

**City of Phoenix
City Council Meeting
Public Works Office
1000 S. "B" Street
Tuesday, February 16, 2016**

CALL TO ORDER

Mayor Jeff Bellah called the regular meeting of the City Council to order on Tuesday, February 16, 2016 at 6:30 p.m. in the Public Works Office.

ROLL CALL

PRESENT: Stan Bartell, Bruce Sophie, Carolyn Bartell, Terry Helfrich, Chris Luz, Jeff Bellah

Staff Present: Steve Dahl, City Manager
Janette Boothe, City Recorder
Derek Bowker, Chief of Police
Steve Weber, Finance Director
Matt Brinkley, Planning Director
J. Ryan Kirchoff, City Attorney

PLEDGE OF ALLEGIANCE

PRESENTATIONS:

Reserve Officer Appreciation. Mayor Bellah requested Joshua McOmer, Matthew Curtis, and Shawn Deboer come forward. He announced all of the City events they serve at and noted other duties assigned. Chief Bowker added that they are the reason the City does not have to require more overtime for the police officers. As he commended the reserve officers, he distributed gift cards for Subway as a token of appreciation. Chief Bowker recognized Officer Richmond as the new Reserve Officer Coordinator.

UPDATES/REPORTS:

- 1) PHURA – Mayor Bellah announced the Executive Director’s Report has been postponed. Councilor Helfrich commented on the planters and build outs along Main Street that PHURA is currently working on. He added that PHURA is responsible for placing the radar sign on Main Street. Continued discussion followed regarding updates on developments performed by PHURA.
- 2) Parks Commission – Councilor C. Bartell announced the next meeting will be held Thursday, February 18, 2018. She mentioned the topics of discussion will be on a Bee City event, the Easter Egg Hunt preparation, and the introduction of an individual interested in being on the Parks Commission.

CITIZEN COMMENTS:

- 1) Paul Kay, Phoenix, came forward to comment on a few topics. He noted he is in favor of the road diet, as the south end of the couplet seems to be experiencing a slower traffic flow, where he owns a piece of property. He also suggested the cost of the TAP water transmission be split between all three cities from Medford to Phoenix, then split between Talent and Ashland for the transmission from Talent. In addition, he noted the RFP deadline regarding the PHURA redevelopment is incorrectly stated in the newspaper. He added that PHURA should consider a ground lease, rather than selling PHURA property. Continued discussion followed, as Council suggested he bring his ideas forward to a PHURA meeting.
- 2) Tonia Moro, Rogue Valley Transportation District (RVTD), explained RVTD is going to place a 13 cents tax levy on the May ballot. She further explained 8 cents would be applied towards maintaining the current services provided by RVTD, and the remainder of the funds would go towards moderate improvements, such as returning Saturday service, increasing the frequency of bus schedules, and adding a couple new routes. Ms. Moro noted RVTD is requesting the City's support on the ballot by placing a section in the voter's pamphlet that would cost \$400. She added the deadline for the additions to the voter's pamphlet is March 21, 2016.

UPDATES/REPORTS (continued):

- 3) Review of Council Action Log – Mayor Bellah suggested moving completed items to another page, titling it History. Councilor C. Bartell noted that it would be easier to read if the strikeouts were deleted from the log. Further discussion followed, as Council's consensus was to have two worksheets on one Excel document and labeling them Current and Historical. Another suggestion was to note an estimated completion date for each segment during the process, rather than a final completion date for a project.

Continued discussion followed regarding each of the items on the log, as Council suggested adding a 3-5 year financial projection for the budget to the log. Councilor Luz suggested adding approaching the commissioners regarding setbacks for cultivation of marijuana. Councilor C. Bartell suggested adding the Fire District 5 contract to the log. She further inquired about the Personnel Manual. Immediately following the discussion, Mr. Dahl requested clarification regarding additions to the Council Action Log. Council verified that each addition would need to be made by Council's consensus. Mr. Dahl announced he would update the action log with the suggestions and send it out by Friday with the weekly report.

NEW BUSINESS:

Discussion of Placing a 3% Sales Tax on Recreational Marijuana. Mayor Bellah referred to the staff report presented by Mr. Dahl. Councilor Sophie suggested adding recreational to the ballot title. Councilor Luz noted some typographical errors. Council further suggested placing this item on the Council Action Log. Continued discussion followed, as Council's consensus was to move forward and add this item to the March 21, 2016 agenda.

CONSENT CALENDAR:

Approval of Minutes from February 1, 2016 Regular City Council Meeting. MOVED BY S. BARTELL, SECONDED BY LUZ, TO APPROVE THE CONSENT CALENDAR. There was no further discussion.

ROLL CALL VOTE AS FOLLOWS:

Ayes: Sophie, C. Bartell, S. Bartell, Luz, and Helfrich
MOTION APPROVED WITH FIVE AYES

UNFINISHED BUSINESS:

- 1) Approval of Letter to Commissioners Regarding Setbacks. Mayor Bellah read aloud the letter and inquired whether Council would like to individually sign the letter. Council's consensus was to each sign the letter. Councilor C. Bartell suggested adding wording to the last sentence of the letter, to better clarify the distance mentioned to be from all City limits. Continued discussion followed, as Council's consensus was to add the verbiage, from all City property lines, to the 1,000 feet mentioned in the sentence. **MOVED BY SOPHIE, SECONDED BY LUZ, TO APPROVE THE LETTER TO THE JACKSON COUNTY COMMISSIONERS WITH THE SUGGESTED AMENDMENT.** There was no further discussion.

