

Exhibit “A”



City of Phoenix 2019 Master Fees and Charges

**2019 City of Phoenix
Master Fees and Charges Handbook**

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FEE WAIVER

It is the policy of the City of Phoenix that no fees shall be waived for any purpose, except as described below.

The City Manager may waive the late payment fee or disconnect/reconnect fee on a utility bill for a City utility customer with at least six (6) months of billing history. To be eligible for such a waiver, a customer with between six (6) and twelve (12) months billing history must pay all amounts due within 72 hours of the due date and have incurred no more than one prior late payment during their billing history. A customer with more than twelve (12) months billing history must pay all amounts due within 72 hours of the due date and have incurred no more than two late payments in the prior twelve (12) months. Fees will be waived through a credit to a customer account.

Any utility account that has received a waiver shall not be eligible for subsequent waivers.

The City Manager may waive penalties and interest for transient room tax owed to the City under PMC 3.16 if the operator submits a report that is complete and paid in full no more than seventy-two (72) hours or three work days delinquent, whichever is longer, and the operator has reported and paid all monies due to the City on or before the due date for each reporting period for the each of the prior twenty-four (24) consecutive months or eight (8) consecutive quarters.

SECTION I: GENERAL

1. BUSINESS LICENSE:

Business License Fees	3 or fewer employees	Each additional employee	Business outside of Phoenix
Initial use fee	\$84	\$6	\$60
Renewal fee	\$60	\$6	\$60

Initial application:

Applications for new business licenses within the City of Phoenix should be submitted at least 30 days before the business opens. If the business opens within 6 months of the annual renewal date, the fee may be prorated.

Renewal period:

New business licenses are in effect until June 30th of each year. They are renewed annually thereafter.

2. LIQUOR LICENSE:

The Oregon Liquor Control Commission (OLCC) solicits the City’s recommendation on applications for new, renewed, or changed liquor licenses. ORS.471 and OAR.845 provide that, in order to change certain processing fees, the basis for such recommendations must be consistent with current OLCC regulations. Council has determined that the following fees are (1) reasonable and necessary to pay the expenses of processing written recommendations and (2) incorporate current statutory provisions and OLCC rules and regulations.

Summary of Liquor License fees:	
Original application	\$50
Change in ownership	\$50
Change in location	\$50
Change in privilege	\$50
Renewal of license	\$35
Temporary license	\$25

3. PUBLIC RECORDS REQUEST FEES:

Oregon Public Records Law Grants each person the right to inspect the records of a public body (unless exempt from disclosure).

Photocopies	\$.25 per page
Returned / NSF Checks	\$25
Faxes	\$5 for first page, \$1 thereafter
Research Fee	Cost + Overhead

ORS 192.440(3) authorizes a public body to establish fees to reimburse for actual cost in making public records available. The actual cost may include: a charge for the time spent by the public body staff in locating the public records; reviewing the records in order to delete exempt material; supervising a person’s inspection of original documents in order to protect the records; copying records, certifying documents as true copies; or sending records

by special methods such as express mail. The City of Phoenix adopted Resolution No. 559, establishing a system of recovering City expenses incurred in responding to public documents and records request.

4. LIEN SEARCH FEE: \$10.00 per request

A Lien Search through the City of Phoenix is research to discover unrecorded municipal liens regarding water account balances associated with residential or commercial real estate commonly requested by a title company.

5. GARAGE SALE PERMIT FEE: \$1.00 per sale

Phoenix residents must have a permit to hold a garage sale. To obtain this permit an application furnished by the City must be completed. The permit costs \$1.00 per sale. The garage sale permit must be posted on the premises where the sale is conducted. The permit needs to state the name, address, premises and what and who are to be involved in the sales activity.

SECTION II: MUNICIPAL COURT

The following additional fees shall be charged for the Municipal Court delayed payments to the City:

DELAYED PAYMENT FEES:

This fee is assessed in order to help defray the cost of deferred payment of fines.

