

**City of Phoenix  
City Council Meeting  
Public Works Office  
1000 S. "B" Street  
Tuesday, January 20, 2015**

**CALL TO ORDER**

Mayor Jeff Bellah called the regular meeting of the City Council to order on Tuesday, January 20, 2015 at 6:30 p.m. in the Public Works Office.

**ROLL CALL**

**PRESENT:** Stan Bartell, Bruce Sophie, Karen Jones, Carolyn Bartell, Terry Helfrich, Chris Luz, Jeff Bellah

**Staff Present:** Steve Dahl, City Manager  
Janette Boothe, City Recorder  
Derek Bowker, Chief of Police  
Steve Weber, Finance Director  
Kevin Caldwell, Public Works Superintendent  
Matt Brinkley, Planning Director  
J. Ryan Kirchoff, City Attorney

**PLEDGE OF ALLEGIANCE**

**UPDATES/REPORTS:**

- 1) Jim Snyder presenting the Water Commission Report. Mr. Snyder provided a copy of the most recent quarterly report devised by the Water Commission. He carefully reviewed each page of the report and explained they reviewed the current rate and annual increase of 1.5% to decide whether to recommend being consistent. He further explained they considered 2013 and 2014 for comparison. He added that their review displayed a conservation of water use during 2014. He identified the findings of the report stating the Water Commission's recommendation is to remain consistent with the current rate and annual increase.
- 2) Urban Renewal – Introduction of Jim Sharp. Mr. Sharp introduced himself as the new Executive Director for Phoenix Urban Renewal Agency. He expressed his enthusiasm for his position and to get moving on the projects that have been approved already. He added that he has identified some changes that he plans to go over at the meeting on Wednesday, January 21, 2015 and he invited everyone on the Council to come to the meeting.
- 3) Parks Commission - Councilor C. Bartell announced the mural is finished on the band shell at Blue Heron Park. Additionally, she noted the Parks Commission would like to recognize the artist for the contribution. She also noted the Easter Egg Hunt planned with Jackson

County Fire District 5 is scheduled to take place on the north field of Phoenix High School. She added there will be fingerprint kits for identification purposes for children and that some elementary parents plan to assist with the event.

**PRESENTATIONS/Appointments to Committees:**

- 1) Re-Appoint David Lewin to the Planning Commission. Mr. Brinkley came forward to express his support for reappointing an individual he referred to as irreplaceable on the commission. **MOVED BY S. BARTELL, SECONDED BY HELFRICH, TO RE-APPOINT DAVID LEWIN TO THE PLANNING COMMISSION.** There was no further discussion.

**ROLL CALL VOTE AS FOLLOWS:**

**Ayes: Sophie, C. Bartell, Jones, S. Bartell, Luz, and Helfrich**  
**MOTION APPROVED WITH SIX AYES**

- 2) Appoint Adrienne Weiss to the Planning Commission. Mr. Brinkley noted she was unable to attend the meeting; however, he recommends Council appoint Ms. Weiss onto the Planning Commission. He further commented she is very invested in this community, she possesses a legal background, she is very even and thoughtful. **MOVED BY JONES, SECONDED BY SOPHIE, TO APPOINT ADRIENNE WEISS TO THE PLANNING COMMISSION.** There was no further discussion.

**ROLL CALL VOTE AS FOLLOWS:**

**Ayes: Sophie, C. Bartell, Jones, S. Bartell, Luz, and Helfrich**  
**MOTION APPROVED WITH SIX AYES**

- 3) Appoint Benjamin Farlow to the Planning Commission. Mr. Brinkley noted he supports the recommendation of Mr. Farlow to the Planning Commission. Mr. Farlow came forward to introduce himself and explained he is interested in the position to be a part of civic participation and his desire to be involved with planning for the community. **MOVED BY JONES, SECONDED BY C. BARTELL, TO APPOINT BENJAMIN FARLOW TO THE PLANNING COMMISSION.** There was no further discussion.

**ROLL CALL VOTE AS FOLLOWS:**

**Ayes: Sophie, C. Bartell, Jones, S. Bartell, Luz, and Helfrich**  
**MOTION APPROVED WITH SIX AYES**

- 4) Appoint Chuck Reiling to Phoenix Urban Renewal Board. Mr. Dahl explained Urban Renewal's recommendation for his appointment. Mr. Reiling came forward to express he likes to give back to the community and he is very interested in being involved.

**ROLL CALL VOTE AS FOLLOWS:**

**Ayes: Sophie, C. Bartell, Jones, S. Bartell, Luz, and Helfrich**  
**MOTION APPROVED WITH SIX AYES**

- 5) Hart Insurance presentation by Kristin Wick. Ms. Wick explained her role as it pertains to the City's worker's compensation and liability insurance. She presented a video by CIS to explain in depth what CIS does for local government entities. Immediately following the presentation, Ms. Wick took questions from Council and clarified some ways in which the City could reduce their overall risks for liability.

