

City of Phoenix
City Council Meeting/Executive Session
Public Works Office
1000 S. “B” Street
Monday, September 21, 2015

CALL TO ORDER

Mayor Jeff Bellah called the regular meeting of the City Council to order on Monday, September 21, 2015 at 6:30 p.m. in the Public Works Office.

ROLL CALL

PRESENT: Stan Bartell, Bruce Sophie, Karen Jones, Carolyn Bartell, Terry Helfrich, Chris Luz, Jeff Bellah

Staff Present: Steve Dahl, City Manager
Janette Boothe, City Recorder
Derek Bowker, Chief of Police
Steve Weber, Finance Director
Kevin Caldwell, Public Works Superintendent
J. Ryan Kirchoff, City Attorney

PLEDGE OF ALLEGIANCE

PRESENTATIONS:

RVCOG Senior Services. Dave Toler, Senior & Disabilities Services Director, explained they serve Phoenix and Jackson County as a whole. He added he hopes that Council will take away from the presentation all the different services that are provided and they offer assistance to more citizens other than seniors. He gave a brief background and detailed the Aging and Disability Resource Connection along with the Food & Friends Meals program. He explained the home delivery is offered to those 60 or older and there are no income qualifications. He further noted that they delivered approximately 5,600 meals to citizens of Phoenix last year. Further discussion continued, as Council requested more statistical information regarding all the services provided to Phoenix citizens.

UPDATES/REPORTS:

- 1) PHURA – Mr. Dahl gave a brief update. He noted the Board approved the downtown project. He further explained the Board has requested more information on a loan forgiveness program to get building up to code.

- 2) Parks Commission – Councilor C. Bartell briefed Council on the latest information regarding the Pirate Country Parade. She announced the high school will be hosting a barbeque following the parade. Additionally, she announced there will be a powder puff game at 7:00 p.m.

CONSENT CALENDAR:

- 1) Approval of the Minutes of the September 8, 2015 City Council Meeting.
- 2) July 2015 Financial Report. Mayor Bellah pulled the finance report for possible discussion. **MOVED BY JONES, SECONDED BY SOPHIE, TO APPROVE THE SEPTEMBER 8, 2015 CITY COUNCIL MEETING MINUTES.** There was no further discussion.

ROLL CALL VOTE AS FOLLOWS:

Ayes: Sophie, C. Bartell, Jones, S. Bartell, Luz, and Helfrich
MOTION APPROVED WITH SIX AYES

There was no discussion on the July 2015 Financial report. **MOVED BY S. BARTELL, SECONDED BY C. BARTELL, TO APPROVE THE JULY 2015 FINANCIAL REPORT.**

ROLL CALL VOTE AS FOLLOWS:

Ayes: Sophie, C. Bartell, Jones, S. Bartell, Luz, and Helfrich
MOTION APPROVED WITH SIX AYES

UNFINISHED BUSINESS:

- 1) Contractor Report: 2015 Chip Seal Project. Mayor Bellah introduced David Zimmerly, President of Sierra Sante Fe Corp., as our contractor who completed the 2015 Chip Seal Project on Barnum and Phoenix Hills subdivision. He explained the City has received several complaints from Phoenix Hills and the City has attempted to remedy the situation by hiring an outside consultant to examine the work performed and spoke with local communities regarding chip seal issues. Mayor Bellah added the City has invited Mr. Zimmerly to the Council meeting to answer any questions. Mayor Bellah began the questioning with asking whether there was any unusual about this project. Mr. Zimmerly responded he did not note anything unusual and explained the temperature was not an issue, as he has worked in warmer conditions.

Councilor S. Bartell inquired about the solution used and the procedure performed with the chip seal mix. Mr. Zimmerly explained there was not a procedure used for the solution as the product used does not require any preparation. Continued discussion followed regarding the process.

Councilor C. Bartell inquired whether he informed the City that crack seal did not need to be performed before chip sealing and if so, why he recommended that course of action. Mr. Zimmerly clarified he did recommend performing the crack sealing after the chip seal, as many of the cracks would be filled when doing the chip seal and that would save the City a lot of money.