Duration of payments	Amount added to fine
1-14 days	\$10.00
15-30 days	\$20.00
Over 30 days	\$50.00

SECTION III: PARKS AND RECREATION

1. PARK AMENITIES:

Blue Heron Park – Approximately 24 Acres

- Community Stage (see below for rental information)
- Two Picnic Shelters, each is 20’ by 40’ with picnic tables (see below for rental information)
- Picnic Shelters have BBQ grills, picnic tables, electricity and lighting.
- Restroom building
- Access to Bear Creek Greenway
- Large Playground with several play structures
- Paved Parking (limited) Open space for passive recreation

Colver Park – Approximately 5 Acres

- Sports Field
- Concession Stand
- Five Picnic Shelters, the large Shelter is available for reservation (see below for rental information)
- Restroom building
- Horseshoe Pits (12) – Immediately adjacent to the large shelter
- Access to paved Pedestrian/Bike Path

- Paved Parking (limited) Open space for passive recreation

Otto Caster (City Hall) PARK – ½ Acre

- Playground
- Picnic Tables

2. SPECIAL EVENTS RENTAL FEES:

Daily fees include exclusive use of facility in four hour blocks the day of reservation. Facility reservations can be made Year-round from 9am to 8pm or dusk (whichever comes first). Reservations give renters exclusive use of the Facility and access to utilities (if available). The remainder of the park is open to the public, including the parking and restrooms.

Blue Heron Community Stage - \$50.00/4 hours Capacity: 200

Includes: Stage access, electricity, event parking near the Stage, garbage dumpster available (seasonal).

Blue Heron North Picnic Shelter - \$50.00/4 hours Capacity: 100

Includes: Exclusive use, 7 picnic tables, 1 small BBQ grill, electricity, lighting, water, garbage dumpster available (seasonal)

Blue Heron South Picnic Shelter - \$50.00/4 hours Capacity: 100

Includes: Exclusive use, 1 large BBQ grill, 8 picnic tables, electricity, lighting, water and garbage dumpster available (seasonal)

Colver Park Concession Stand - \$50.00/Day

Includes: Exclusive access, 2 large serving windows with roll-up doors, sink with water, electricity and lighting, refrigerator, microwave. Interior space is 175 square ft. Garbage dumpsters available (seasonal)

Colver Park Large Picnic Shelter - \$50.00/4 hours Capacity: 100

Includes: Exclusive use, 2 small BBQ grills, 4 picnic tables, electricity, lighting, garbage dumpster available (seasonal)

3. PHOENIX PLAZA CIVIC CENTER RENTAL RATES

Weekday:

	Multi-purpose E or W:	Multi-purpose E&W combined:	Kanner’s Korner 2 hr. min. 25 ppl max.	Kitchen Charge:	Cleaning Deposit:	Alcohol Security:
Non Profit/Civic	\$25/hr.	\$40/hr.	\$15/hr.	\$50 plus addt’l \$30 Cleaning Fee	\$60	\$250
Private Event	\$35/hr.	\$50/hr.	\$15/hr.	\$75 plus addt’l \$30 Cleaning Fee	\$60	\$250
Commercial Use	\$50/hr.	\$75/hr.	\$15/hr.	\$100 plus addt’l \$30 Cleaning Fee	\$60	\$250

Weekends:

	Multi-purpose E or W:	Multi-purpose E&W combined:	Kanner's Korner 2 hr. min. 25 ppl max.	Kitchen Charge:	Cleaning Deposit:	Alcohol Security:
Non Profit/Civic	\$25/hr.	\$40/hr.	\$15/hr.	\$50 plus addt'l \$30 Cleaning Fee	\$60	\$250
Private Event	\$50/hr.	\$75/hr.	\$15/hr.	\$100 plus addt'l \$30 Cleaning Fee	\$60	\$250
Commercial Use	\$75/hr.	\$100/hr.	\$15/hr.	\$150 plus addt'l \$30 Cleaning Fee	\$60	\$250

4. OTHER FEES/DISCOUNTS:

Amplified Sound Permit	\$25	Non- refundable
Special Use Permit	Fees determined case-by-case, based on actual cost	Non- refundable
Cancellation Fee	\$10 or half the permit fee	For facility reservations cancelled more than 14 days out. Half the rental fee for facility reservations cancelled less than 14 days out
Impact Fee	\$100.00 per hour may be charged to restore the area	If the facility is left dirty or in disrepair
Disabled Veteran Discount	50% off reservation fees	Proof required

5. BANNERS: \$270 Installation & Removal Fee

Banners on Main Street shall be scheduled on a first-come, first-served basis. Organizations wishing to hang a banner must make sure their banner meets City of Phoenix specifications. Banners shall only be hung for a two-week period. Banners must be delivered a minimum of 5 working days prior to installation and picked up not more than 5 days from the date the banner is removed.

