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**Special City Council Meeting  
Agenda  
September 14, 2020  
6:30 p.m. Virtual Public Meeting**

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A complete agenda packet is available on the city's website. *Office of the Governor Executive Orders require that the governing body of a public body hold public meetings and hearings in compliance with social distancing and face covering requirements. This meeting is being conducted by virtual means in compliance with the Governor's Orders. A recording of the virtual meeting in its entirety will be posted to [www.phoenixoregon.gov](http://www.phoenixoregon.gov)*

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Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84424362610?pwd=dUNkUlhWV0NGcjJ3RzVWOGt4Rm16dz09>

Passcode: Phoenix

Or iPhone one-tap :

US: +16699006833,,84424362610# or +12532158782,,84424362610#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592  
or +1 312 626 6799

Webinar ID: 844 2436 2610

International numbers available: <https://us02web.zoom.us/j/84424362610?pwd=dUNkUlhWV0NGcjJ3RzVWOGt4Rm16dz09>

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**1. Call to Order / Roll Call / Confirmation of a Quorum**

Except as provided in Section 33 of the City Charter, a minimum of four Council Members are needed for a quorum and to conduct city business. If the Mayor is needed to establish a quorum, then he/she may become a voting member for that meeting (*Phoenix Municipal Code, Chap. 2.28.020.A.4*).

**2. New Business**

- a. Resolution 1062 A Resolution of the City of Phoenix Declaring A Local State of Emergency in the City of Phoenix as a Result of the Almeda-Glendower Fire ..... 2
- b. Set Town Hall Public Input meeting for Wednesday 09/16 from 3:00 pm – 5:00 pm

**3. Adjournment**

**CITY OF PHOENIX  
PHOENIX, OREGON**

**RESOLUTION NO. 1062**

**A RESOLUTION OF THE CITY OF PHOENIX  
DECLARING A LOCAL STATE OF EMERGENCY  
IN THE CITY OF PHOENIX AS A RESULT OF  
THE ALMEDA-GLENDOWER FIRE**

**WHEREAS**, Chapter II. Section 4 of the City of Phoenix 2015 Phoenix Charter provides:

Powers. The city has all powers that the constitutions, statutes, and common law of the United States and of this state now or hereafter expressly or impliedly grant or allow the city, as fully as though this charter specifically enumerated each of those powers.

**WHEREAS**, The following conditions have resulted in the need for a local state of emergency declaration;

On September 8, 2020, the Almeda-Glendower Fire began in or near the City of Ashland boundary without known cause at this time;

The Almeda-Glendower Fire spread quickly into the Bear Creek Greenway corridor and surrounding areas facilitated by a high wind event compounded by the existence of extreme fire hazard conditions;

The fire continued down the Bear Creek Greenway corridor, through residential areas of the City of Talent, and was uncontrollable when it continued and swept into and through the central area of the City of Phoenix;

Major portions of residential and commercial areas of the City of Phoenix were engulfed by the Almeda-Glendower Fire. These City areas spanned both sides of the I-5 Freeway to the east, the Bear Creek Greenway corridor, the South Pacific Highway 99, and the South Pacific Railroad to the west;

The Almeda-Glendower Fire remained uncontrollable and entire subdivisions, mobile home parks, new and historic businesses and property within the City of Phoenix, including city infrastructure and utilities, were completely incinerated and more destroyed and damaged in less than a 24 hour period;

On September 8, 2020, at 6:35 pm, Governor Kate Brown declared the Almeda Fire a conflagration pursuant to ORS 476.510 through 476.610, and determined that a threat to life, safety, and property exists due to the fire, and that the threat exceeds the firefighting capabilities

of local firefighting personnel and equipment, and thereby authorized the Oregon Office of State Fire Marshal to mobilize resources to assist local resources battling the fire;

The Federal Emergency Management Agency (FEMA) authorized the use of federal funds to help with firefighting costs for the Almeda-Glendorer Fire burning in Jackson County, Oregon. (FEMA: NR-R10-20-15 (Sep 9, 2020));

At this time, Federal Emergency Management Agency ("FEMA") reports more than 600 homes were destroyed and about 3000 acres consumed in the Almeda-Glendorer Fire. An additional 35,000 homes are threatened in the greater Medford-Ashland area. (FEMA: NR-R10-20-15 (Sep 9, 2020)). These numbers are likely to increase as time allows for more accurate assessments;

The Almeda-Glendorer Fire has been estimated to have displaced up to or exceeding 15,000 people, and causing other injuries or damage not yet determined;

The Almeda-Glendorer Fire has caused, and will continue to cause, significant human impact and financial impact to the City of Phoenix and surrounding communities;

Present weather conditions and season create a substantial risk of other similar fires in the Phoenix area;

The overwhelming level of destruction by the Almeda-Glendorer Fire to the public infrastructure, utilities and private properties and the dislocation of families and persons requires a significant amount of resources at the local level to keep the public and community informed and as safe as possible, and to provide necessary public services to confront and mitigate this disaster;

The office of the city manager of the City of Phoenix has been closely monitoring updated information from first responders, other local governments, the state and federal updates. The primary focus at the City is to restrict further urban fire outbreaks, premature entry by the public into the evacuation areas, and to maintain the health of our workforce so the City can continue to provide crucial City services.

