

GUIDELINES FOR “APPLICATION FOR DEVELOPMENT WITHIN SPECIAL FLOOD HAZARD AREAS, CITY OF PHOENIX, OREGON

1. Application for development is required before construction or development begins within any area of special flood hazard. (i.e. = 100 Year Flood Area)

Development means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations located within the area of special Flood Hazard (i.e. = 100 Year Flood Area).

2. Applicant shall be reminded that:
 - A. If a person other than the owner of the property is filing the application, or is acting as authorized agent of the owner, written authorization must be submitted at the time of application.
 - B. A map must be submitted with the application including the map information indicated on page three (3) of the application.
 - C. Applicant shall have a registered Engineer or Surveyor mark Floodway Boundary and establish two temporary benchmarks within 50 feet of the proposed development. Elevations shall be established from Reference Mark Elevations indicated on the Flood Insurance Rate Map.
3. Furnish applicant with a copy of Chapter 15.38 of the Phoenix Zoning Ordinance titled “Floodplain Regulations” and amendments.
4. Application is to be filled out thoroughly.
5. Application must be returned to City Hall for review by City Engineer in accordance with “Floodplain Regulations” and amendments.
6. Applicant must pay the fee upon return of application for review as established by the City Council.
7. Application is valid for 2 years from the date of approval.
8. Change of ownership does not invalidate the application.
9. No occupancy permit shall be issued until the Elevation Certificate has been approved by the City Engineer.