SECTION VI - PUBLIC WORKS

WATER UTILITY RATES: Effective May 1, 2018

	Base Rate (incl. 5,000 gal.)	Per 1,000 gal., 5,001-10,000 gal.	Per 1,000 gal., 10,001-50,000 gal.	Per 1,000 gal., over 50,001 gal.
New Rate	\$37.21	\$2.05	\$2.53	\$2.67

STREET USER FEES:

Single Family	\$ 2.40
Each Unit in a Multi-Family *Approximate*	\$ 1.63
Each Unit in a Mobile Home Park *Approximate*	\$ 1.21
Churches, Schools, Commercial, and Industrial	Based on Traffic Flow
Highway Utility Maintenance Fee	\$.51

WATER LATE / DISCONNECTION FEE:

Accounts are delinquent if not paid by 5:00 p.m. on the 20th of each month. If an account becomes delinquent a \$10 late fee will automatically be added to the account.

Water accounts cannot be more than 30 days delinquent. A 48-hour shut off notice will be posted as a door hanger requiring the full balance to be paid on the water account and will include a \$2.50 fee. If payment is not received as required on the shutoff notice, the water will be shut off and a \$30 service fee will be added to the account. If the water is shut off, then the full balance is required, plus a \$40 service fee must be paid before the water service will be reinstated.

Additional fees:	
Late fee	\$10.00
Returned check (NSF fee or closed account)	\$25.00
After hours callout	\$100.00
Shutoff notice (door hanger): Nonpayment	\$5.00
Shutoff: Nonpayment	\$30.00
Turn on: Nonpayment	\$40.00
Turning on water without authority	\$100.00

WATER SERVICE CONNECTION:

Size	Materials +	Paved Street / ft +	Unpaved Street / ft
5/8" X 3/4"	Material + Labor + Equipment + 10%	\$65.68	\$36.38
1"	Material + Labor + Equipment + 10%	\$65.68	\$36.38
1 1/2"	Material + Labor + Equipment + 10%	\$69.30	\$40.05
2"	Material + Labor + Equipment + 10%	\$74.86	\$45.57

Size	Rate
3"	Material + Labor + Equipment + 10%
4"	Material + Labor + Equipment + 10%
6"	Material + Labor + Equipment + 10%
8"	Material + Labor + Equipment + 10%
10"	Material + Labor + Equipment + 10%
12"	Material + Labor + Equipment + 10%

RENTAL FEES AND CHARGES:

Sweeping	\$125/ hour	1 Hour Minimum
Flushing	\$90/ hour	1 Hour Minimum
Backhoe	\$75/ hour	1 Hour Minimum
Labor	\$35/ hour	Average of Salary & Benefits

HYDRANT METER/BACKFLOW DEVICE RENTAL POLICY:

Water service from a fire hydrant is provided via a City owned meter/ backflow device to meet needs of a temporary nature only, such as construction or other similar need, as approved by the Public Works Director/Superintendent or his designee.

Applicant must submit an application and pay a \$1500.00 deposit for each hydrant meter/backflow device setup.

Hydrant Meter/Backflow Setup Fees:	
Deposit	\$1,500
Installation	\$35
Relocation	\$35
Daily Rental	\$5
Consumption Charges	\$2.55 / 1000 gallons
Backflow Testing	\$25

ENCROACHMENT PERMIT: Permit Fee: \$135

This permit is issued for construction within the right-of-way or for the private long-term use of public right-of-way and easements, including but not limited to landscaping, parking, utilities, accesses, sidewalks, driveway aprons, etc. The applicant must submit an application along with the site map detailing the type of encroachment in regards to the right-of-way or public easement.

