

City of Phoenix
City Council Executive Session/Meeting
Public Works Office
1000 S. "B" Street
Monday, June 6, 2016

CALL TO ORDER

Mayor Jeff Bellah called the special meeting of the City Council to order on Monday, June 6, 2016 at 6:00 p.m. in the Public Works Office.

ROLL CALL

PRESENT: Carolyn Bartell, Terry Helfrich, Chris Luz, Stan Bartell, Jeff Bellah

ABSENT: Bruce Sophie

Staff Present: Matt Brinkley, Interim City Manager
Ryan Kirchoff, City Attorney

Mayor Bellah convened into executive session at 6:01 p.m. under ORS 192.660 (2)(d), for the purpose of conducting deliberations with persons designated by the governing body to carry on labor negotiations.

Discussion followed and no decisions were made. Mayor Bellah closed the executive session and convened into regular meeting at 6:30 p.m.

CALL TO ORDER

Mayor Jeff Bellah called the regular meeting of the City Council to order on Monday, June 6, 2016 at 6:30 p.m. in the Public Works Office.

ROLL CALL

PRESENT: Stan Bartell, Carolyn Bartell, Terry Helfrich, Chris Luz, Jeff Bellah

ABSENT: Bruce Sophie

Staff Present: Matt Brinkley, Interim City Manager
Janette Boothe, Interim Finance Director/City Recorder
Derek Bowker, Chief of Police
J. Ryan Kirchoff, City Attorney

PLEDGE OF ALLEGIANCE

Mayor's Comments

Mayor Bellah noted he will reserve his comments for later in the meeting.

UPDATES/REPORTS:

- 1) PHURA – Matt Brinkley brought up that on Wednesday night at 6:30 there will be a joint meeting with PHURA to discuss the location for the plaza building and the cleanup of some of the PHURA properties. The Wise property will be cleaned up soon and the resident has vacated the Green property. The Urban Renewal would like to sell that property and has a tenant who may be interested.

- 2) Parks and Greenway Commission
Counselor C. Bartell discussed the open house last Saturday which had approximately 70-80 attendees. Matt Brinkley stated the parks survey was released to everyone, both in printed and online formats. Mayor Bellah said he got feedback from citizens on a variety of topics including the road diet at the open house.

PRESENTATIONS:

- 1) Rogue Valley Heritage District presented by Dick Croly and Alan Deboer
Alan Deboer opened his presentation by asking the Council to include the City of Phoenix in a proposal for 5 cents per \$1,000 property tax to support Heritage Matters. Rick Dyer, Jackson County Commissioner, emphasized this ought to be a county wide decision which is why they are working to get it on the ballot. The 5 cent tax would bring in about \$850,000 for funding for local Historical Societies. It would also allow the City of Phoenix to be within Heritage District boundaries. Discussion followed. Mayor Bellah suggested staff draft a resolution to be discussed at the next meeting.

- 2) Chamber of Commerce presented by Melissa Wagy: Not present.

CONSENT CALENDAR:

- 1) Approval of Minutes from May 16, 2016 Regular City Council Meeting
Mayor Bellah requested this be discussed separately from the remaining item. **MOVED BY S. BARTELL, SECONDED BY HELFRICH, TO APPROVE THE CONSENT CALENDAR.** There was no further discussion.

ROLL CALL VOTE AS FOLLOWS:

Ayes: C. Bartell, S. Bartell, Luz, and Helfrich
MOTION APPROVED WITH FOUR AYES

- 2) Approval of Liquor License for Summit Beverage of Oregon
Matt Brinkley stated Summit Beverage will distribute their products from this location. It will be a closed door facility. Discussion followed. **MOVED BY LUZ, SECONDED BY C. BARTELL, TO APPROVE THE LIQUOR LICENSE FOR SUMMIT BEVERAGE OF OREGON.**

**ROLL CALL VOTE AS FOLLOWS:
Ayes: C. Bartell, S. Bartell, Luz, and Helfrich
MOTION APPROVED WITH FOUR AYES**

UNFINISHED BUSINESS:

- 1) Approval of a Liquor License for Biologic Brewing Supply, 4543 S. Pacific Hwy
Matt Brinkley stated that an informal inspection was done and discussed with the proprietor, Alex Ganos. The potential implications were the business operations. The building inspector was informed they may be serving food at a later date. In order to comply with ADA accessibility, occupant load, etc., the company will have to do a formal inspection to determine the next course of action; however, it can be approved for a liquor license the way it is set up right now. **MOVED BY S. BARTELL, SECONDED BY LUZ, TO APPROVE THE LIQUOR LICENSE FOR BIOLOGIC BREWING SUPPLY, LLC.**

**ROLL CALL VOTE AS FOLLOWS:
Ayes: C. Bartell, S. Bartell, Luz, and Helfrich
MOTION APPROVED WITH FOUR AYES**

NEW BUSINESS:

- 1) Approval of Tentative Agreement with City of Talent Concerning Water Loss
City Manager Matt Brinkley and Mayor Bellah met with representatives of Talent, the mayor, city manager, and public works superintendent, to discuss the amount of water inadvertently charged to the City of Phoenix through a faulty meter or bypass valve. The compromise agreement is that the City of Talent would pay a one-time sum of \$40,000 to the City of Phoenix which would cover approximately the last three years of water loss. Rather than going back further than that, Mayor Bellah emphasized the importance of maintaining a good relationship with the City of Talent for the future. Discussion followed. Mayor Bellah proposed a motion which would support the agreement with the City of Talent. **MOVED BY S. BARTELL, SECONDED BY LUZ, TO APPROVE THE COMPROMISE AGREEMENT BETWEEN THE CITIES OF TALENT AND PHOENIX REGARDING A ONE-TIME WATER LOSS REBATE.**

**ROLL CALL VOTE AS FOLLOWS:
Ayes: C. Bartell, S. Bartell, Luz, and Helfrich
MOTION APPROVED WITH FOUR AYES**

- 2) Approve Updated Personnel Manual
Mayor Bellah's concerns about the personnel manual were that there are many different versions of it. In addition, ensuring there is no language in the manual that is no longer relevant or applicable. Matt Brinkley proposed using some of the changes the City Attorney has made to the personnel manual. Mayor Bellah requested current staff look over the personnel manual. Edits to the personnel manual will take place and an updated version should be completed by July or August of this year. Further discussion followed. Council's consensus was to bring the updated personnel manual to Council in August for approval.

3) Discuss Collective Bargaining Agreement

Following the executive session which took place before the regularly scheduled meeting, Mayor Bellah would like staff to send a letter to the Union about negotiating the two union contracts currently in place and would like to start as soon as possible.

STAFF REPORTS:

1) City Attorney's Report:

a) Attorney Kirchoff: Nothing to report. Mayor Bellah would like the City Attorney to go over the Arbitration Report.

2) City Manager's Report:

a) Mr. Binkley announced that the results from the geotechnical report have been received. They will be discussed more in depth at the joint meeting on Wednesday night. Matt Brinkley then went into more detail about the fill and soil conditions east of Main street. He also discussed the meeting with other cities regarding the Medford Water Commission's new rates. Local cities are determining water usage during the peak hour and seeking solutions to improve water distribution during that time. Further discussion followed.

MAYOR'S COMMENTS:

Mayor Bellah stated that he is still hearing complaints about the road diet on Main St. and would like to have it as an agenda item for discussion. It would be beneficial to discuss how to best evaluate and determine the next course of action for the road, whether slurry seal, restriping, and if it will stay as one lane or go back to two. Counselor C. Bartell also noted that people are still complaining about the single lane but feel like they are not being heard. Discussion followed.

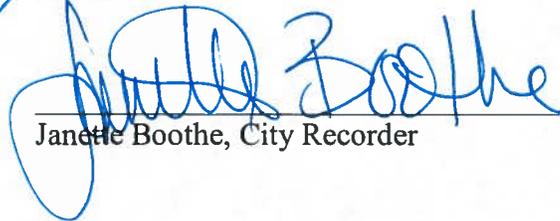
The meeting adjourned at 7:45 p.m.

Respectfully submitted,



Sarah Lind
Executive Assistant

ATTEST:


Janette Boothe, City Recorder