

**City of Phoenix
Parks and Greenway Commission Meeting
Public Works Office
1000 S. 'B' Street
January 13, 2015
6:30pm**

The meeting was called to order at 6:33 by Nancy Peterson

Members Present: Nancy Peterson, David VandeVelde, Dempsey Haller and Lyla Heigl.

Members Absent: Laura Bellah (excused), Pam Cooper (excused) and Carolyn Bartell

Visitors Present: None

Staff Present: Theresa Syphers, Secretary
Kevin Caldwell, PW Superintendent

Approval of Minutes

Lyla noted that in the minutes Carolyn's name was misspelled once on the first page and Dave noted that minutes indicated he had said 100 daffodils would be planted and he had actually said 300 daffodils would be planted under commissioner comments. Theresa said she would make the corrections.

Dave made a motion to accept the October 21, 2014 minutes as corrected. Lyla seconded the motion. The motion passed unanimously.

Citizen Comments

There were none.

New Business

Nancy reported that she, Pam and Dave had all been reappointed to the Parks and Greenway Commission by the City Council. She also noted that not on the agenda was election of officers. Dave said he had talked to Laura and she said she was willing to be vice-chair. There was discussion with Dave volunteering to be the chairman and Dave nominating Laura as vice-chair. The commissioners unanimously agreed. Dave asked Nancy to continue on with the meeting.

a) Easter Egg Hunt with Fire District #5

Nancy said she did not have much to share as she had not heard from Carolyn. There was discussion. Lyla said she would contact Carolyn and ask her to e-mail the commissioners with the information she had so far. There was continued discussion. Nancy shared a flyer she received on a company that sells plastic Easter eggs with either candy or toys inside that were fairly inexpensive. There was discussion. The question of how many eggs to order came up. There was continued discussion with the commissioners agreeing they would rather have too many eggs than not enough. It was also agreed to wait and see what supplies Fire District 5 had before ordering any eggs. Nancy suggested allotting \$250.00 dollars for Easter eggs so if they were needed they could be ordered.

Lyla made a motion to spend up to \$250.00 for the Easter Egg Hunt event. Dempsey seconded the motion. The motion passed unanimously. Discussion continued on when to meet next to continue planning the event. Nancy suggested meetings could be held as a sub-committee so a formal Parks Commission meeting did not have to be called. The commissioners agreed.

b) Otto Caster Park Grant

Kevin reported Public Works staff would be applying for a grant to place a single stall restroom at Otto Caster Park. There was discussion with the commissioners agreeing they were very excited to have a restroom in the park. Kevin said he was looking for a letter of support from the Parks Commission for the grant. There was discussion. Theresa said she would write up a letter of support for Dave's approval and then signature.

c) Parks Master Plan Grant

Kevin reported the Planning Department was writing a grant for a Parks Master Plan. There was discussion. The commissioners asked if a letter of support would be needed for that grant with Kevin replying he did not know and suggesting they wait to hear from the Planning Department before writing one. There was continued discussion with the commissioners agreeing they were glad the grant was being applied for.

d) Colver Rd Park Repairs

Kevin updated the commissioners on the repairs that have been made so far at Colver Rd Park. He reported the shake roofs on the pavilions had been replaced with metal roofing, posts that were rotted out were replaced and the pavilions would be painted in the near future. There was discussion. Kevin also said there was left over metal roofing material that was going to be placed on the pump house. There was discussion with Kevin explaining the money from the repairs came from the money paid to the City by the Medford Water Commission for water overcharges. There was continued discussion with Lyla saying she would write a letter for the Chamber of Commerce regarding Colver Park and the repairs that have been completed.

e) Parks Reservations and Fees

Kevin reported that Public Works staff has been working on a reservation/fee system for reserving the pavilions, the band shell and the concession stand and was prepared to present the reservation forms and fees to the City Council. He passed out copies of the forms and information to the commissioners and went over the forms with them. There was discussion. Kevin said he was looking for support from the commissioners. There was continued discussion with Dave and Nancy sharing information they had received from other cities regarding how their park reservation system and fees worked. Nancy said she liked and supported the idea. Dave said he liked the idea. Dempsey said he also liked the idea. There was continued discussion. Lyla said she liked the idea and thought that publicity was a very good idea. There was continued discussion regarding fees. The commissioners agreed they were all comfortable with the proposed fees.

Unfinished Business

a) Blue Heron Park Senior Project Update

Kevin reported the painting was not completed, but looked like it was just about finished. There was discussion. The commissioners thought it would be a good idea to send a thank you card once the project was completed. Theresa said she would get her address. Dave said he would talk to Carolyn and ask her to ask the City Council to send a thank you also.

b) Blue Heron Park Eagle Scout Project Update

Lyla said she would contact Bryce Crawford's mother to get an update on the project and report at the next meeting. Nancy said he had picked up the donation cans from Rays already. Kevin said he met with Bryce to decide where the benches would be placed. He shared that information with the councilors.

c) Blue Heron Park Entry Sign

Kevin reported the entry sign had been purchased and should be installed by the end of the month. He said the sign was a 7' x 4' concrete sign and that it was purchased with help from the Paxson family donation. There was discussion. Dave was concerned there was no park directional sign on Hwy 99 going south. Kevin said he thought there was a sign and said he would check on it. There was continued discussion.

d) Blue Heron Park Light Pole Update

Kevin reported the light pole would be installed near the playground by the end of the month. There was discussion.

Park Commission Member Comments/Reports

Dave– asked Kevin what the Rotary planned to do with the leftover grant monies. Kevin said he thought they were going to extend water and power to the new pavilion and concrete the gravel path with spurs leading to the two pavilions to make them ADA accessible. He emphasized that was only what he thought they were going to do.

Dave reported the Darryl Paxson rock had been moved to the front entrance of the south parking area.

Dave reported he heard that parks were a part of Urban Renewal. There was discussion as to whether that included all the parks or parks in the Urban Renewal district. There was discussion. The Bicentennial Park was brought up as being in the Urban Renewal district. Nancy asked to have it listed as a city park on our parks list. Theresa said she would do that. There was continued discussion.

Nancy – reminded the commissioners of the vision survey, the city requested they fill out, that needed to be turned in by the 15th of this month. She was still working on hers. The other commissioners reported they had turned theirs in already. There was discussion.

Lyla– said she would like to see the walking path at Colver Rd Park redone. There was discussion.

Kevin – said he was going to be asking the budget committee to fill a position in Public Works that would mainly be a parks position. He asked for support from the parks commissioners. There was discussion.

Lyla– had nothing to report.

Dempsey – had nothing to report.

Set Next Meeting Date

The next meeting was scheduled for April 16th.

Adjournment

The meeting was adjourned at 8:02 pm.