SECTION IV: POLICE DEPARTMENT

Service	Cost	Additional
Fingerprinting	\$30 (first card)	\$5 (additional card)
Police Report	\$10 (per report)	
Impound release fee	\$125	
Traffic citation administrative fee	\$25	

SECTION V – BUILDING DEPARTMENT

All permit fees subject to 12% State Surcharge	
Building Permit Fees	FEE
Valuation: <i>In accordance with OAR 918-050-0100(1)(c) and (2)(c)(A), Building Valuation is determined per the ICC Building Valuation Data Table current as of April 1 of each year.</i>	Proposed
\$1-\$2000	\$85.00

\$2,001-\$25,000	\$85.00 for the first \$2,000 plus \$8.78 each additional \$1,000 or fraction thereof up to and including \$25,000
\$25,001-\$50,000	\$286.94 for the first \$25,000 plus \$6.60 for each additional \$1,000 or fraction thereof up to and including \$50,000
\$50,001-\$100,000	\$451.94 for first \$50,000 plus \$4.40 for each additional \$1,000 or fraction thereof up to and including \$100,000
\$100,001 and above	\$671.94 for the first \$100,000 plus \$3.66 for each additional \$1,000 or fraction thereof
Inspection outside of normal business hours	\$85.00/hr.
Inspection/re-inspection fees	\$85.00/hr.
Site observation-inspection (e.g. pre-permit consultation)	\$85/hr. 1 hr. minimum
Inspections for which no fee is specified	\$85/hr. 1 hr. minimum
Plan Review Services (when applicable)	65% of permit fee
Fire & Life Safety plan review (when applicable)	40% of permit fee
Additional plan review required by changes, additions, or revisions	\$85.00/hr.
Temporary Certificate of Occupancy	\$50 per discipline/permit. Renewal required every 30 days.
Change of Occupancy (without additional work done)	\$150.00
Deferred Submittal Fees	
Commercial Deferred Submittal Fees <i>(Payable at building plan review and is in addition to plan review of deferred work).</i>	65% of the permit fee calculated using the total valuation of the deferred portion + \$100
Residential Deferred Submittal Fees	65% of the value of the building permit fee calculated and using the value of the deferred portion + \$100
Phased Permit Fee	\$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500 for each phase.
Shell Building and Tenant Improvement Spaces <i>(Note: ICC Building Valuation Table states 20% deduction for shell only buildings)</i>	Permit fee for the construction of the shell building is based on 80% of the valuation determined by building valuation data. The tenant improvement permit fee is based on 20% of the valuation
Foundation Only	Permit fee based on a building valuation of 10% of the total building valuation, with a \$100 minimum fee. The fee is in addition to, and cannot be

	used to reduce, the building permit fee
Demolition	Based on valuation of demo work. See Building permit fee schedule.
*Or the total hourly cost to the jurisdictions, whichever is the greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
FIRE SPRINKLER PERMIT FEES	
Residential Fire Sprinkler System (fee includes plan review)	
Square Footage	
0 – 2,000 sf	\$212.20
2,001-3,600 sf	\$264.70
3,601-7,200 sf	\$344.80
7,201 sf +	\$434.95
Commercial Fire Sprinkler System	
Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
FIRE ALARM SYSTEM PERMIT FEES	
Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
MEDICAL GAS PERMIT FEES	
Fees based on valuation of installation costs and system equipment, including but not limited to, inlets, outlets, fixtures and appliances (rounded up to the nearest dollar)	
Total Valuation	
\$1 to \$500	\$85.00
\$501 to \$2000	\$85.00 for first \$500 plus \$9.90 for each additional \$100, or fraction thereof, to and including \$2000
\$2,001 to \$25,000	No Change
\$25,000-\$50,000	No Change
\$50,000-\$100,000	No Change
\$100,001 +	No Change
Minimum Permit Fee	\$100.00
Plumbing Plan Review*	40% of permit fee
*Plan review is required on all Medical Gas installations. State Surcharge - 12%	

