

AGENDA ITEM

**I. ROLL CALL**

Chair Summerhays called the meeting to order at 6:30 PM. In attendance were Commissioners Atkin, Farlow, Couch, Eisenhauer and Chair Summerhays. There was a quorum. Staff in attendance were Planning Director Matt Brinkley and Assistant Planner Steffen Roennfeldt.

**II. APPROVAL OF THE AGENDA**

No changes to the agenda.

**III. APPROVAL OF MINUTES**

Minutes from March 14, 2016 – Regular Planning Commission Meeting. **MOVED BY COMMISSIONER COUCH, SUPPORTED BY COMMISSIONER EISENHAUER, TO APPROVE THE MINUTES AS PRESENTED.**

**A. MINUTES FROM MARCH 14, 2016 – REGULAR PLANNING COMMISSION MEETING**

**ROLL CALL VOTE AS FOLLOWS:  
AYES: ATKIN, COUCH, FARLOW, EISENHAUER & SUMMERHAYS (5)  
NAYS: NONE (0)  
ABSTENTIONS: NONE (0)**

**B. MINUTES FROM MARCH 28, 2016 – REGULAR PLANNING COMMISSION MEETING**

Minutes from March 28, 2016 – Regular Planning Commission Meeting. **MOVED BY COMMISSIONER COUCH, SUPPORTED BY COMMISSIONER ATKIN, TO APPROVE THE MINUTES AS PRESENTED.**

**ROLL CALL VOTE AS FOLLOWS:  
AYES: ATKIN, COUCH, FARLOW & SUMMERHAYS (4)  
NAYS: NONE (0)  
ABSTENTIONS: EISENHAUER (1)**

**IV. JOINT STUDY SESSION ON TRANSPORTATION SYSTEM PLAN**

Mr. Brinkley explained to the Commissioners why City Council is not attending tonight's meeting. Members of the Council were unsure whether the meeting was properly noticed and decided not to attend. There was discussion. Mr. Brinkley described how the meeting was noticed, stating that it was properly posted for a meeting in which a public hearing was not scheduled; noticing for meetings with public hearings does involve additional notices. Commissioner Atkin pointed out that one of the attendants tonight, who was a Phoenix citizen, even brought a printed out agenda for the meeting. She said that she as well found all the information for tonight's meeting online. Commissioners concluded that they were comfortable that the meeting was duly noticed.

**JOINT STUDY  
SESSION ON  
TRANSPORTATION  
SYSTEM PLAN  
(CONT.)**

Mr. Brinkley started his presentation on the Transportation System Plan by pointing out the highlights of the document. He explained the connection of the Transportation System Plan to the Comprehensive Code and other documents.

He also outlined all the public input that took place up to this point in time.

Deficiencies were identified in the existing transportation network and solutions were proposed including "ready-to-adopt" amendments to the Land Development Code.

Mr. Brinkley then continued his presentation by reviewing proposed projects in detail. There was continued discussion about the Transportation System Plan in general as well as some specific projects.

After his presentation, Mr. Brinkley asked the Commissioners to submit their comments to him by May 9, 2016.

There will also be a second Joint Study Session with City Council on May 23, 2016. Mr. Brinkley asked the Commissioners if they think it is necessary to go through the Transportation System Plan update project-by-project at the joint study session, or not. The agreement was to present the TSP update project-by-project. After that, there will be a public hearing before the Planning Commission in June and before City Council in July.

**V. OLD BUSINESS**

None.

**VI. PUBLIC COMMENTS**

Dawn KC, said that there is a big parking problem on North Pine Street between Third and Fifth Street. Mr. Brinkley said that the City has 60 feet of right-of-way and it would be possible to construct a sidewalk plus parking spaces. Commissioner Couch said that we have to make sure to give the citizens in that area plenty of notice before the City takes any kind of action. Mr. Brinkley said that he would never agree to a road design that would sacrifice the safety of children. There were no further comments from the public.

**VII. PLANNING  
DIRECTOR'S  
REPORT**

Mr. Brinkley said that we are waiting for the geotechnical report for one of the proposed locations for the Community Center.

Also, the City will be doing the landscaping islands on Main Street soon. We should receive a list of proposed plants, soon.

Mr. Brinkley said that he requested funds for the new fiscal year for a local economic opportunity analysis.

Commissioner Couch requested a report about a tree recently removed without permits on Church Street. Mr. Brinkley said that the tree was removed without the knowledge of the property owner. It was removed by the power company. He said that he talked to the arborist who said that the tree was within five years of dying, as stated in an arborist report. He added that we will have to take a look at the tree removal ordinance in the near future.

**VIII. ADJOURNMENT**

The meeting was adjourned at 7.50 pm.

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**Micki Summerhays, Chair**

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**Matt Brinkley, Planning Director**