Administrative Assistant

**2. APPROVAL OF MINUTES: MAY 18, 2023**

**Nancy P made the motion to accept the May minutes with a correction. Mark 2<sup>nd</sup>. Motion passed unanimously.**

**Mark made the motion to accept the July minutes. Nancy P 2<sup>nd</sup>. Motion passed unanimously.**

**3. PUBLIC COMMENTS** – Carolyn Marshall announced that the First Presbyterian Community Center would be putting on an event to commemorate the Almeda fire on Friday, Sept 8<sup>th</sup> from 10:30am-2pm. She also mentioned that there would be a community dinner at the First Presbyterian Church on Sept 14<sup>th</sup>.

**4. OLD BUSINESS**

**A. COUNCILOR REPORT**

Councilor Peterson informed the committee that she will report to City Council on Monday August 21<sup>st</sup> regarding the Dog Days festival and that she needs a headcount of attendees. She also introduced a prospective member – Rosa Van Gordon. The City Council will be voting on her membership to the Parks Committee during the next meeting.

**B. DOG DAYS**

Sarah and Carolyn agreed that we had 37-42 people from the community attend the event with an additional 30-ish volunteers. The quantity of food consumed was discussed and it was generally agreed that the amount of food purchased this year was pretty close to what was needed.

The food started with and left over is as follows:

Hot dogs 96 (10 vegan) - 15 left (7 vegan)

Bags of Chips 54 - 4 left

Watermelons 5 – 1 left

Cases of Water 2 – 1.5 left  
Soda 66 – 15 left

Next year we should only get 1 condiment pack instead of 2 and maybe we should get cookies. It was also discussed how the water and other beverages could be displayed better. The committee then went around the room discussing positive impressions from the festival as well as things that could be improved upon for next year.

## **5. NEW BUSINESS**

### **A. BULB PLANTING**

The committee started discussions on the upcoming bulb planting. Possible dates and locations were discussed, but nothing was decided yet. **Nancy made a motion to spend up to \$500 on bulbs and equipment, Mark 2<sup>nd</sup> – vote passed unanimously.**

### **B. INVENTORY**

The need for an inventory of our various supplies was discussed. We need to figure out what we have and what needs to be replaced. It was agreed that it is currently too hot and that we should aim to do the inventory in late September or early October.

## **6. MEMBER COMMENTS**

Member Mark Peterson commented that we had a good recap of Dog Days. He was happy that the event went well. He also asked if we are doing thank you cards for the people who were important to the event

Member Nancy Peterson also agreed that Dog Days was spectacular and agreed that we should do cards.

Member Schneyder thought that Dog Days was great and is looking forward to bulb planting. She would be happy to help with cards.

## **7. ADJOURNMENT – NEXT MEETING SEPTEMBER 21, 2023**

Chair Peterson adjourned the meeting at 7:11 p.m.

Respectfully submitted,



Melissa Schneyder, Vice Chair