ROLL CALL VOTE AS FOLLOWS:

Ayes: Sophie, C. Bartell, S. Bartell, Luz, and Helfrich
MOTION APPROVED WITH FIVE AYES

Mayor Bellah recessed the meeting for a 10 minute break at 8:09 p.m.

UNFINISHED BUSINESS (continued):

- 2) Approval of City Manager Review/Performance Standards. Mayor Bellah distributed a summary of the performance review and a performance plan that will run from February 17, 2016 through June 17, 2016. Councilor Sophie clarified the City Manager received this document prior to the meeting, as Council requested Mr. Dahl's input. Mr. Dahl responded he understands the items presented; however, he disagrees with parts of Appendix B and that he was not going to go into further detail.

Continued discussion followed, as Mayor Bellah noted Mr. Dahl's communication has improved recently, due to the review process. Councilor Helfrich questioned what Council deems a significant issue. He pointed out item 2, noting Council needs to clarify the word significant, to demonstrate to Mr. Dahl what is being asked of him. Continued discussion followed, as Councilor Luz explained he is confident Mr. Dahl is aware of the type of items that need to be brought to Council's attention promptly and that there are too many different scenarios to outline specific items to bring before Council before taking action.

Mr. Dahl noted the City has been through a significantly busy year and the upcoming couple of years will be easier to manage, as things should slow down for the City. Councilor C. Bartell commented that management of the City should be improved with keeping the Council Action Log updated as well. **MOVED BY SOPHIE, SECONDED BY S.**

BARTELL, TO APPROVE THE CITY MANAGER'S PERFORMANCE REVIEW FOR THE LAST YEAR AND THE CREATION OF THE PERFORMANCE STANDARDS.

ROLL CALL VOTE AS FOLLOWS:

Ayes: Sophie, C. Bartell, S. Bartell, Luz, and Helfrich

MOTION APPROVED WITH FIVE AYES

- 3) Approval of Contract for Rose Street Water Project. Mayor Bellah announced this item has been pulled and moved to the March 21, 2016 agenda.

STAFF REPORTS:

1) City Attorney's Report:

- a) Attorney Kirchoff had nothing to report.

2) City Manager's Report:

- a) Mr. Dahl distributed a letter received from the Water Resources Department, noting he is uncertain of how to respond and he plans to meet with the Jeff Ballard, RH2 Engineer, in the morning to better understand the document and to gain assistance with preparing a response regarding water rights. Councilor C. Bartell suggested placing this item on the Council Action Log.
- b) Councilor Sophie suggested adding the Collective Bargaining Unit negotiations to the Council Action Log.

MAYOR'S COMMENTS:

Mayor Bellah reported there was a meeting held last Thursday with Jim Sharp and Al Muelhoefer regarding the projected costs for the rest of the year, and it was decided to discuss this item at a joint meeting on February 18, 2016. He further noted Mr. Sharp then decided to request that the remaining funds be transferred to PHURA, rather than holding a joint meeting. Mayor Bellah proposed the City take action and no longer transfer funds until the City has a better understanding of the projected costs for the City Center Plaza. Councilor S. Bartell noted he wanted PHURA to present their financial status before releasing any more funds. Councilor Helfrich stated Mr. Sharp cannot put a number on the projected cost without specific plans.

EXTENSION OF MEETING:

MOVED BY SOPHIE, SECONDED BY C. BARTELL, TO EXTEND THE MEETING UNTIL 9:30 P.M. Council approved the motion by consensus.

Councilor Sophie suggested a motion to create a letter to PHURA, rather than to the Director, to state the City is placing a hold on funds until many of the items Council is questioning be answered. Mr. Dahl clarified Councilor Sophie's informal motion to state the letter from the Council will be requesting the liabilities and revenues projected for the remainder of the fiscal year and to place a hold on the funds until this information is received. Continued discussion followed, as Council's consensus was to request this information. **MOVED BY SOPHIE, SECONDED BY S. BARTELL, TO DIRECT THE CITY MANAGER TO CREATE A LETTER TO PHURA REGARDING PLACING A HOLD ON FUNDS.** There was no further discussion.

ROLL CALL VOTE AS FOLLOWS:

Ayes: Sophie, C. Bartell, S. Bartell, and Luz

Nays: Helfrich

MOTION APPROVED WITH FOUR AYES TO ONE NAY

COUNCIL ITEMS, COMMENTS/REPORTS:

Councilor Sophie announced his seat on the MPO board is set to expire, and he has been asked to serve again and unless Council objects, he plans to remain on the board.

The meeting adjourned at 9:14 p.m.

Respectfully submitted,

Janette Boothe
Assistant Finance Director/City Recorder