

**CITY OF PHOENIX  
BUDGET COMMITTEE MEETING  
PUBLIC WORKS OFFICE  
1000 S. 'B' STREET  
WEDNESDAY, MAY 18, 2016**

- 1. CALL TO ORDER/ROLL CALL ..... 6:30 PM**
- 2. MINUTES:**
  - a) Approval of the Minutes of the May 11, 2016 Budget Committee Meeting
- 3. CONTINUED DISCUSSION OF 2016/2017 BUDGET**
  - a) Chamber of Commerce Presentation
  - b) Tourist Fund
  - b) Public Works Presentation
- 4. APPROVE 2016/2017 BUDGET**
- 5. APPROVE PERMANENT PROPERTY TAX RATE OF \$3.6463 PER \$1,000 OF ASSESSED VALUE**
- 6. ADJOURNMENT**

\* In accordance with state law, copies of the complete record of this meeting will be available at City Hall. If you are hearing impaired and need accommodation, please give 48 hours notice to City Hall prior to the meeting.

**City of Phoenix  
Budget Committee Meeting  
Public Works Office  
1000 South 'B' Street  
Wednesday, May 11, 2016**

**CALL TO ORDER**

Robert Mumby called the Budget Committee meeting to order for Wednesday, May 11, 2016 at 6:30 p.m. in the Public Works Office, 1000 South 'B' Street.

**ROLL CALL**

**PRESENT:** Bruce Sophie, Carolyn Bartell, Jeff Bellah, Chris Luz, Terry Helfrich, Dorothy Cotton, Robert Mumby, Carol Engle, Diana Nelson, Louis Junghans

**ABSENT:** Stan Bartell

**Staff Present:** Matt Brinkley, Interim City Manager  
Steve Weber, Finance Director  
Janette Boothe, Ast. Finance Director/City Recorder  
Derek Bowker, Chief of Police

**MINUTES:**

Approval of the Minutes of the May 4, 2016 Budget Committee Meeting **MOVED BY LUZ, SECONDED BY HELFRICH, TO APPROVE THE MINUTES OF MAY 4, 2016 MEETING.**

**MOTION APPROVED BY A UNANIMOUS VERBAL VOTE**

**POLICE PRESENTATION:**

Chief Bowker reviewed the police budget he prepared and explained any significant changes. He mentioned the \$6,000 increase in material expenses for the proposed budget and noted \$3,500 is for upgrading the computers and \$2,500 is in designated equipment and supplies for court for equipment such as new handheld radars.

Mayor Bellah inquired about the significant jump over the recent budget years in insurance costs. Chief Bowker noted the property and equipment liability insurance was increased significantly in 2012, due to property being properly accounted for that was previously not covered. Additionally, the increase in all insurance rates has boosted the expense, along with police car damage that the City was deemed at fault for in the current budget year.

Additionally, Chief Bowker explained the increase in the dispatch line item, noting this amount cannot be controlled. Continued discussion followed, as Carolyn Bartell inquired about whether the lease for the police vehicles will be added to the Debt Service schedule. Mr. Weber replied that if the proposed budget is approved, the lease will show up on the schedule.

Mayor Bellah commended Chief Bowker on the level of overtime that has been charged to the City. Continued discussion followed, as the Budget Committee reviewed the vehicle schedule Chief Bowker prepared, noting the schedule is well planned and the City is in a very good position in this area.

#### **PLANNING AND BUILDING PRESENTATION:**

Mr. Brinkley gave a PowerPoint presentation on the proposed budget for these two departments. He reviewed the mission statement for these departments, the training goals, and the objectives over the coming year as he pointed out any significant changes made in the proposed budget. The Budget Committee inquired whether the proposed budget would absorb the additional cost of training and professional services needed while he is serving as the Interim City Manager. He noted the budget will most certainly absorb this cost, as his salary will now be charged to the Executive Department allocations.

Continued discussion followed as the Budget Committee requested the narrative for the Planning Department be more detailed regarding grant proceeds. Chris Luz requested that the line item and the page number be specified in the narrative as well. Carolyn Bartell commended Mr. Brinkley for the \$95,000 in grants.

As discussion moved to the Building department, Mayor Bellah inquired about the guaranteed payments that are part of the current Building Official contract, and whether the contract could be renegotiated. Mr. Weber noted the contract term ends at the end of this budget year, and this contract should be examined before that time. Additional discussion followed.

#### **ADVERTISING AND PROMOTIONAL FUND:**

Mr. Weber briefly reviewed the fund, noting there are not any significant changes. He added that all expenses are funded by transient tax.

#### **GREENWAY MAINTENANCE FUND:**

Mr. Weber briefly reviewed this fund, noting the Budget Committee needs to prepare for the 2017/2018 budget year having an increase, due to the maintenance plan being revised and the cost of maintenance is set to increase; however, the amount is undetermined at this time.

#### **CONTINUED DISCUSSION OF THE 2016/17 BUDGET:**

The Budget Committee requested the Capital Reserve Fund be reviewed. Mr. Weber noted that the two projects to be performed in the 2016/2017 proposed budget are the 1<sup>st</sup> Street and the N. Church Street Storm Drain project. Mayor Bellah inquired about moving some funds from the Pine Street project to Hilsinger. Continued discussion followed regarding whether to start setting aside some of the current funds accumulated for Hilsinger Road and its implications.

Mr. Weber noted that the Public Works department will be presenting the Parks, Water, and Street funds at the upcoming budget meeting. Additionally, he noted the Chamber of Commerce

will be presenting and the Budget Committee will complete the review of the Tourist fund. Mayor Bellah suggested committee members examine the Public Works department funds and prepare questions to send to Mr. Weber before the upcoming meeting, as the Budget Committee will attempt to finalize and approve the budget at the upcoming meeting. Chair Mumby closed the meeting at 8:20 p.m. The meeting is scheduled to continue Wednesday, May 18, 2016 at 6:30 p.m.

Respectfully submitted,

Janette Boothe  
City Recorder/Assistant Finance Director