MECHANICAL PERMIT FEES	
One and Two Family Dwellings	
Issuance of each permit (minimum permit fee)	\$60.00
Electric Appliances (furnace, cooling unit, clothes dryer exhaust fan, kitchen hood)	\$20.00
Fuel Burning Appliances (includes gas furnace, wood stove, pellet stove, fireplace insert)	\$20.00
Gas Piping System (new or altered) any number of outlets	\$15.00
All Others	\$20.00
<i>Mechanical equipment for one and two family dwellings includes duct work, control units, thermostats, filter, volume damper, fresh air intakes. Water heaters regulated by plumbing code.</i>	
Commercial Mechanical Fees	
Valuation	No Change. Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
\$1 to \$2000	
\$0-\$5,000	
\$2000-\$25,000	
\$5,001-\$10,000	
\$10,001-\$100,000	
\$25,000-\$50,000	
\$50,000-\$100,000	
\$100,001 +	
Plan Review Fee	
Hood Suppression System	
Deferred Submittals + Fees	\$100.00
Other Inspections & Fees	
Inspection outside of normal business hours (per hour-min charge 2 hours plus mileage)	\$85.00/hr.
Re-inspection Fee	\$85.00/hr.
Additional Plan Review required by changes, additions or revisions to approved plans (minimum 1 hour)	\$85.00/hr.
*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
PLUMBING PERMIT FEES	
New One and Two Family Dwelling	
Minimum Fee	\$71.00
<i>(when purchased as bathroom unit(s) – includes the first 100 ft of water service, sanitary & storm)</i>	
One Bathroom	\$409.80
Two Bathrooms	\$535.45
Three Bathrooms	\$595.55
Four or more Bathrooms - number of fixtures	\$18.75/each add'l fixture

Fixtures	\$18.75/fixture
Re-pipe water supply	Use per-fixture/min.
Alternate Water Heating Systems (coils, heat pumps, etc.)	Use per-fixture/min.
Solar	Use per-fixture/min.
Swimming Pool piping	Use per-fixture/min.
Commercial/Multi-family Units & Residential Remodels	
Fixtures	\$18.75/fixture
<i>Fixtures include: water closet, lavatory, tub/shower, sink bidet, laundry tubs, disposal, dishwasher, clothes washer, water heater, floor sink/drain, trough drain, drinking fountain, hose bib, sump pump/ejector, urinal, roof drain/overflow, catch basin, interceptor/grease trap, dental units, receptors</i>	
Swimming Pool piping	\$50.00
Sanitary Services	
First 100 ft	\$81.95
Each Additional 100 ft or fraction thereof	\$48.30
Storm Services	
First 100 ft	\$81.95
Each Additional 100 ft or fraction thereof	\$48.30
Water Services	
First 100 ft	\$81.95
Each Additional 100 ft or fraction thereof	\$48.30
Minimum Fee	\$70.00
Other	
Demolition Capping off Sewer, Water, Rain Drain	\$70.00
MH Park Sewer collection and water distribution system	\$55.00/space
MH service connections; sewer, water and storm	\$55.00/space
Pre-fab structural site inspection shall be 45% of applicable category	
Additional Plan Review required by changes, additions or revisions to approve plans (minimum 1 hour)	\$85.00/hour*
Re-inspection Fee	\$85.00/hour*
Inspection outside normal business hours (2 hour minimum charge plus mileage)	\$85.00/hour*
<i>When applicable, a plan review fee will be assessed for commercial installation</i>	25%
<i>* Or the total hourly cost to the jurisdiction, whichever is the greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</i>	
MANUFACTURED DWELLING PERMIT FEE	
Installation Fee	\$424.35
State Fee	\$30.00

(Includes three inspections – including the stand and lot preparation, all support blocking, flood and wind anchoring devices, perimeter skirting, underfloor access and ventilation, mechanical crossovers & terminations, and temporary steps. It also includes plumbing connections and all cross-over connections. Accessory structures, utility connections beyond 30 lineal feet and/or new plumbing may require additional permits. This permit **does not** include electrical service or feeder. Separate electrical permit is required). NOTE: All decks 30" above ground, car ports, garages, porches, and patios shall be based on the valuation of the installation cost and materials. Sewer, Storm and Water lines beyond 30 feet shall be based on plumbing permit fees.