Councilor Jones inquired whether the crack sealing should have been performed before chip sealing in this instance. Mr. Zimmerly replied that it would not have been any better. He explained that crack sealing would be required following the chip sealing whether or not crack sealing was performed beforehand, adding that some of the cracks would open up during the chip seal process.

Continued discussion followed, as Mr. Zimmerly clarified more about the chip sealing process and explained there is a different manner of sealing, called “cape sealing” which is chip sealing with a slurry seal over it, he added that this avenue is extremely expensive. Additionally, he addressed the complaint of the size of the aggregate in the seal by explaining smaller aggregate would lessen the life of the chip seal.

Councilor S. Bartell inquired whether he was confident that the chip seal will be fine through the winter as is. Mr. Zimmerly confirmed that he is confident it will hold up during the winter. He received further inquiry regarding whether to fog seal the road and he explained that it an option; however, he suggests waiting 2 to 3 years.

Mayor Bellah expressed the conclusion is that there is no short-term solution that would be inexpensive. He further added that at some point, Council has to take responsibility for the action taken and decide to move on and wait to see if there are any further complications. He added that the City intends to fill the larger cracks and if there are things that require more being done in the future this will be revisited. Council’s consensus was there is nothing to do for now.

CITIZEN’S COMMENTS:

Kristen Milligan, speaking for Jeff Sterling, inquired whether there were multiple bids and whether the bid was awarded competitively. She further inquired about bond clarification. Mayor Bellah explained the City would contact her with answers to her questions.

ORDINANCES:

First Reading by Title Only of an Ordinance Amending Chapter 5.18 of the Phoenix Municipal Code. Mr. Dahl highlighted the amendments to the ordinance and gave reasoning for each amendment. Mayor Bellah clarified that Council is seeking to require cultivation be performed at least 1,000 feet from a retail facility and requested that the ordinance be amended to reflect that language. Additionally, Council requested staff look into bond provisions that could be addressed in the ordinance. Council’s consensus was to have staff prepare the first reading of the ordinance after the suggested changes have been made.

UNFINISHED BUSINESS (continued):

2) Approval of IGA for Bond Funds. Mayor Bellah explained the IGA is the agreement between the City of Phoenix and PHURA for the full faith and credit bond issuance. Discussion followed, as Council requested the amounts to be stated in the agreement regarding expenditures made prior to the agreement and the amount credited towards the maximum indebtedness after entering into the IGA.

Councilor S. Bartell requested that the agreement reflect that prepayment of the obligations with Tax Increment Revenues made be made upon mutual agreement of the City Council and the Agency, rather than between the City and the Agency. Council’s consensus was to change the wording to reflect the suggestion made.

NEW BUSINESS:

Draft of Low Income Water Bill Ordinance (information only). Mayor Bellah tabled this discussion due to time constraints. He added he would like to hear more from Medford Water Commission before addressing this issue as well.

STAFF REPORTS:

- 1) City Attorney's Report:
 - a) Attorney Kirchoff nothing to report.

- 2) City Manager's Report:
 - a) Mr. Dahl had nothing to report.

COUNCIL ITEMS, COMMENTS/REPORTS:

- 1) Councilor C. Bartell inquired about the workshop for the action log. Mayor Bellah expressed he would discuss when to hold the workshop with Mr. Dahl.
- 2) Councilor Jones expressed her concern for the temporary housing for individuals in crisis.

The meeting adjourned at 8:39 p.m.

CALL TO ORDER

Mayor Jeff Bellah called the special meeting of the City Council to order on Monday, August 17, 2015 at 9:31 p.m. in the Public Works Office.

ROLL CALL

PRESENT: Bruce Sophie, Carolyn Bartell, Karen Jones, Chris Luz, Stan Bartell, Jeff Bellah

ABSENT: Terry Helfrich

Staff Present: Steve Dahl, City Manager
Ryan Kirchoff, City Attorney

Mayor Bellah convened into executive session at 8:45 p.m. under ORS 192.660 (2)(i), which allows the City Council to meet in executive session to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Discussion followed and no decisions were made. Mayor Bellah closed the executive session and reconvened into an open meeting at 9:32 p.m.

Council's consensus was to request a resolution for the October 5, 2015 City Council Meeting to eliminate administrative leave from the personnel manual.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Janette Boothe
City Recorder/Assistant Finance Director