**CONSENT CALENDAR:**

- 1) Approval of the Minutes of the January 5, 2015 City Council Meeting. Councilor Jones noted a misspelling of a name in the minutes. **MOVED BY JONES, SECONDED BY C. BARTELL, TO APPROVE THE CONSENT CALENDAR AS CORRECTED.** There was no further discussion.

**ROLL CALL VOTE AS FOLLOWS:**

**Ayes: Sophie, C. Bartell, Jones, S. Bartell, Luz, and Helfrich**  
**MOTION APPROVED WITH SIX AYES**

Mayor Bellah recessed the meeting for a ten minute break at 8:02 p.m.

**CITIZEN'S COMMENTS:**

Sharon Schmidt, Phoenix, came forward to request Council's support to be a "Bee City." She further the process to become a "Bee City."

**NEW BUSINESS:**

- 1) Consider a Resolution to Refund Fifty Percent of a Conditional Use Permit Fee. Mr. Brinkley explained the reasoning behind staff's recommendation to refund part of the fee charged to a particular entity. He further explained staff is researching recommendations for a new fee table for conditional use permits that would not be a catch all, but rather closely designed to fit different types of needs, depending upon the type of entity applying. Further discussion followed. **MOVED BY SOPHIE, SECONDED BY JONES, TO ADOPT RESOLUTION NO 907, WAIVING FIFTY PERCENT OF THE FEE PAID BY MAIN STREET MINISTRIES FOR A CONDITIONAL USE PERMIT, FILE NUMBER CUP 14-01, AND AUTHORIZING CITY STAFF TO REFUND \$1,250 TO SAID APPLICANT.**

**ROLL CALL VOTE AS FOLLOWS:**

**Ayes: Sophie, C. Bartell, Jones, S. Bartell, Luz, and Helfrich**  
**MOTION APPROVED WITH SIX AYES**

- 2) Consider Adopting Parks and Special Event Procedures, Policies, and Fees. Mr. Caldwell explained staff's recommendation for establishing fees for use of certain facilities and noted the larger covered areas should not be on a first come, first serve basis, due to conflicts with others and people setting up to reserve an area hours earlier than when they plan to use it. Council expressed concern for those who are in the community who may not be as able as others to pay such a large fee. Further discussion followed, as Mr. Dahl noted that staff is seeking consensus from Council as to whether to pursue a resolution for these procedures, noting the exact fees may be determined later, if the Council is in favor of moving forward.

Council's consensus was to direct staff to research fees and procedures further and develop a resolution to present to Council.

- 3) West 1<sup>st</sup> Street Water Main Replacement. Mr. Caldwell explained staff is prepared to replace the water main and service lines on 1<sup>st</sup> Street between Colver Rd and Hilsinger in conjunction with the West 1<sup>st</sup> Street Project replacing 3" of asphalt residential pavement. Further discussion followed, as Council's acknowledged staff's recommendation as a good plan to follow through on.
- 4) West 1<sup>st</sup> Street Asphalt Replacement Project. Mr. Caldwell explained staff is prepared to go out for bid for the West 1<sup>st</sup> Street Project and the project is scheduled to be completed this spring. Further discussion followed.

**EXTENSION OF MEETING:**

**MOVED BY SOPHIE, SECONDED BY JONES, TO EXTEND THE MEETING UNTIL 9:30 P.M.** There was no further discussion.

**ROLL CALL VOTE AS FOLLOWS:**

**Ayes: Sophie, C. Bartell, Jones, S. Bartell, Luz**

**Nays: Helfrich**

**MOTION APPROVED WITH FIVE AYES TO ONE NAY**

**STAFF REPORTS:**

- 1) City Attorney's Report:
  - a) Attorney Kirchoff explained there was nothing new to report.
- 2) City Manager's Report:
  - a) Mr. Dahl announced he was asked to be on the SOREDI Loan Review Board and requested Council's approval. Council's consensus was to approve this action.
  - b) He announced Phoenix Urban Renewal Board requested Mr. Dahl sit on the board as a non-voting member and requested Council's approval. Council's consensus was to approve this action.

**COUNCIL ITEMS, COMMENTS/REPORTS:**

- 1) Councilor S. Bartell thanked Mr. Dahl for putting together the workshop over the past weekend.
- 2) Councilor C. Bartell commented Phoenix Elementary School has expressed interest in being involved with more City events.
- 3) Councilor Sophie noted the MPO meeting is cancelled.
- 4) Councilor Helfrich expressed he enjoyed the Council Workshop over the weekend.
- 5) Councilor Jones handed out volunteer information.
- 6) Mayor Bellah requested an Agenda item to discuss awards for volunteers at the upcoming meeting.
- 7) Mayor Bellah requested an Agenda item to discuss filling the two open positions on the Urban Renewal Board at the upcoming meeting.

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Janette Boothe  
City Recorder/Assistant Finance Director