Factory Manufactured Awning/Carport	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
Add'l Factory Manufactured Awning/Carport	
ELECTRICAL PERMIT FEES	
Residential Permits (per unit service included)	
1,000 sf or less	\$153.00
Each additional 500 sf or portion thereof	\$32.80
Limited Energy	\$32.80
Each Manufactured Home/Modular Dwelling Service	\$81.95
Service Feeders - Installation, Alteration, Relocation	
200 amps or less	\$81.95
201 – 400 amps	\$103.80
401-600 amps	\$163.90
601-1000 amps	\$218.55
Over 1000 amps or volts	\$480.80
Reconnect Only	\$65.55
Temporary Services/Feeders - Installation, Alteration, Relocation	
200 amps or less	\$65.55
201 – 400 amps	\$76.50
401-600 amps	\$136.60
601-1000 amps	\$207.60
Over 1000 amps or volts	\$437.10
Branch Circuits - New Alteration, & Relocation	
Each Branch Circuit	\$5.45
Branch Circuits without purchase of service or feeder fee	
First Branch Circuit	\$65.55
Each Additional Branch Circuit	\$7.70
Miscellaneous (Service of feeder not included)	
Each pump or irrigation circuit	\$54.65
Each sign or outline lighting	\$54.65
Signal Circuit(s) or low voltage system, alteration, or extension (each system)	\$54.65

Subdivision lighting per pole in addition to service	\$40.00
Swimming pool (panel, 3 circuits and bonding)	\$100.00
Each additional inspection over the allowable in any of the above, for those not covered under residential inspections caps per Inspection	\$85/hr.
Special Inspection	\$85/hr.
Reinspection	\$85/hr.
Field Review-Change of use	\$135.00
Minimum permit fee	\$85.00
Renewable Energy Systems	
5 KVA or less	\$79.00
5.01 KVA to 15 KVA	\$94.00
15.01 KVA to 25 KVA	\$156.00
<i>When applicable, plan review charge is 25% of permit fee.</i>	
<i>* Or the total hourly cost to the jurisdiction, whichever is the greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</i>	
Solar Panels	
PERSCRIPTIVE PATH SYSTEMS **	
Qualifying roof installations on conventional light-framed construction. See checklist on PV installation form.	
Includes plan review*	\$257.50
Re-inspection fee (1 hr. min)	\$85/hr.
ENGINEERED SYSTEMS**	
Permit fees are based on the fair market value of the work performed. Indicate the value (rounded to the nearest dollar) of the structural elements for the solar panels, including racking, mounting elements, rails, and the cost of the labor to install. The cost of the solar electrical equipment, including collector panels and inverters, shall be excluded from the permit valuation.	Fee based on valuation of installation cost and system equipment. Refer to Building Permit Fees.
Based on valuation of installation costs and materials. Refer to Building Permit Fees	
Plan Review	65% of Building Permit
Re-inspection Fee	\$85/hr.
<i>*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</i>	
**Electrical (Separate Electrical application required)	
INVESTIGATION FEES*	
Investigation Fee A	\$85.00
<i>Low effort to determine compliance</i>	
Investigation Fee B	\$154.50
<i>Medium effort to gain compliance. Stop Work order posted. Applicant obtains required permits within 10 business days.</i>	
Investigation Fee C	\$257.50 or hourly rate, whichever is greater
<i>High effort to gain compliance. Applicant failed to meet deadline or has had more than one</i>	

documented violation in 12 months for starting work without permits.	
*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
Note: All permits and inspections subject to state 12% surcharge (To Oregon Building Codes Division) in accordance with state law. See Building Codes Division website for additional information.	
RAINWATER HARVESTING PERMIT FEES	
Fees based on valuation of installation costs and system equipment, including but not limited to, inlets, outlets, fixtures and appliances (rounded up to the nearest dollar)	
Total Valuation	
\$1 to \$500	<i>Match Structural/Medical Gas fees</i>
\$501 to \$2000	
\$2,001 to \$25,000	
\$25,000-\$50,000	
\$50,000-\$100,000	
\$100,001 +	
Minimum Permit Fee	
Plumbing Plan Review*	
*Plan review is required on all Medical Gas installations.	
State Surcharge - 12%	

