CITY OF PHOENIX
PHOENIX, OREGON

ORDINANCE NO. 960

AN ORDINANCE AMENDING CHAPTER 2.13 OF THE PHOENIX MUNICIPAL CODE, PARKS AND GREENWAY COMMISSION

THE CITY OF PHOENIX ORDAINS AS FOLLOWS:

Section 2 . *MUNICIPAL CODE AMENDED:* The Phoenix Municipal Code is hereby amended by revising chapter, Chapter 2.13 , as follows:

Chapter 2.13

PARKS AND GREENWAY COMMISSION

SECTIONS

2.13.010	*Parks and Greenway Commission Created*
2.13.020	*Composition*
2.13.030	*Terms of Office*
2.13.040	*Chair and Vice Chair*
2.13.050	*Secretary*
2.13.060	*Quorum*
2.13.070	*Administrative Expenses*
2.13.080	*Powers and Duties*
2.13.090	*Recommendations to be in Writing*
2.13.100	*Expenditure Authorization*
2.13.110	*Absence form Meetings*

2.13.010 – *PARKS AND GREENWAY COMMISSION:* There is created a city parks and greenway commission, hereinafter referred to as the parks and greenway commission.

2.13.020 – *COMPOSITION:* The parks and greenway commission shall consist of three to seven members appointed by the mayor. Not more than two members of the parks and greenway commission may live outside the city limits of Phoenix. The mayor shall appoint an ex officio member of the parks and greenway commission. Parks and greenway commission members shall receive no compensation.

2.13.030 – *TERMS OF OFFICE:* The current appointed members shall choose their term of office. Terms of office shall be four years and shall expire on December 31st of the fourth year. A vacancy shall be filled by the mayor and that appointee shall serve the unexpired portion of the term.

2.13.040 – *CHAIR AND VICE-CHAIR:* The parks and greenway commission, at its first meeting, shall elect a chair and vice-chair, who shall be members appointed by the mayor and who shall hold office during the pleasure of the parks and greenway commission.

2.13.050 – *SECRETARY:* The parks and greenway commission shall elect or appoint a secretary who need not be a member of the parks and greenway commission. The secretary shall keep an accurate record of all parks and greenway commission proceedings. The parks and greenway commission shall on the first day of October of each year make and file a report of its activities with the city council.

2.13.060 – *QUORUM:* Three voting members of the parks and greenway commission shall constitute a quorum. The parks and greenway commission may make and alter rules and regulations for its government and procedure consistent with the laws of the state of Oregon and with the City Charter and ordinances. Any question of parliamentary procedure not addressed in this chapter, or in the parks and greenway commission's own rules and regulations, above, shall be resolved pursuant to the latest edition of Robert's Rules of Order, Revised. The parks and greenway commission shall meet not less than quarterly, at such times and places as may be fixed by the parks and greenway commission. Special meetings may be called at any time by the president or by three members of the parks and greenway commission by written notice served upon each member of the parks and greenway commission at least twenty-four hours before the time specified for the proposed meeting.

2.13.070 – *ADMINISTRATIVE EXPENSES:* The parks and greenway commission may not expend monies except as authorized by the city council.

2.13.080 – *POWERS AND DUTIES:* The parks and greenway commission shall have all the powers which are granted to it by ordinances of the city. The parks and greenway commission may make studies, hold hearings and prepare reports and recommendations on its own initiative or at the request of the city council. Any policies adopted by the parks and greenway commission must be expressly approved in advance by the city council.

2.13.090 – *RECOMMENDATIONS TO BE IN WRITING:* All recommendations made to the city council by the parks and greenway commission shall be in writing.

2.13.100 – *EXPENDITURE AUTHORIZATION:* The parks and greenway commission shall have no authority to make expenditures on behalf of the city, or to obligate the city for the payment of any sums of money, except as herein provided, and then only after the city council shall have first authorized such expenditures by appropriate resolution, which resolution shall provide the administrative method by which such funds shall be expended.

2.13.110 – *ABSENCE FROM MEETINGS:* Parks and greenway commission members are encouraged to attend all regularly scheduled parks and greenway commission meetings. To that end, unexcused absence from three, or excused absence from four consecutive parks and

greenway commission meetings will result in a recommendation of dismissal to the city council. If the city council determines that dismissal is appropriate, the following procedure shall be followed:

A.

The position will be declared vacant, and the member notified in writing of the decision of the council;

B.

The council will request, in writing, that the member return all material on loan within fourteen days or pay a replacement fee, based on council policy.

Section 2.13 EFFECTIVE DATE: This ordinance shall take effect thirty (30) days following its passage by the City Council and authentication by the Mayor.

PASSED AND ADOPTED by the City Council of the City of Phoenix, Oregon, by the following vote:

AYES _6_ NAYS___

and signed by me in authentication thereof, this 3rd day of March , 2015.

Mayor

ATTEST:

City Recorder