Pursuant to ORS 401.309(1), the governing body of a city may declare, by ordinance or resolution, that a state of emergency exists within the city. The City Council has further adopted an Emergency Operations Plan (August 2013) (the "EOP") in coordination with the state, county and other local governments within Jackson County.

Pursuant to the 2015 Phoenix Charter, Chapter IV, the City Council may exercise its administrative authority through adoption of resolution.

The City Council and its Mayor, through this resolution have determined that a state of emergency exists that requires a "coordinated response of all government levels to save the lives

and protect the property of a large portion of the population" EOP 1.6.1.

**NOW, THEREFORE, THE CITY OF PHOENIX RESOLVES AS FOLLOWS:**

**SECTION 1. Findings.** The City Council hereby adopts as findings and conclusions the foregoing recitals.

1. The mayor and City Council declare that a Local State of Emergency exists throughout the City of Phoenix.

**SECTION 2. Order.** This Declaration of Local State of Emergency is effective immediately and shall remain in effect until January 05, 2021,, but may be further extended so long as the consequences of the Almeda-Glendower Fire, or other regional fires, pose an ongoing, immediate, and substantial threat to the life, safety, health, or property in the City of Phoenix.

1. The declaration by the City Council states in this emergency:

- (a) The nature of the emergency is as defined in the recitals;
- (b) The geographical boundaries of the area subject to the emergency procedures are within the boundaries of the City of Phoenix more specifically defined by Figure 2-1 in the EOP;
- (c) The duration of time during which the area so designated shall remain an emergency area is as provided above in this Order; and
- (d) Any special regulations imposed as a result of the state of emergency are as provided herein and as future needs require and all will be made based rationally upon specific need as clearly apparent by the circumstances presented.
- (e) The city manager or his designee is authorized to institute special regulations as specifically needed and provided herein, such special regulation to be ratified by the City Council at the next legally scheduled meeting thereafter.

2. To protect the health and safety of City employees, with input from the City Human Resource department, IT, legal and other city department heads, City Council directs the city manager or his designee to have and continue to develop emergency policies and guidance on the use of sick leave, vacation leave, tele-commuting, meeting protocol, identification of essential and non-essential staff for ongoing presence at City facilities, and other policies that will be in effect for the duration of the emergency.

3. The City will take all necessary steps authorized by law to coordinate the response to and recovery from this emergency, including but not limited to, requesting financial and other relief measures from the State of Oregon and/or the Federal government.

4. To respond to Almeda-Glendower Fire impacts, the City may utilize emergency procurement of goods and services pursuant to ORS 2798.080, ORS 279C.335(6), ORS 279.380(4), and without strict compliance with regular procurement procedures, redirect any

necessary City funds for emergency purposes, and take any other action set forth in PMC 3.04, including any actions necessary for the protection of health and safety.

5. Enforcement of violation for PMC 8.06.070 Permits required; PMC 8.06.110 Illegal residential occupancy; PMC Chapter 8.08 Campgrounds and Camper; PMC 12.20.170 Vehicle restrictions in public areas, and any other ordinances that may be problematic for persons contending with the fire's aftermath, will be reviewed on a case-by-case basis with discretionary priority weighted towards non-enforcement to the extent that the violating activity does not present an imminent health or safety concern.

6. The City will take all necessary steps authorized by law to coordinate the response and recovery of this emergency, including but not limited to, requesting assistance from the State of Oregon and Jackson County.

**PASSED AND ADOPTED** by the City Council and signed by me in authentication thereof on this 14 day of September, 2020.

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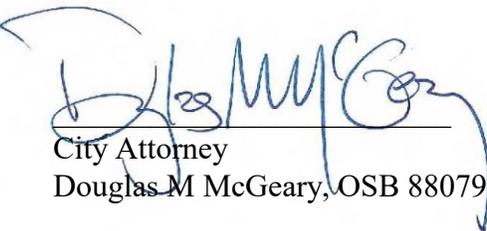
Mayor

ATTEST:

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Bonnie Pickett, City Recorder

Approved as to form:



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City Attorney  
Douglas M McGeary, OSB 880793