SECTION VI – PLANNING DEPARTMENT

Ministerial Procedures (Type I)	Fee	Notes
Access Permit (public street)	50	
Addressing Vacant Lots	75	
Cannabis Facility License - Initial application	1,100	See LDC Chapter 5.4
Cannabis Facility License - Annual renewal	300	See LDC Chapter 5.4
Code Interpretation	0	By Planning Director. See LDC Chapter 4.8
Extension of Time	250	See LDC 4.1.9
Fence Permit	50	See LDC 3.3.5
Final Plat Review/Signing - Minor Land Partition	515	flat fee
Final Plat Review/Signing - Subdivision	350	plus 50 per lot, maximum \$750
Flood Plain Development Permit	2,000	City Engineering Review; CFM review \$200/ hour + time & materials
Flood Plain Development Permit - staff review	500	
Home Occupation Permit	75	City Business License required
Home Occupation Permit - Low Impact	15	City Business License required
Improvement Plan Review/ Inspection		2% Plan Check/ 3% Inspection
Land Use Compatibility Statement (DEQ, OLCC, etc.)	50	Fee waived if no research involved

Lot Line Adjustment	300	See LDC 4.3.12
Mobile Food / Temporary Vendor	75	See LDC 4.9.1.D
Pre - Application Conference	20	
Sign Permit	130	See LDC Chapter 3.6
Sign Permit - Master Sign Program	500	See LDC Chapter 3.6
Sign Permit - Temporary Sign	50	Requires annual renewal. See LDC Chapter 3.6
Site Plan Review	75	See LDC Chapter 4.2
Site Visit	100	per visit
Street Name Review	50	
Temporary Use Permit	75	See LDC Chapter 4.9
Tree Removal	50	See LDC Chapter 3.3
Zoning Conformance Letter - template	0	No charge for simple zoning confirmation;
Zoning Conformance Letter	hourly	Additional research may warrant a public information request
Administrative (Type II)	Fee	Notes
Minor Lot Partition (three or fewer lots)	650	See LDC Chapter 4.3
Minor Modification to Approval	350	See LDC Chapter 4.6
Variance	600	See LDC Chapter 5.2
Site Design Review	750	See LDC Chapter 4.2
Any other type II Review	600	Staff approval with notice per LDC 4.1.4
Quasi-Judicial (Type III)	Fee	Notes
Code Interpretation	250	By Planning Commission. See LDC Chapter 4.8
Conditional Use Permit	2,500	See LDC Chapter 4.4
Major Modification to approval	1,000	See LDC Chapter 4.6
Planned Unit Development	4,200	See LDC Chapter 4.5
Site Design Review	2,500	See LDC Chapter 4.2
Subdivision Tentative Plan	2,500	4-10 lots; \$100 for each lot >10. See LDC Chapter 4.3
Variance	2,500	See LDC Chapter 5.2
Any other Type III review	2,500	Planning Commission review per LDC 4.1.5
Legislative (Type IV)	Fee	Notes
Annexation	1,000	See ORS Chapter 222. Applicant must provide legal description.
Comprehensive Plan / Development Code Change	3,600	See LDC 4.1.6
Comprehensive Plan / Zoning Map Change	3,600	See LDC 4.1.6
Vacation of Right-of-Way	2,000	Applicant responsible for advertising and recording costs

Appeals	Fee	Notes
Appeals – Commission/ Council	100	plus 1/2 of original fee
LUBA remand		1/2 of original fee
Engineering	Fee	Notes
Engineering Fees	costs	Billed actual cost above initial cost of 2%-3% of project value
Miscellaneous	Fee	Notes
Copies	0	per page
Colored 8 1/2 x 11 maps	2	per page
Large format prints	10	per page
Recorded documents		All applicable Jackson County Recording fees